

SHERIFF HUTTON PARISH COUNCIL

**MINUTES OF THE ANNUAL MEETING OF SHERIFF HUTTON PARISH HELD IN THE VILLAGE HALL,
SHERIFF HUTTON ON FRIDAY 21st JUNE 2019 AT 7.30PM**

PRESENT: Councillors: Penny Bean (Chairman), Marcus Oxendale, Dave Smith, Martin Dodd & Sally Wright.

ALSO PRESENT Clerk: Louise Pink.

A1. ELECTION OF THE CHAIRMAN

Councillor Wooles was elected as Chairman.

A2. CHAIRMAN'S DECLARATION OF OFFICE

Due to the Chairman being ill he was unable to attend the meeting. A resolution was made by the Parish Council to allow Councillor Wooles to sign the Chairman's Declaration of Office before or at the next meeting.

A3. ELECTION OF VICE-CHAIRMAN

Councillor Bean was elected as Vice Chairman.

A4. ELECTION OF REPRESENTATIVES ON VARIOUS BODIES

Trustees of Sheriff Hutton Charities - Councillors Penny Bean and Douglas Wooles.
YLCA – Councillor Martin Dodd.

Due to not being present at the meeting a resolution was made by the Parish Council to allow Councillor Nelson to sign her Declaration of Office before or at the next meeting.

1. APOLOGIES OF ABSENCE

Councillors Douglas Wooles and Elaine Nelson.

2. DECLARATION OF INTERESTS

It was noted that Councillor Oxendale is a neighbour to planning application 19/00603/FUL – Land at Cornborough Road.

3. MINUTES

The council resolved that the minutes of the meetings held on Friday 10th May 2019 were agreed and signed by the Chairman.

4. PUBLIC FORUM

No members of the public were present at the meeting.

4A. EXCLUSION OF THE PUBLIC

Not Required.

5. MATTERS ARISING FROM THE MINUTES

Nothing noted.

6. CLERK'S REPORT

Approved Chairman

(a) To discuss any update on the tree survey – A 2nd site visit to be carried out by Councillors Dodd and Smith and a new map produced.

(b) To discuss the speed matrix – It was agreed for the Parish Council to look into possible suppliers, availability and prices of flashing speed signs. Cllr Oxendale advised he has contact details for a company who provides the signs and will pass these details to the Clerk.

(c) To discuss the recent parking issues on Old Mill View – It was agreed for a strong note to be included in the next available Village News regarding the recent incident in Old Mill View, advising people to park considerably as next time it could be their household that needs an emergency vehicle.

7. PLANNING

a. The following planning applications were received this month:-

19/00632/HOUSE Dudley Hill Farm, Whenby Lane, Sheriff Hutton
Erection of a single storey extension attached to the existing sun room to form a kitchen/dining room.
Decision – No Objection.

19/00603/FUL Land at Cornborough Road, Sheriff Hutton
Change of use of agricultural land and building for commercial dog breeding and kennels with alterations to include formation of up to 10no. kennels within existing building.
Decision – The Parish Council OBJECT strongly to this planning application on a number of grounds, including noise nuisance, impact on current neighbours, loss of amenities and dogs not eligible for agricultural land. The full objection can be found on the RDC Planning Portal.

b. Decisions received this month:-

19/00500/FUL Cavenagh House, The Square, Sheriff Hutton
Change of use of shop (use class A1) to mixed use shop & café (use class A1 & A3) (retrospective).
APPROVED.

19/00512/HOUSE 2 The Croft, Sheriff Hutton
Erection of single storey side extension.
APPROVED.

19/00201/MFUL Dudley Hill Farm, Whenby Lane, Sheriff Hutton
Change of use of agricultural land and buildings to a mixed agricultural and equestrian use to form an equestrian training centre to include erection of a replacement barn for housing up to 16no. horses, change of use of existing barns to a tack room and crew yard, erection of a barn extension and a covered horsewalker and formation of a lunge pit, trotting loop, canter track and gallop track with collecting circle.
APPROVED.

c. Notes:-

It was noted that a tanker marked 'aviation fuel' has been seen on the access road to Cottage Farm. Clerk to make enquiries with Ryedale District Council Planning Enforcement.

