



# SUTHERLAND HIGH SCHOOL

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Website: [www.sutherlandhs.co.za](http://www.sutherlandhs.co.za)

20 November 2020

Dear Parents/Guardians

## SCHOOL FEES 2021

At the Annual General Meeting and Budget Meeting held on 19 November 2020 the school budget for 2021 was approved, which set school fees at **R44 030.00 per pupil for 2021**. In light of cash handling costs, the logistics involved in the handling of cash and the related safety threats no cash will be accepted at school. **Please note all school fees are due and payable on the first day of 2021.**

### 1. Payment Options:

**The commitment deposit of R4 500.00 is payable by no later than Monday, 30 November 2020. Please note that this payment is due this year and will be deducted from your 2021 school fees. All pupils pay the commitment deposit.**

The balance of R39 530.00 must be paid over 10 months in the following manner:

R3 953.00 each month from 01 January to 01 October 2021

OR

If paid in full the following would apply:

- 1.1 Discount of 4% (R1 581.20) will be granted on the balance of school fees (R39 530.00), if paid in full by EFT on/before **19 February 2021**.  
**Total amount to be paid is R42 448.80 (R4 500.00 + R37 948.80).**
- 1.2 Discount of 3% (R1 185.90) will be granted on the balance of school fees (R39 530.00), if paid in full by **debit card** or cash paid in at Standard Bank on/before 19 February 2021.  
**Total amount to be paid is R42 844.10 (R4 500.00 + R38 344.10).**
- 1.3 Discount of 2% (R790.60) will be granted on the balance of school fees (R39 530.00), if paid in full by **credit card** on/before 19 February 2021.  
**Total amount to be paid is R43 239.40 (R4 500.00 + R38 739.40).**
- 1.4 Discount of 3% (R1 185.90) will be granted on the balance of school fees (R39 530.00), if paid by **monthly debit order signed at school**. Discount applies to last payment and only if no payments were returned unpaid by the bank. **Amount to be paid is R3 953.00 per month from January to September 2021 and R2 767.10 for October 2021.**

**Note that debit orders are the preferred form of monthly payment and should soon become the only acceptable form of monthly payments.**

**Please note that all payments are payable in advance on the first day of each month and that 2% interest will be charged on all overdue accounts from 60 days onwards.**

**Please note that all fees for 2021 must be settled by 1 October 2021.**

One calendar month written notice must be given should your child leave the school and pro rata fees, including this notice period, are payable.

All correspondence must be addressed to The Principal  
**"AIM FOR EXCELLENCE"**





2. **Subject Fees:**

These fees are payable by the end of February 2021, are not included in the school fees and are as follows:

Technology/Hospitality (Gr 8 & 9)	R 560	Visual Arts	R1 855
Hospitality Studies (Gr 10 – 12)	R1 590	(CAT) Computer Applications Technology	R1 750
Engineering Graphics & Design	R1 270	Information Technology	R1 855
Civil Technology	R1 590	Academic Support Centre <b>(Per Term)</b>	R1 145
		Academic Support Centre Maths <b>(Per Term)</b>	R1 145

Please note that subject fees are **not** refundable if the pupil stops during the term/year. (this includes 8<sup>th</sup> subject fees.)

Note that textbooks and manuals which are to be paid for must be paid for up front, and cannot be paid off monthly. Book lists for 2021, which will indicate which books must be purchased and which will be supplied by the school, have been handed to pupils and will also be available at the school from November 2020.

3. **Academy fees:**

Academy participation is optional and at the discretion of the school and subject to school fees being up to date. R460.00 per Academy, is payable on attending the first class.

Pupils who have not paid their fees will not be allowed to attend the classes.

Please note that an Academy fee is **not** refundable if the pupil stops part way through the course.

4. **Banking:**

Please note that parents who pay by **Debit Order** must complete a new debit order form every year. **The commitment deposit and subject fees cannot be paid by debit order.**

The forms must be collected at the finance office or you can request information by e-mail at [finance@sutherlandhs.co.za](mailto:finance@sutherlandhs.co.za).

**Our banking details are as follows:**

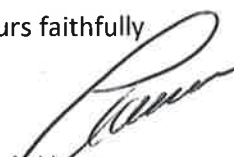
SUTHERLAND HIGH SCHOOL	STANDARD BANK
LYTTELTON BRANCH	010945
CURRENT ACCOUNT NUMBER	012345032
REFERENCE	STUDENT NO. + INITIAL + SURNAME


If you pay into our bank account kindly fax or e-mail a copy of the deposit to us with pupil details and **ensure that you quote the surname and student number and indicate that it is for school fees. If it is for additional subjects, tours etc. please specify** otherwise it may be allocated incorrectly. Please note that all monies received by the school will firstly be allocated to outstanding school fees.

