
NOTICE TO VACATE

Should you intend to vacate a MJC Property Management rental unit, please complete the following form in its entirety and submit via E-Mail, Facsimile, or in person at the MJC Property Management office.

DATE OF NOTICE:	
NAME OF TENANT(S):	
RENTAL ADDRESS:	
DATE OF MOVE-OUT:	
As per your lease the above date MUST be at least 30 days from today's date. You are responsible for all rent up to the date of your move-out.	
SOCIAL SECURITY NUMBER:	
FORWARDING ADDRESS:	
NEW PHONE NUMBER:	
Your Security Deposit Refund/Disposition will be mailed to the address you provide above following your move-out date provided above. Your Social Security Number is required for any interest to be paid on your Security Deposit.	
ANY COMMENTS OR CONCERNS WITH THE UNIT THAT SHOULD BE BROUGHT TO OUR ATTENTION:	
SIGNATURE:	DATE: