

WADE H. ELDRIDGE, P.C.

Personal Injury | Criminal Defense

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Accident Checklist

- Check for Injuries
Call 911 for emergencies if needed
- If damage is minor, move cars to the side of the road to avoid blocking traffic
- Exchange information with other driver(s)
- Collect contact info from witnesses and passengers in vehicles involved
- Take pictures of vehicles, damage, and accident scene from multiple angles
- Get Police Information
- Notify your Insurance Carrier

DO NOT

- **Do not** leave the scene until information is exchanged or officers tell you it is okay to leave
- **Do not** lose your temper. Always remain calm
- **Do not** sign anything from the other driver(s)
- **Do not** discuss details of the accident except with police officers
- **Do not** admit fault or cast blame

Other Driver Information

Name: _____

Phone #: _____

Address: _____

Driver License State: _____

Driver License #: _____

Car Make/Model/Year: _____

License Plate: _____

of Passengers: _____

Other Driver Insurance

Company: _____

Policy #: _____

Phone #: _____

Exp. Date: _____

Witnesses/Passengers

Name/Phone Number

About the Accident

Date: _____ Time of Day: _____

Location: _____

of Vehicles Involved: _____

Write a Detailed Summary of the Accident on the Back of This Sheet. Include what occurred, amount of traffic, and weather conditions.

Police Information

Name of Officer: _____

Department: _____

Badge #: _____

Phone #: _____

Police Report #: _____

Tow Truck Information

Company: _____

Driver Name: _____

Phone #: _____

Location of where car will be brought: _____