5. **Exemptions:**

Please be aware that exemptions may be applied for on a yearly basis and will be dealt with in accordance with the Department's guidelines and policy as well as the South African School's Act (as amended). Applications for school fee exemption must be handed in at the school's finance office by no later than the last school day of term one 2021.

Yours faithfully

  
Mr A. Van Der Merwe  
**DEPUTY PRINCIPAL: FINANCE**

  
Mr P. Stone  
**PRINCIPAL**

All correspondence must be addressed to The Principal  
**"AIM FOR EXCELLENCE"**



**SUTHERLAND HIGH SCHOOL**  
**DEBIT ORDER 2021**

**SCHOOL FEES ONLY**

**NB:** PAYMENTS FOR COMMITMENT DEPOSIT, ACADEMIES, PRACTICAL SUBJECTS ARE EXCLUDED. The fees for 2021 are R44 030.00 per pupil (Commitment deposit R4 500.00 paid November 2020 and 9 x R3 953.00 Jan – Sept, Oct R2 767.10 should no debit orders be returned unpaid).

Name and surname of youngest pupil: \_\_\_\_\_ Grade: \_\_\_\_\_

STUDENT NO: \_\_\_\_\_

Name(s) and Surname(s) of brothers/sisters attending Sutherland High School at present:

\_\_\_\_\_ Grade: \_\_\_\_\_

\_\_\_\_\_ Grade: \_\_\_\_\_

(It is of the utmost importance that the names above are given correctly as the school fee account will be linked to the youngest family member at the school – only one account per family).

TITLE/SURNAME & NAME OF ACCOUNT PAYER: \_\_\_\_\_

(Parent/Guardian/Grandparent/Uncle/Aunt etc)

POSTAL ADDRESS: \_\_\_\_\_

\_\_\_\_\_ ID NO: \_\_\_\_\_

TEL: (H) \_\_\_\_\_ (W) \_\_\_\_\_

Bank details (of account payer ) are as follows:

NB. If the branch code, bank account no as well as type of account are not completed correctly, the debit order will not be accepted by the bank.

BANK: \_\_\_\_\_ BRANCH NAME/TOWN: \_\_\_\_\_

BANCH CODE NO: \_\_\_\_\_ ACCOUNT NO: \_\_\_\_\_

TYPE OF ACCOUNT: CURRENT (CHEQUE) / SAVINGS / TRANSMISSION

I herewith authorise you to debit my account at the above bank or branch or any other bank to which I might transfer my account later, with R \_\_\_\_\_ ( \_\_\_\_\_ )

on the 1<sup>st</sup> or 16<sup>th</sup> day of each month (or first working day thereafter) commencing on 1 / 16 January 2021 until 1 / 16

October 2021. **THIS DEBIT ORDER WILL AUTOMATICALLY BE CANCELLED AFTER OCTOBER'S**

**PAYMENT. Please note that a new debit order must be submitted every year.**

All withdrawals by you from my bank account will be treated as if made by myself. I agree to pay all costs which may be incurred in connection with this debit order. I agree to pay R 100 bank charges if there are no funds to cover the debit order. This authorisation may be cancelled in writing by giving 30 days' notice, but I understand that I will not be entitled to the reimbursement of amounts withdrawn by you while the debit order was authorised and the amounts legally due to you and will also not be entitled to the relevant discount.

The acceptance of this order by you is seen as received by my bank.

Signed at \_\_\_\_\_ on this \_\_\_\_\_ day of \_\_\_\_\_ 2020/ 2021.

\_\_\_\_\_ (Signature as used for signing of withdrawals)

NB. DEDUCTIONS ARE ONLY MADE ON THE 1<sup>ST</sup> OR 16<sup>TH</sup> DAY OF EACH MONTH (OR FIRST WORKING DAY THEREAFTER) FROM JAN TILL OCT.

COMMITMENT FEE IS DUE END NOVEMBER 2020 AND MUST BE PAID IN AT THE SCHOOL – IT CANNOT BE DIVIDED BETWEEN THE 10 MONTHS OR PAID BY DEBIT ORDER.

Kindly contact Finance office at tel 012-658-5880/1/2 or fax 012-658-5883 or [finance@sutherlandhs.co.za](mailto:finance@sutherlandhs.co.za) with any queries.