

## **SHERIFF HUTTON PARISH COUNCIL**

### **NOTICE IS HEREBY GIVEN THAT THE ANNUAL MEETING OF SHERIFF HUTTON PARISH COUNCIL WILL BE HELD IN SHERIFF HUTTON VILLAGE HALL, SHERIFF HUTTON ON FRIDAY 21<sup>st</sup> JUNE 2019 AT 7.30PM**

All members of the Council are hereby summoned to attend to consider and resolve the business to be transacted at the meeting as detailed in the agenda below.

**Signed:** *L Pink* Clerk to the Council

**Date:** 14<sup>th</sup> June 2019

### **AGENDA**

#### **A1. ELECTION OF CHAIRMAN**

To take nominations for and to elect the Chairman.

#### **A2. CHAIRMAN'S DECLARATION OF OFFICE**

The Chairman will sign the declaration of office of chairman.

#### **A3. ELECTION OF VICE CHAIRMAN**

To take nominations for and to elect a Vice Chairman.

#### **A4. ELECTION OF REPRESENTATIVES ON VARIOUS BODIES**

#### **1. APOLOGIES FOR ABSENCE**

To receive and note apologies for absence and consider reasons given for non-attendance.

#### **2. DECLARATION OF INTERESTS**

At this point members are asked to declare any personal or prejudicial interests they may have in the business in this agenda.

#### **3. MINUTES**

Minutes of the meeting held on both Friday 10<sup>th</sup> May 2019 to be agreed and signed by the Chairman.

#### **4. PUBLIC FORUM**

An opportunity for members of the public to comment on agenda items and suggest future items. Standing order will be suspended. A time limit of 3 minute for each speaker.

#### **4A. EXCLUSION OF THE PUBLIC**

To consider excluding the public from the meeting prior to consideration and discussion of financial or necessary matters under Section 100a of the Local Government Act 1972.

#### **5. MATTERS ARISING FROM THE MINUTES**

#### **6. CLERK'S REPORT**

(a) To discuss any update on the tree survey.

(b) To discuss the speed matrix.

(c) To discuss the recent parking issues on Old Mill View.

## **7. PLANNING**

a. To consider the following new planning applications –

19/00632/HOUSE      Dudley Hill Farm, Whenby Lane, Sheriff Hutton  
Erection of a single storey extension attached to the existing sun room to form a kitchen/dining room.

19/00603/FUL          Land at Cornborough Road, Sheriff Hutton  
Change of use of agricultural land and building for commercial dog breeding and kennels with alterations to include formation of up to 10no. kennels within existing building.

b. To hear results of applications decided –

19/00500/FUL          Cavenagh House, The Square, Sheriff Hutton  
Change of use of shop (use class A1) to mixed use shop & café (use class A1 & A3) (retrospective).  
APPROVED.

19/00512/HOUSE      2 The Croft, Sheriff Hutton  
Erection of single storey side extension.  
APPROVED.

19/00201/MFUL          Dudley Hill Farm, Whenby Lane, Sheriff Hutton  
Change of use of agricultural land and buildings to a mixed agricultural and equestrian use to form an equestrian training centre to include erection of a replacement barn for housing up to 16no. horses, change of use of existing barns to a tack room and crew yard, erection of a barn extension and a covered horsewalker and formation of a lunge pit, trotting loop, canter track and gallop track with collecting circle.  
APPROVED.

c. Notes.

## **8. VILLAGE REPAIRS**

To consider any village repairs required.

## **9. FINANCIAL MATTERS**

a. To authorise payments BACS payments as listed below:-

L Pink	Clerks Salary (Net)	At Agreed Rate
L Pink	Expenses	£35.00 (Estimate)
Npower	Street lighting	£334.13
Npower	Street lighting	£8.47
Sheriff Hutton Village Hall	Room Hire	£12.60
Autela Payroll Services	Payroll Services Q1	£39.23
HMRC	Tax & NI	£205.00
Ian Scott	2018/19 Internal Audit	£90.00

Note: Due to the required date of payment the two invoice for npower paid on the 10<sup>th</sup> June 2019 to avoid any additional late payment charges.

b. To authorise cheque payments as listed - None noted.

c. To note the following income:-

20.05.19	Ryedale District Council	Community Infrastructure Levy payment paid in relation to Peckets Yard.	£20,565.45
22.05.19	Ryedale District Council	Grass Cutting Rebate	£788.89

d. To discuss approval of any invoices received after production of agenda.

e. To note bank balances.

f. To consider the actuals vs. budget report.

g. To discuss any other urgent request submitted to the meeting:-

(i) To discuss the annual donations to the Church for the burial ground and to the Citizen's Advise Bureau.

(ii) To receive and note the annual internal audit report for the 2018/19 Annual Governance And Accountability Return (AGAR).

(iii) To approve the Annual Governance Statement by resolution – Section 1 of the 2018/19 AGAR.

(iv) To sign the Certificate of Exemption of the 2018/19 AGAR.

(v) To consider and approve by resolution the Accounting Statements – Section 2 of the 2018/19 AGAR.

(vi) To ensure the Accounting Statements are signed and dated by the Chairman.

#### **10. CORRESPONDENCE**

To note correspondence received.

#### **11. REPORT FROM COUNTY COUNCILLOR**

#### **12. REPORT FROM DISTRICT COUNCILLOR**

#### **13. REPORTS FROM PARISH COUNCILLORS**

#### **14. MATTERS FOR INCLUSION IN VILLAGE NEWS**

To consider which matters should be reported in the village news.

#### **15. MATTERS FOR INCLUSION ON NEXT AGENDA**

#### **16. DATE AND TIME OF NEXT MEETING**

To agree the date of the next meeting as Friday 12<sup>th</sup> July 2019.