

# Environmental Policy

Duncan and Son (Southwold) Limited recognise the importance of maintaining their operation to ensure the safety of the environment. The Company recognises that effective management of our environment makes good business sense and will be a fundamental and integral part of our business strategy.

To ensure we achieve these standards, a procedure will be implemented to include the following:

- Being aware of how our activities impact upon the environment and seek to minimise adverse effects by means of the best available techniques, not entailing excessive cost, through a policy of health and safety improvements in the workplace, control of pollution and care for the local environment.
- Complying with our legal responsibilities and playing our part in influencing future legislation.
- Conserving the use of resources, particularly those which are scarce or non-renewable, including the following:
  1. to avoid high levels of waste and to encourage conservation, re-use and recycling, e.g. chipping, composting and waste disposal management, etc.;
  2. to preserve, restore and enhance the built and natural heritage;
  3. to encourage the sustainable use of land based resources, certified timber and wood products, e.g. non-sustainable resources peat, tropical hardwoods;
  4. to reduce air, land and water pollution by minimising the use of toxic chemical sprays, motor exhausts etc.
- Being sensitive to the environmental concerns of our neighbours and the communities through which we operate and responding to them.
- Adopting environmental objectives to continually improve our environmental performance and monitor progress in their achievement.
- Requiring our suppliers and contractors to have proper regard for our Environmental Policy for the goods and services they provide us.
- Dispose of waste materials as required by current legislation and information provided on the Material Safety Data Sheets provided by the supplier.
- Communicating this policy to our staff, suppliers and customers and seeking their help to implement it.

This policy will be reviewed on an annual basis.