Greetings!

We hope this letter finds you and your family in good health. Our community has been through a lot over the past few months, and all of us are looking forward to resuming our normal habits and routines. While many things have changed, one thing has remained the same: our commitment to your safety.

Infection control has always been a top priority for our practice. Our infection control processes are made so that when you receive care, it's both safe and comfortable. We want to inform you about the infection control procedures we follow in our practice to keep patients and staff safe.

Our office follows infection control recommendations made by the American Dental Association (ADA), the U.S. Centers for Disease Control and Prevention (CDC) and the Occupational Safety and Health Administration (OSHA). We follow the activities of these agencies so that we are up-to-date on any new rulings or guidelines that may be issued. We do this to make sure that our infection control procedures are current and adhere to each agencies' recommendations.

We will be slowly opening up our office on June 1, and will be reaching out to those who's appointments have been canceled by us.

You may see some changes when it is time for your next appointment. We made these changes to help protect our patients and staff. For example:

- 1. Our office will communicate with you beforehand to ask some screening questions. You'll be asked those same questions again when you are in the office.
- 2. We have hand sanitizer for your use upon entering the office.
- 3. You will see our waiting room will no longer offer magazines or toys
- 4. You will be asked to remain in your car upon arrival, call us at 226-3113 to inform us you're here or text to 851-4393 with your name and we will inform you if your hygienist or doctor is ready to see you, or call you back to avoid waiting inside
- 5. We ask only the patient comes in, unless patient is a minor

- 6. You will see all of us in masks, and even more personal protective equipment (PPE) on those performing treatments.
- 7. We will be taking touchless temperatures once you've entered.
- 8. Should you start to show any COVID symptoms: fever, cough, loss of taste or smell, or shortness of breath, within 48 hours of treatment, we ask that you notify us immediately.
- 9. Appointments will be managed to allow for social distancing between patients. This could mean fewer options offered when scheduling appointments
- 10. Due to the extra PPE, we may be keeping the office cooler. You may want to bring a sweater, sweatshirt, or jacket to remain comfortable.
- 11. All operatories are equipped with True Hepa and UV Air purifiers.

We look forward to seeing you again and are happy to answer any questions you may have about the steps we take to keep you, and every patient, safe in our practice.

Thank you for being our patient. We value your trust and loyalty and look forward to welcoming back our patients, neighbors, and friends.

Sincerely, Dr Burroughs, Dr Zembiec and Team