MINUTES OF THE ANNUAL MEETING OF THE COUNCIL MEETING HELD IN THE VILLAGE HALL, SHERIFF HUTTON ON FRIDAY 12th MAY 2017 AT 7.30PM, FOLLOWED BY THE PARISH COUNCIL MEETING

PRESENT: Councillors: Douglas Wooles (Chairman), Penny Bean (Vice-Chairman), Sally Downing, Martin Dodd & Marcus Oxendale.

ALSO PRESENT Clerk: Louise Pink

A1. ELECTION OF CHAIRMAN
Councillor Wooles was elected as Chairman.

A2. CHAIRMAN’S DECLARATION OF OFFICE
Councillor Wooles signed the declaration of office of acceptance as Chairman.

A3. ELECTION OF VICE CHAIRMAN
Councillor Bean was elected as Vice-Chairman.

A4. ELECTION OF REPRESENTATIVES ON VARIOUS BODIES
a. YLCA – Cllr Dodd
b. Charities – Chairman & Cllr Bean (Cllr Downing was appointed as an alternative).

1. APOLOGIES OF ABSENCE
Cllr Smith.

2. DECLARATION OF INTERESTS
None.

3. MINUTES
The council resolved that the minutes of the meeting held on Friday 14th April 2017 were agreed and signed by the Chairman.

4. PUBLIC FORUM
No members of the public were present at the meeting.

4A. EXCLUSION OF THE PUBLIC
Not Required.

5. MATTERS ARISING FROM THE MINUTES

(a) Village Green Track Repairs - To discuss any responses received to the letter issued by the Parish Council to all residents around the Village Green – Following discussion it was resolved for the Clerk to produce 2 letters, one to the residents who responded to the first letter and one to the residents who the Parish Council have not received a response from. The content of the letter to advise residents that the Parish Council cannot proceed with any repairs until an agreement with local residents can be reached and therefore unfortunately, the work cannot go ahead. Chairman to sign the letters and Clerk to distribute.
(b) To discuss the response from YLCA regarding Yew Tree House – Clerk advised that although she received a response from YLCA the response advised that they have referred this issue through to NALC and are currently awaiting a reply from them. Clerk to chase the response.

(c) Letter to NYCC Archives signed by the Chairman for release of the archived documents. Clerk to return the letter to NYCC.

(d) To discuss the arrangements for the planting of the village signs within the Parish – Cllr Oxendale advised that he would be happy to plant up the remaining signs. Clerk to write to the residents who look after the sign on Bulmer Road thanking them for their continued support with the planting up of this village sign and to confirm they are happy to continue to do so.

6. CLERK’S REPORT

(a) To provide an update and discuss the requirements for the Community Payback team regarding the painting of the railings around the Village Green – Clerk advised that the process has now changed and the Parish Council are now required to complete a Placement Agreement document which she is currently waiting to receive from Chris Long, the Placement Co-Ordinator.

(b) To discuss the arrangements for the notice of vacancy within the Parish Council – After discussion it was agreed to advertise the vacancy in the next Village News.

7. PLANNING

a. No new planning applications were received this month.

b. Decisions received this month:-

17/00254/HOUSE Gower Hall Farm, Thornton Le Clay to Foston Road, Thornton Le Clay, Malton
Erection of two storey extension to rear elevation.
Approved.

c. Notes – Clerk to chase response from Ryedale District Council Planning Enforcement Officer regarding the process of enforcement if/when the Land at Cornborough Road is sold.

Pecketts Yard site meeting with the Parish Council, representatives from Daniel Gath Homes, Gary Housden @ Ryedale District Council and Stephen Boyle from NYCC Highways to take place on Tuesday 16th May.

8. VILLAGE REPAIRS –
Large potholes were reported on Cornborough Road. Cllr Dodd to forward some photographs to the Clerk.

Cllr Bean advised that the ginnel between West End Road and Laurels Garth requires tidying. Clerk to speak to Ryan @ Branching Out to see whether this is something his team could look at doing whilst in the village carrying out grass cutting.

9. FINANCIAL MATTERS

a. The Clerk submitted the following accounts for payment by BACS:-

Approved …………………………………………. Chairman
The accounts listed for payment were accepted. Clerk to make the payments via BACS using the online banking process.

b. The Clerk submitted the following accounts for payment by cheque – None.
c. No income was noted.
d. The following invoices which were received after the production of the agenda were discussed and approved for payment:-

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Zurich Insurance Insurance Renewal</td>
<td>£310.01</td>
</tr>
<tr>
<td>Image Playgrounds Replacement Youth Shelter Roof</td>
<td>£1,077.60</td>
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e. The bank balances were noted from April 2017.
f. The actual vs. budget figures were noted from April 2017.
g. To discuss any other urgent request submitted to the meeting –

(a) The Annual Governance Statement of the 2016/17 Annual Return were agreed by resolution. Section 1 of the Annual Return was signed by the Clerk and Chairman.

(b) The Accounting Statements of the 2016/17 Annual Return were agreed and Section 2 of the Annual Return signed by the Chairman.

(c) It was agreed to appoint Ian Scott as internal auditor for the 2016/17 financial year.

(d) Following discussion it was resolved to proceed with the renewal quotation from Zurich Insurance at a cost of £310.01.

(e) An increase of 1 SCP to the Clerks salary was agreed with the increase to be backdated to the 1st April 2017.

10. CORRESPONDENCE
A list of correspondence since the last meeting was issued to all Councillors.

Clerk read out a report from Colin Huby @ Ryedale District Council regarding the Mill Lane housing development.

11. REPORT FROM COUNTY COUNCILLOR
Nothing noted.

12. REPORT FROM DISTRICT COUNCILLOR
Councillor Hope was present at the meeting.

13. REPORTS FROM PARISH COUNCILLORS
Cllr Oxendale spoke of the Local Plan. Clerk to try and obtain an update from RDC.

Cllr Oxendale raised a query as to whether the owners of Sheriff Hutton campsite are aware of the recently installed community access defibrillator within the village. Cllr Dodd advised that he will inform a member of staff at the campsite.

Approved ....................................................... Chairman
Cllr Dodd advised that the jubilee oak tree requires attention. Cllr Bean to raise.

Cllr Dodd provided an update on Easingwold School.

14. MATTERS FOR INCLUSION IN THE VILLAGE NEWS
   Election of the Chairman and Vice-Chairman.
   Update following the Pecketts Yard site meeting, including details of the planned public right of way during construction.
   Parish Councillor vacancy.
   Defibrillator training.
   Suggestions for names for Pecketts Yard and Mill Lane housing developments.
   Solar Farm community benefit payments.
   Polite reminder regarding keeping paths clear.

15. MATTERS FOR INCLUSION ON THE NEXT AGENDA
   To discuss whether the Parish Council will provide a contribution to the local history group.

16. DATE AND TIME OF NEXT MEETING
   The next Parish Council Meeting to be held on Friday 9th June 2017 @ 7.30pm.

The meeting closed at 8.35pm