

A Lil One's Learning Center, Inc.

Financial Policy

Registration Fees

A registration fee of \$100.00 per child is due at the time of enrollment.

A curriculum fee of \$100.00 is due at enrollment and every year thereafter for children ages birth through Pre-K classes. The curriculum fee is due by August 15th.

Tuition

Tuition is \$_____per week for your family. Tuition is due and payable in advance on Monday. If Tuition is not received by the close of business Monday, a \$10.00 fee will be levied. If accounts are not paid within the week after it is due your child will not be accepted into the center the following week.

Payments

Tuition is payable by check, money order or debit/credit card. If tuition is paid by check, it should be made payable to A Lil' One's. There is a \$25.00 charge for reprocessing an NSF check. After the second NSF check, we must ask that all payments be made by money order.

Late Fees

Our Center closes promptly at 6:00 P.M. A late fee of \$1.00 per minute after 6:00pm will be charged. Parents who continue to leave their children after 6:00pm will be asked to withdraw their child from the Center.

Holidays

The Center will be closed on the following holidays:

New Year's Day	Memorial Day	Friday After Thanksgiving
Martin Luther King Jr. Day	July 4 th	Christmas Eve
Mardi Gras	Labor Day	Christmas Day
Good Friday	Thanksgiving Day	New Year's Eve (Open/Appt. Only)

If the holiday falls on a Saturday or a Sunday, we will either take the holiday the week before or the week after. Holidays may be adjusted to coincide with the state holidays. No tuition adjustment can be made for holidays or for illness. Our vacation plan allows one (1) week vacation after being enrolled full time for six (6) consecutive months.

Field Trips

If a field trip requires a fee payment, the parent is responsible for paying the fee prior to the date of the field trip. If the fee is not paid, we will assume you do not want your child to go.

Withdrawal

A two (2) week written notice is required for withdrawal of a child from our school. All fees must be current. Accounts turned over for collection will be charged attorney's fees and court costs.

I HAVE READ AND UNDERSTAND THE ABOVE INFORMATION AS WELL AS THE "POLICIES AND PROCEDURES FOR A LIL' ONE'S" AND AGREE TO ABIDE TO THE TERMS AS STATED.

DATE

SIGNATURE OF PARENT/GUARDIAN

A Lil One's

MASTER CARD - PAGE ONE

Child's Name _____ Sex _____ Date of Birth _____

Guardian #1 Name _____ Guardian #2 Name _____

Social Security Number _____ Social Security Number _____

Address _____ Address _____

City, State, Zip _____ City, State, Zip _____

Home Phone # _____ Home Phone # _____

Employer _____ Employer _____

Work Phone # _____ Work Phone# _____

Cell Phone # _____ Cell Phone # _____

Email Address _____ Email Address _____

Person with Whom Child Lives _____

Child's Doctor _____ Phone # _____

Child's Dentist _____ Phone # _____

Individuals to Contact In Case Of Emergency:

_____ Phone # _____ Relationship _____

_____ Phone # _____ Relationship _____

_____ Phone# _____ Relationship _____

Does Your Child Have Any Food Allergies? Yes No Any Other Allergies? Yes No

Does Your Child Have Any Dietary Restrictions? Yes No Any Difficulties or Disabilities? Yes No

Please Explain Any "Yes" Answer Here: _____

I AUTHORIZE THIS FACILITY TO CARE FOR MY CHILD DURING THE TIME HE/SHE IS IN THE FACILITY OR PARTICIPATING IN A FACILITY SPONSORED FIELD TRIP AND TO ADMINISTER AND/OR OBTAIN EMERGENCY MEDICAL TREATMENT FOR MY CHILD IN THE EVENT THAT I CAN NOT BE REACHED.

DATE

SIGNATURE OF PARENT/GUARDIAN

Enrollment Date _____ Desired Start Date _____

A LIL' ONE'S LEARNING CENTER, INC.

MASTER CARD – PAGE TWO

MY CHILD HAS MY PERMISSION TO PARTICIPATE IN ON-SITE AND/OR OFF-SITE WATER ACTIVITIES THAT ARE POSTED AT THE CENTER.

DATE

SIGNATURE OF PARENT/GUARDIAN

MY CHILD HAS MY PERMISSION TO LEAVE THE CENTER FOR SCHEDULED FIELD TRIPS IN A CENTER VEHICLE.

DATE

SIGNATURE OF PARENT/GUARDIAN

I AUTHORIZE THE CENTER TO TRANSPORT AND RELEASE MY CHILD TO AND FROM PARKVIEW ELEMENTARY SCHOOL.

DATE

SIGNATURE OF PARENT/GUARDIAN

I AUTHORIZE THE CENTER TO ALLOW MY CHILD TO HOLD HIS/HER BOTTLE IN HIS/HER CRIB.

DATE

SIGNATURE OF PARENT/GUARDIAN

I AUTHORIZE THE CENTER TO ALLOW MY CHILD'S PICTURE TO BE USED FOR DECORATIVE AND/OR INSTRUCTIONAL PURPOSES / FACEBOOK PAGE AND WEBSITE OF A LIL'ONE'S.

DATE

SIGNATURE OF PARENT/GUARDIAN

I REVIEWED A WRITTEN DESCRIPTION OF THE CENTER'S POLICIES AND PROGRAMS. I HAVE ALSO REVIEWED ALL POSTED POLICIES AND PROCEDURES.

DATE

SIGNATURE OF PARENT/GUARDIAN

MY CHILD HAS PERMISSION TO PARTICIPATE IN NON-VEHICULAR EXCURSIONS AT A LIL ONES LEARNING CENTER, INC. FROM THE DATE OF ENROLLMENT TILL THE DATE OF WITHDRAWAL.

DATE

SIGNATURE OF PARENT/GUARDIAN

A LIL ONES LEARNING CENTER, INC.

CHILD PICK UP LIST

Third party release: My child has permission to be released to the following individuals:

NAME	RELATIONSHIP	PHONE
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1.

2.

3.

4.

5.

6.

7.

8.

9.

10.

**Anyone not on this pick-up list will not be allowed to take your child,
unless we have written notice.**

**Please keep pages 1-13 for your records. You will return pages 14-17 to
us at A Lil One's Learning Center.**