
Privacy Policy

The Old Vicarage
Llangurig
website

The Old Vicarage ("We") are committed to protecting and respecting your privacy.

This policy (together with our terms of use and any other documents referred to therein) sets out the basis on which any personal data we collect from you, or that you provide to us, will be processed by us. Please read the following carefully to understand our views and practices regarding your personal data and how we will treat it.

For the purpose of the Data Protection Act 1998 (the **Act**), the data controller is **Michael Dean (partner in The Old Vicarage) of The Old Vicarage, Llangurig, Llanidloes, Powys, SY18 6RN.**

Information we may collect from you

We may collect and process the following data about you:

- Information that you provide by filling in forms on our site **www.theoldvicarage-llangurig.co.uk (our site)**. This includes information provided at the time of registering to use our site, subscribing to our service, posting material or requesting further services. We may also ask you for information [when you enter a competition or promotion sponsored by **The Old Vicarage Llangurig**, and when you report a problem with our site.
- If you contact us, we may keep a record of that correspondence.
- We may also ask you to complete surveys that we use for research purposes, although you do not have to respond to them.
- Details of transactions you carry out through our site and of the fulfilment of your orders.
- Details of your visits to our site including, but not limited to, traffic data, location data, weblogs and other communication data, whether this is required for our own billing purposes or otherwise and the resources that you access.
- Details of your bookings and visits with us, any particular requirements you have around your visit, and any supporting information in respect of your stay that we may be required to gather (for example, passport details of international visitors) or that is passed to us by partners such as tour operators or online travel agents.

IP addresses

We may collect information about your computer, including where available your IP address, operating system and browser type, for system administration and to report aggregate information to our advertisers. This is statistical data about our users' browsing actions and patterns and does not identify any individual.

Cookies

Our website uses cookies to distinguish you from other users of our website. This helps us to provide you with a good experience when you browse our website and also allows us to improve our site. For detailed information on the cookies we use and the purposes for which we use them please see our Cookie Policy.

Where we store your personal data

The data that we collect from you may be transferred to, and stored at, a destination outside the European Economic Area ("EEA"). It may also be processed by staff operating outside the EEA who work for us or for one of our suppliers or partners. Such staff maybe engaged in, among other things, the fulfilment of your order, the processing of your payment details and the provision of support services. By submitting your personal data, you agree to this transfer, storing or processing. We will take all steps reasonably necessary to ensure that your data is treated securely and in accordance with this privacy policy.

All information you provide to us is stored on secure servers. Any payment transactions will be encrypted using SSL or similar security technology. Where we have given you (or where you have chosen) a password which enables you to access certain parts of our site, you are responsible for keeping this password confidential. We ask you not to share a password with anyone.

Unfortunately, the transmission of information via the internet is not completely secure. Although we will do our best to protect your personal data, we cannot guarantee the security of your data transmitted to our site; any transmission is at your own risk. Once we have received your information, we will use strict procedures and security features to try to prevent unauthorised access.

Uses made of the information

We use information held about you in the following ways:

- To ensure that content from our site is presented in the most effective manner for you and for your computer.
- To provide you with information, products or services that you request from us or which we feel may interest you, where you have consented to be contacted for such purposes.
- To carry out our obligations arising from any contracts entered into between you and us.
- To allow you to participate in interactive features of our service, when you choose to do so.
- To notify you about changes to our service.

We do not provide any information about you to any third parties for advertising or marketing purposes, nor do we accept advertising on our website. Any recommendations or links that we provide are made solely from our own judgements.

If you are an existing customer, we will only contact you by electronic means (e-mail or SMS) or by written information (through the post) with information about goods and services similar to those which were the subject of a previous sale to you.

If you are a new customer, we will only contact you by electronic means (e-mail or SMS) or by written information (through the post) with information about your reservation enquiry, booking or stay with us, and any information we believe will be helpful and interesting for your stay

If you do not want us to use your data in this way, please tick the relevant box situated on the form on which we collect your data or let us know that you do not want us to contact you.

We do not disclose information about identifiable individuals, but we may provide partners with aggregate information about our users (for example, we may inform them that 500 men aged under 30 have clicked on specific information on any given day).

We are obliged to retain business records (which will contain customer and personal data) for designated times under the law. All such records are retained securely, and are destroyed at the end of the designated time.

We also hold and operate IT System and Information Security Policies to further protect any data or information that we hold or process.

Disclosure of your information

We may disclose your personal information to third parties:

- In the event that we sell or buy any business or assets, in which case we may disclose your personal data to the prospective seller or buyer of such business or assets.
- If **The Old Vicarage** or substantially all of its assets are acquired by a third party, in which case personal data held by it about its customers will be one of the transferred assets.
- If we are under a duty to disclose or share your personal data in order to comply with any legal obligation, or in order to enforce or apply our terms of use or terms and conditions of supply and other agreements; or to protect the rights, property, or safety of **The Old Vicarage**, our customers, or others. This includes exchanging information with other companies and organisations for the purposes of fraud protection and credit risk reduction.

Your rights

You have the right to ask us not to process your personal data for marketing purposes, or to delete your data. We will usually inform you (before collecting your data) if we intend to use your data for marketing purposes or if we intend to disclose your information to any third party for such purposes. You can exercise your right to prevent such processing by checking certain boxes on the forms we use to collect your data. You can also exercise the right to prevent processing or to ask us to delete your information at any time by contacting us at info@theoldvicarage-llangurig.co.uk or The Old Vicarage, Llangurig, Llanidloes, Powys, SY18 6RN, UK. Please be aware that if data is held for legal purposes (for example under Business or Company law) then it can only be deleted at the end of the officially designated period (usually 6 years after any contract has taken place).

Our site may, from time to time, contain links to and from the websites of our partner networks, advertisers and affiliates. If you follow a link to any of these websites, please note that these websites have their own privacy policies and that we do not accept any responsibility or liability for these policies. Please check these policies before you submit any personal data to these websites.

Access to information

The Act gives you the right to access information held about you. Your right of access can be exercised in accordance with the Act. Any access request may be subject to a fee of £10 to meet our costs in providing you with details of the information we hold about you.

Changes to our privacy policy

Any changes we may make to our privacy policy in the future will be posted on this page and, where appropriate, notified to you by e-mail.

Contact

Questions, comments and requests regarding this privacy policy are welcomed and should be addressed to Mr M Dean (Data Controller), The Old Vicarage, Llangurig, Llanidloes, Powys, SY18 6RN, United Kingdom.