

SHERIFF HUTTON PARISH COUNCIL

NOTICE IS HEREBY GIVEN THAT THE ANNUAL MEETING OF SHERIFF HUTTON PARISH COUNCIL, FOLLOWED BY THE MONTHLY MEETING WILL BE HELD IN SHERIFF HUTTON VILLAGE HALL, SHERIFF HUTTON ON FRIDAY 13th MAY 2016 AT 7.30PM, (following the Annual Parish Meeting @ 7.00pm)

All members of the Council are hereby summoned to attend to consider and resolve the business to be transacted at the meeting as detailed in the agenda below.

Signed: *L Pink* - Clerk to the Council

Date: 4th May 2016

AGENDA

A1. ELECTION OF CHAIRMAN

To take nominations for and to elect the Chairman.

A2. CHAIRMAN'S DECLARATION OF OFFICE

The Chairman will sign the declaration of office of chairman.

A3. ELECTION OF VICE CHAIRMAN

To take nominations for and to elect a Vice Chairman.

A4. ELECTION OF REPRESENTATIVES ON VARIOUS BODIES

1. APOLOGIES FOR ABSENCE

To receive and note apologies for absence and consider reasons given for non-attendance.

2. DECLARATION OF INTERESTS

At this point members are asked to declare any personal or prejudicial interests they may have in the business in this agenda.

3. MINUTES

Minutes of the meeting held on Friday 8th April 2016 to be agreed and signed by the Chairman.

4. PUBLIC FORUM

An opportunity for members of the public to comment on agenda items and suggest future items. Standing order will be suspended. A time limit of 3 minute for each speaker.

4A. EXCLUSION OF THE PUBLIC

To consider excluding the public from the meeting prior to consideration and discussion of financial or necessary matters under Section 100a of the Local Government Act 1972.

5. MATTERS ARISING FROM THE MINUTES

Village Entrance Signs.

6. CLERK'S REPORT

- a. Village Green track maintenance – To discuss the response received from Chris Stanford, Common Land & Village Green Officer.
- b. To discuss the quotations received from solicitors for the completion of the first registration document by the Land Registry.
- c. To discuss the letter received regarding Yew Tree House.
- d. To discuss attendance at the YLCA Ryedale Branch Annual Meeting on Tuesday 7th June 2016.

7. PLANNING

- a. To consider the following applications:-

16/00828/CAT 12 Coble Lane, Sheriff Hutton
To fell x1 Evergreen in front garden for Mr E Jackson.
Ryedale District Council

- b. To hear results of applications decided:-

16/00300/FUL Glebe Farm, Coble Lane, Sheriff Hutton
Formation of 40, x 25m outdoor horse riding arena for private use together with area of hardstanding.
Approved.

8. VILLAGE REPAIRS

To consider any village repairs required.

9. FINANCIAL MATTERS

- a. To authorise payments as listed below, followed by the signing of the cheques:-

L Pink	Clerks Salary (Net)	At Agreed Rate
L Pink	Expenses	£30.00 (Estimate)
Ampleforth Parish Council	Application for a PO Box	£78.00

Note: Payment for a PO Box number for a period of 12 months. Annual payment of £312.00 made by Ampleforth Parish Council but as agreed cost to be shared by Clerk's 4 Parish Councils. Overall payment by Sheriff Hutton Parish Council of £78.00, equating to £6.50 per month.

- b. To note the following income:-

Ryedale District Council Parish Precept 16/17 1st Instalment £7,905.00

- c. To discuss approval of any invoices received after production of agenda.
- d. To note bank balances.
- e. To consider the actuals vs. budget report.
- f. To discuss any other urgent request submitted to the meeting:-
 - (i) To discuss invoices received from Onyx ICT for hosting and domain services.
 - (ii) To approve the appointment of the internal auditor for the 2015/16 financial year.

(iii) To receive the Annual Accounts for the 2015/2016 financial year and sign off the Annual Return – Section 1 Annual Governance Statement, followed by Section 2 Accounting Statements.

(iv) To discuss the annual insurance quotations received and to agree a provider from the 1st June 2016.

10. CORRESPONDENCE

To note correspondence received.

11. REPORT FROM COUNTY COUNCILLOR

12. REPORT FROM DISTRICT COUNCILLOR

13. REPORTS FROM PARISH COUNCILLORS

14. MATTERS FOR INCLUSION IN VILLAGE NEWS

To consider which matters should be reported in the village news.

15. MATTERS FOR INCLUSION ON NEXT AGENDA

16. DATE AND TIME OF NEXT MEETING

Currently timetabled as Friday 10th June 2016 at 7.30pm.