

**SHERIFF HUTTON PARISH COUNCIL**

**MINUTES OF THE OUTDOOR MEETING HELD IN THE VILLAGE HALL CAR PARK,  
SHERIFF HUTTON ON FRIDAY 10<sup>th</sup> JULY 2020 AT 6.30PM**

**PRESENT:** Councillors: Penny Bean, Marcus Oxendale, Elaine Nelson, Martin Dodd & Sally Wright.

**ALSO PRESENT** Clerk: Louise Pink.

**1. APOLOGIES OF ABSENCE**

Councillor Dave Smith.

**2. DECLARATION OF INTERESTS**

None noted.

**3. MINUTES**

The council resolved that the minutes of the meeting held on the Friday 13<sup>th</sup> March 2020 were agreed and signed by the Chairman.

**4. PUBLIC FORUM**

No members of the public were present at the meeting.

**4A. EXCLUSION OF THE PUBLIC**

Not Required.

**5. MATTERS ARISING FROM THE MINUTES**

Nothing noted.

**6. CLERK'S REPORT**

(a) The email received from a local resident regarding speeding issues and possible ramps/signage on Pecketts Close was discussed. Advice was sought from NYCC Highways who advised that the change in surfacing, plus the entrance ramp, is typical of features incorporated into new residential estate roads to keep vehicle speeds down to 20mph or thereabouts. Whilst it is acknowledged that most vehicles will now use the turning area provided rather than reversing back up East End that, coupled with the relatively low approach speeds on East End they consider the current measures appropriate and reasonable in this instance. When asked about possible signage NYCC Highways advised that these sort of signs are not prescribed traffic signs and therefore, not permitted on the existing public highway. In light of the advice from NYCC Highways the Parish Council to suggest that if residents wanted signs, they would need to put up their own signs displayed in their own gardens and maintained by residents, rather than on the public highway.

**7. PLANNING**

**a. The following planning applications were received this month:-**

20/00576/FUL            Outbuilding At Foss House, Sheriff Hutton.

Change of use of agricultural land to form domestic garden for the dwelling approved under planning approval 19/01328/GPAGB dated 01.05.2020.

Approved ..... Chairman

Decision – No Objection.

20/00536/HOUSE Howards End, East End, Sheriff Hutton.

Erection of single storey garden room extension following removal of existing conservatory.

Decision – No Objection.

**b. The following decision was received this month:-**

20/00417/HOUSE 5 Warwick Close Sheriff Hutton

Erection of single storey rear extension following removal of existing conservatory (revised details to approval 19/01324/HOUSE dated 23.01.2020) .

APPROVED.

**c.** Notes - Nothing noted.

**8. VILLAGE REPAIRS**

It was noted that Beryl's seat requires some attention as a large chunk has been taken out. Chairman to speak to Jock Fairclough.

It was noted that the stone on the village sign planter from Bulmer is cracking. Cllr Oxendale to investigate.

It was noted that the ginnels on West End Road/Laurels Garth and the one opposite the Highwayman to the Castle require cutting back. Clerk to speak to the handyman, Les Smith.

**9. FINANCIAL MATTERS**

a. The Clerk submitted the following accounts for payment by BACS:-

L Pink	Clerks Salary (Net)	£464.33
L Pink	Expenses	£82.65
Autela Payroll Services	Payroll Services Q1	£60.24
Ian Scott	2019/20 Internal Audit	£90.00
NPower	Lighting at Sheriff Hutton	£3,197.30

The accounts listed for payment were accepted. Clerk to make the payments via BACS using the online banking process.

b. No payments were submitted by cheque.

c. The following income was received:-

Northern Powergrid	Wayleaves payment	£64.20	CHEQUE
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d. The following invoice was received after the production of the agenda and after discussion was agreed for payment:-

Sheriff Hutton PCC	Donation	£500.00	BACS
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e. The bank balances were noted from June 2020.

f. The actual vs. budget figures were noted from June 2020.

g. To discuss any other urgent request submitted to the meeting:-

Approved ..... Chairman

- (i) The grants & donation application received from John Oakley at the Parish Church was discussed. After discussion, it was agreed that due to the churches current financial situation and the need to keep the area tidy, the Parish Council would make a donation of £500.00. The Parish Council still await the quotations for the work required within the churchyard.
- (ii) The annual internal audit report for 2019/20 included at page 3 of the Annual Governance and Accountability Return 2019/20 was received and noted.
- (iii) Section 1 - Annual Governance Statement 2019/20 for Sheriff Hutton Parish Council at page 4 of the Annual Governance and Accountability Return 2019/20 was approved.
- (iv) Section 2 – Accounting Statements 2019/20 for Sheriff Hutton Parish Council at page 5 of the Annual Governance and Accountability Return 2019/20 was approved.
- (v) The Accounting Statements were signed and dated by the Chairman.

## **10. CORRESPONDENCE**

A list of correspondence since the last meeting was issued to all Councillors.

Following an email from Swarco it was agreed that the first location for the speed sign will be Daskett Hill.

The email from a local resident regarding on-going parking issues on Old Mill View was discussed. It was agreed that the parking remains very dangerous in this location and that if emergency vehicles were required the concern is that they may not be able to gain access due to the amount of parked cars. The Clerk advised that she has contacted Yorkshire Housing some time ago to ask who has taken over the project after the previous Neighbourhood Officer left in January 2020 but is currently getting no response. Clerk to continue chasing a response from Yorkshire Housing and ask them the following:-

- (a) Where the planters were removed could they mark the bays as there is currently space for 4 cars when parked properly but due to bad parking the bays often only house 2 cars.
- (b) Can a letter be issued by Yorkshire Housing to all residents asking residents to ensure that they park in the designed bays and with consideration to others.
- (c) Could considerations be given to demolish the current garages to make way for additional parking.

## **11. REPORT FROM COUNTY COUNCILLOR**

Not present at the meeting.

## **12. REPORT FROM DISTRICT COUNCILLOR**

Not present at the meeting.

## **13. REPORTS FROM PARISH COUNCILLORS**

Cllr Dodd advised that he has now started work on the next village emergency plan and will issue a draft plan round to all councillors prior to the next Parish Council meeting.

Cllr Dodd advised that the hedge around the Jubilee Oak requires cutting. Chairman to speak to Jock Fairclough.

Approved ..... Chairman

Cllr Oxendale advised that the condition of the road from Bracken Hill to Sheriff Hutton bridge is very poor. He advised that the road has previously been marked with yellow markings but no work has yet taken place. It was discussed that any top surface work would not be sufficient as the whole surface is failing. The road is now very dangerous, especially for cyclists. Clerk to report to NYCC Highways.

Cllr Nelson advised that the phone box on Main Street is in a poor state inside and needs maintenance. It was noted that there has been a sign in the box stating that the box is due for removal for over a year. Clerk to investigate.

**14. MATTERS FOR INCLUSION IN THE VILLAGE NEWS**

Nothing noted.

**15. MATTERS FOR INCLUSION ON THE NEXT AGENDA**

Parish Councillor vacancy applications received.

**16. DATE AND TIME OF NEXT MEETING**

The next Parish Council Meeting to be held on Friday 14<sup>th</sup> August 2020 @ 7.30pm.

**The meeting closed at 7.25pm.**