

**SHERIFF HUTTON PARISH COUNCIL**

**NOTICE IS HEREBY GIVEN THAT A MEETING WILL BE HELD IN  
SHERIFF HUTTON VILLAGE HALL, SHERIFF HUTTON ON FRIDAY 12<sup>th</sup> FEBRUARY 2016 AT 7.30PM**

All members of the Council are hereby summoned to attend to consider and resolve the business to be transacted at the meeting as detailed in the agenda below.

**Signed:** *L Pink* - Clerk to the Council

**Date:** 8<sup>th</sup> February 2016

**AGENDA**

**1. APOLOGIES FOR ABSENCE**

To receive and note apologies for absence and consider reasons given for non-attendance.

**2. DECLARATION OF INTERESTS**

At this point members are asked to declare any personal or prejudicial interests they may have in the business in this agenda.

**3. MINUTES**

Minutes of the meeting held on Friday 8<sup>th</sup> January 2016 to be agreed and signed by the Chairman.

**4. PUBLIC FORUM**

An opportunity for members of the public to comment on agenda items and suggest future items. Standing order will be suspended. A time limit of 3 minute for each speaker.

**4A. EXCLUSION OF THE PUBLIC**

To consider excluding the public from the meeting prior to consideration and discussion of financial or necessary matters under Section 100a of the Local Government Act 1972.

**5. MATTERS ARISING FROM THE MINUTES**

Nothing noted.

**6. CLERK'S REPORT**

a. Following information received from YLCA regarding the Changes to the External Audit Regime the Parish Council to discuss and resolve whether to remain automatically opted into the Sector Led Body for audit.

b. Letter received from Ryedale District Council regarding a potential new site that they are considering on the edge of the village at Cornborough Road as part of the Local Plan Sites Document. Parish Council to discuss and agree a response to submit to Ryedale District Council.

c. To note completed community benefit deed from Lightsource Renewable Energy and letter dated the 14<sup>th</sup> January 2016 advising of the first annual payment.

d. To note documentation received from Land Registry relating to the Village Green and to discuss how to move this issue forward.

e. To discuss and agree a Parish Council representative for the Selection of Auto Enrolment Pension Scheme.

d. To discuss and agree whether any response is required to email received from resident regarding the siting of a caravan at the land adjacent to The Hollies.

f. To discuss letter received from Barry Khan, Legal Services @ North Yorkshire County Council regarding the Fracking Investigation currently being carried out by North Yorkshire Police.

- g. To discuss emails received from local resident regarding the grass verges at West End.
- h. To note email from Colin Huby @ Ryedale District Council regarding an update on the Mill Lane Avenue development.

## **7. PLANNING**

- a. To consider the following application:-

16/00020/FUL                      West Mill House Farm, Stittenham Hill, Bulmer  
Alteration to existing vehicular access to include new kerbing for Mr D Rooke.  
Ryedale District Council

16/00146/HOUSE                Box Tree Cottage, Church End, Sheriff Hutton  
Erection of timber framed summer house in rear garden for Mrs L Ainley.  
Ryedale District Council

- b. To hear results of applications decided – None.

## **8. VILLAGE REPAIRS**

To consider any village repairs required.

## **9. FINANCIAL MATTERS**

- a. To authorise payments as listed below, followed by the signing of the cheques.

L Pink	Clerks Salary (Net)	At Agreed Rate
L Pink	Expenses	£40.00 (Estimate)
Branching Out	Grass cutting & strimming of bank	£1,960.00
L Pink	Parish Council laptop	£Tbc
Ryedale District Council	Supply & delivery of litter bin	£200.24

Note:- Payment to L Pink for purchase of laptop to be taken from the successful NALC transparency fund claim, paid on the 29<sup>th</sup> January 2016.

- b. To note the following income:-

29.01.16	YLCA	Successful Transparency Fund Application	£1,322.00
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- c. To discuss approval of any invoices received after production of agenda.
- d. To note bank balances.
- e. To consider the actuals vs. budget report.
- f. To discuss any other urgent request submitted to the meeting:-
  - i) To formally agree the increase in the Clerks hours from 4.5 to 6 hours per week and to sign amended contract.
  - ii) To agree Clerk's overtime of 5 hours for the additional time to add the necessary transparency code documentation onto the website. Money already available and to be taken from the recent successful transparency fund application as paid on the 29<sup>th</sup> January 2016.

## **10. CORRESPONDENCE**

To note correspondence received.

## **11. REPORT FROM COUNTY COUNCILLOR**

**12. REPORT FROM DISTRICT COUNCILLOR**

**13. REPORTS FROM PARISH COUNCILLORS**

**14. MATTERS FOR INCLUSION IN VILLAGE NEWS**

To consider which matters should be reported in the village news.

**15. MATTERS FOR INCLUSION ON NEXT AGENDA**

**16. DATE AND TIME OF NEXT MEETING**

Currently timetabled as Friday 11<sup>th</sup> March 2016 at 7.30pm.