Approved Chairman

Clerk to try to establish with Ryedale District Council Planning Enforcement as to the rules and conditions surrounding the recent CIL payment in relation to Pecketts Yard.

Clerk requested to write to RDC to pass on the Parish Council's concerns regarding the quality of the planning documents available on the RDC Planning Portal. Many documents are not readable and as such the Parish Council are concerned they are missing valuable information. Examples include when zooming in to view wording documents often become unreadable.

8. VILLAGE REPAIRS

It was agreed for the Clerk to again write to the owners of Holly Tree Cottage to ask them to pull back their hedge back as it is again overhanging the highway. Clerk to request that the hedge is tied back this time to stop it overhanging again in the future.

Clerk requested to contact the grass cutting contractor to ask him to ensure that after cutting the grass is blown off paths and cars.

Clerk to write to the owners of Castle Farm to ask them to arrange for the hedge to the rear of Stile Cottage from The Green to the Moats to be cut back.

9. FINANCIAL MATTERS

a. The Clerk submitted the following accounts for payment by BACS:-

L Pink	Clerks Salary (Net)	£296.02
L Pink	Expenses	£68.19
Npower	Street lighting	£334.13
Npower	Street lighting	£8.47
Sheriff Hutton Village Hall	Room Hire	£12.60
Autela Payroll Services	Payroll Services Q1	£39.23
HMRC	Tax & NI	£205.00
Ian Scott	2018/19 Internal Audit	£90.00
Methodist Church	Use of room & kitchen for Neighbourhood Watch meeting	£15.00

The accounts listed for payment were accepted. Clerk to make the payments via BACS using the online banking process.

b. The Clerk submitted no accounts for payment by cheque.

c. The following income was received:-

20.05.19	Ryedale District Council	Community Infrastructure Levy payment paid in relation to Peckets Yard.	£20,565.45
22.05.19	Ryedale District Council	Grass Cutting Rebate	£788.89

d. No invoices were received after the production of the agenda.

e. The bank balances were noted from May 2019.

f. The actual vs. budget figures were noted from May 2019.

g. To discuss any other urgent request submitted to the meeting:-

(i) After discussions it was agreed for a donation of £1,000 to be made to the Citizen's Advice Bureau.

Approved Chairman

(ii) The annual internal audit report for the 2018/19 Annual Governance and Accountability Return (AGAR) was noted.

(iii) Section 1 – The Annual Governance Statement of the 2018/19 AGAR was approved.

(iv) The Certificate of Exemption of the 2018/19 AGAR was signed.

(v) Section 2 – The Accounting Statements – Section 2 of the 2018/19 AGAR were considered and approved.

(vi) The Accounting Statements were signed and dated by the Chairman.

10. CORRESPONDENCE

A list of correspondence since the last meeting was issued to all Councillors.

Correspondence received from a local resident regarding the overgrown section of land to the right of the industrial estate was discussed. It was discussed that this section does not appear on maps of areas that the Parish Council took over the responsibility of cutting for. Clerk to write to Highways. UPDATE: After investigation has come to light that this section of grass does not fall under to remit of Highways. As such, the Parish Council have now asked our grass cutting contractor to include this section in the regular grass cutting schedule for the village.

11. REPORT FROM COUNTY COUNCILLOR

Councillor Goodrick was not present at the meeting.

12. REPORT FROM DISTRICT COUNCILLOR

Councillor Hope was not present at the meeting.

13. REPORTS FROM PARISH COUNCILLORS

Cllr Oxendale again noted that no work has been done to the defects on Cornborough Road, despite the defects being marked up in March. Clerk to again chase with Highways.

Cllr Bean advised of concerns regarding dog fouling.

Cllr Bean spoke of the 75th anniversary of VE Day on the 6/7/8th May 2020 and the possibility of setting up a small committee group within the village to discuss what residents would like to do. Cllr Bean to produce an article to be included in the next Village News.

14. MATTERS FOR INCLUSION IN THE VILLAGE NEWS

Old Mill View parking issues.

15. MATTERS FOR INCLUSION ON THE NEXT AGENDA

Nothing noted.

16. DATE AND TIME OF NEXT MEETING

The next Parish Council Meeting to be held on Friday 12th July 2019 @ 7.30pm.

The meeting closed at 9.05pm.

Approved Chairman