

SUNRIDGE HOMEOWNERS ASSOCIATION  
QUARTERLY BOARD MEETING MINUTES  
JUNE, 9, 2012

MEETING CALLED TO ORDER

The board met at the residence of SHOA Pres John Taylor (35 Sunridge Ct., East) and was called to order at 8:59AM.

ATTENDEES

In attendance was Pres- John Taylor, Treas- Jerilynn Waltenberg, Sec-Rick Sementelli. A quorum was present.

MEETING AGENDA

John opened the meeting by providing a brief overview of the meeting agenda which included the approved March 13<sup>th</sup> meeting minutes.

SHOA FINANCIALS

Current assessment fees past dues, as of this meeting: APN 048-081-04

APN 048-081-04 account is \$3600 past due and was board approved sent to NAS.

Spring Annual Budget Review:

Current SHOA monthly assessment amount \$100/mo. (\$1200/yr)

Based on 30 year Reserve Model voted on & approved by home owners during 2011 meeting.

Due to the mild 2011/12 winter, snow removal expenses were minimal.

As a result, \$13,500 in General Funds Account to be transferred to the Reserve Funds Account bringing the total to approx. \$22,300.

This allows SHOA to reduce the current monthly assessment fees.

CURRENT: \$100/mo. (\$65 Operations + \$35 Reserve)

EFFECTIVE 9/1/12: \$95/mo. (\$60 Operations + \$35 Reserve)

SHOA BOOK KEEPING RESPONSIBILITIES

We have a current Sunridge resident by the name of Ludmila who is up for consideration to take over the responsibilities of paid book keeper currently being performed by Tonia.

Ludmila's initial proposal was \$2400/year. The board feels that this proposed fee assumes more work/hours than is needed to support the future needs of SHOA.

Jerilynn plans to draft a Book Keeper – Job Scope/Job Description and provide that to Ludmila along with a counter proposal of \$1200/year.

#### SHOA SPRING CLEAN UP DAY

The board scheduled June 2<sup>nd</sup> clean up day was a well attended, highly successful event having greatly reduced the wild fire fuel supply within our community. The board has added this as an expense category to the annual budget.

#### SHOA STREET SIGNS

During 2011 the board reviewed plans and proposals to purchase new SHOA street signs. A total of 5 signs (3-SR Drive, 1-SRC West, 1-SRC East), and re-locate some of the existing signs being obstructed by growing tree limbs. These new street signs will provide Sunridge visitors better identification of Sunridge Drive, Court, West, and Court East.

Jerilyn provided the European Designs quotation for 5 custom ornamental metalwork signs, in addition to preliminary Granite Construction Supply estimates. Jerilynn to contact Dale Dellie to see if SHOA Entry Signs fabricator can be considered as a 3<sup>rd</sup> bidder. Board intends to finalize the plan during the 2012 SHOA Annual Meeting scheduled for August 26<sup>th</sup> at 2PM. More details to follow.

#### MEETING ADJOURNED

With no further business to discuss John Taylor adjourned the meeting at 10:37AM.  
(SHOA Qty Mtg Min 6-9-2012 F2.doc)

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