



AUSTIN POWELL LTD

PAYROLL DETAILS –NEW STARTER DECLARATION

Please complete for the following details for payroll purposes:

Name: Mr / Mrs / Miss / Ms / Other

Address:

Date of Birth:

Town & County of Birth:

Country of Birth:

National Insurance Number:

Name and address of Bank:

A/C Number:

Sort Code:

A/C in the Name of:

Branch where account held:

Your present circumstances

Read all the following statements carefully and enter 'X' in the boxes that apply to you.

- A This is my first job since last 6 April and have not been receiving taxable Jobseekers Allowance, Employment and Support Allowance or taxable Incapacity Benefit or a state or occupational pension ☐
- B This is now my only job, but since last 6 April I have had another job, or have received taxable Jobseekers Allowance, Employment and Support Allowance or Incapacity Benefit. ☐
- C I have another job or receive a state or occupational pension ☐
- D I have an income – contingent Student Loan that I have to repay through my pay ☐
• Deduct Plan 1 Student Loan Repayments ☐
• Deduct Plan 2 Student Loan Repayments ☐
The HMRC will advise which Plan you are on, we require this information to be able to make student loan deductions on your behalf
- E I enclose a P45 ☐

I can confirm that the above information is correct

PRINT NAME:

SIGNATURE:

DATE:
