

EAST TEXAS COUNCIL OF GOVERNMENTS



BUDGET & PLANNING GUIDE Fiscal Year 2019



David A. Cleveland, Executive Director
3800 Stone Road, Kilgore, TX 75662

Established: 1970
East Texas State Planning Region (6)
Area: 10,022 square miles
Population 829749

Our Partners, Mission & Vision



Vision Statement

We are a trustworthy organization committed to providing leadership, education, and financial resources to our 14-county region.

Mission Statement

In order to improve the Quality of Life for all of our Citizens, ETCOG pledges all of its resources to educate and assist its members to accomplish their goals.

EAST TEXAS COUNCIL OF GOVERNMENTS



BUDGET & PLANNING GUIDE OCTOBER 1, 2018 THROUGH SEPTEMBER 30, 2019

**AS SUBMITTED TO
ETCOG BOARD OF DIRECTORS
ETCOG EXECUTIVE COMMITTEE**

**DAVID A. CLEVELAND
EXECUTIVE DIRECTOR**



**east Texas
council of
GOVERNMENTS**

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Oil Museum Kilgore, Gregg County
Photo by East Texas Oil Museum

Executive Summary





September 27, 2018

ETCOG Board of Directors:

Offered for your review and consideration is the Budget and Planning Guide for the East Texas Council of Government's operations for the fiscal year October 1, 2018 through September 30, 2019 (FY 2019 Budget).

ETCOG provides a forum for elected officials to come together and solve common problems. With local elected official guidance and consent, it also administers and manages the state and federal grant programs for which it receives funds. Through various grant funding mechanisms ETCOG is able to administer grants for four major service areas, or Divisions, that include Workforce & Economic Development, Area Agency on Aging (AAA), Public Safety, and Transportation. Each of these Divisions may be subdivided into more specific programs that correspond more or less to the grants that are received to fund them. Each collection of programs under a single Division is carefully monitored by state or federal agencies that oversee the distribution of funds allocated by the state or federal legislature for each of the programs. State and Federal authorities in turn require adherence to specific processes and procedures for receiving, disbursing, accounting for and reporting the use of funds flowing from the federal government through the state or in some cases directly from the state or federal entities.

The FY 2019 Budget is a balanced budget with revenue sources matching projected expenditures for all funds. The plan is controlled at the fund and project level with management authorized to make transfers of budgeted amounts between object class levels within a fund or project, within restrictions imposed by grantor agencies. Following are highlights and discussion of the key components of this Budget.

Revenues

The FY 2019 Budget, totaling \$56,705,229 reflects an overall increase of \$10,013,513 compared to the FY 2018 Budget. Most of this increase is reflected in the Workforce Division, with an increase of \$9,746,692 mainly due to carryover Child Care funding from the prior year. An increase of \$459,298 is reflected in the Area Agency on Aging with \$151,113 budgeted for the new HOME Disaster Recovery Program. A review of funding trends over a three-year period is presented on the following page.

Fiscal Year Revenue Comparison

Funding Source	FY2016 Actual	FY2017 Actual	FY2018 Budget	FY2019 Budget	Budget Variance FY 2018 - 2019
Federal Award	\$ 29,273,806	\$ 27,148,083	\$ 31,900,168	\$ 39,504,410	\$ 7,604,242
State Award	9,646,997	10,607,431	7,110,297	7,201,784	91,487
Local Match	358,317	595,355	579,549	1,022,173	442,624
Other/Carry-Over	493,410	302,193	6,930,300	8,819,444	1,889,144
In-kind Contributions	171,402	157,419	171,402	157,419	(13,983)
Totals	\$ 39,943,932	\$ 38,810,481	\$ 46,691,716	\$ 56,705,229	\$ 10,013,513

Revenues by Service Program

Funding Source	Area Agency on Aging	Public Safety	Transportation	Workforce & Economic Development	FY2019 Total
Federal Award	\$ 3,881,660	\$ 211,130	\$ 2,497,115	\$ 32,914,505	\$ 39,504,410
State Award	214,536	2,835,137	1,338,433	2,813,678	7,201,784
Local Match	88,846	12,420	874,240	46,667	1,022,173
Other/Carry-Over	30,450	127,413	401,822	8,259,759	8,819,444
In-kind Contributions	157,419	-	-	-	157,419
Totals	\$ 4,372,911	\$ 3,186,100	\$ 5,111,610	\$ 44,034,609	\$ 56,705,229

Expenditures

Since budgeted expenditures mirror available funding, the FY 2019 Budget provides for expenditures of \$56,705,229. Of course, one of the key budget preparation principles for this and nearly every ETCOG budget is to do everything we possibly can to at least retain existing service levels. As has already been highlighted above, we exceeded this minimum goal in this budget, in part because of the carryover in Child Care funding.

Expenditures by Service Program

Expenditure by Category	Area Agency on Aging	Public Safety	Transportation	Workforce & Economic Development	FY2019 Total
Personnel	\$ 1,154,891	\$ 672,803	\$ 1,959,335	\$ 2,231,541	\$ 6,018,570
Other Direct Prgm Exp	445,601	358,657	2,223,101	7,122,145	10,149,505
Capital Equipment	18,632	50,000	251,596	8,500	328,728
Direct Internal Exp	157,880	150,933	259,918	369,883	938,614
Shared Costs	246,181	143,417	417,659	475,684	1,282,941
Pass Through	2,349,726	1,810,289	-	33,826,856	37,986,872
Totals	\$ 4,372,911	\$ 3,186,100	\$ 5,111,610	\$ 44,034,609	\$ 56,705,229

The ETCOG FY 2019 Budget, will serve as the financial guide in meeting each respective Division’s stated performance measures and enable ETCOG to continue its efforts to maximize the use of technology to achieve desired service levels, streamline operational processes, safeguard its data investment and realize our Vision and Mission. In addition to the budget and work plan discussed above, I wanted to highlight additional projects/initiatives that your ETCOG staff will be focusing on for the benefit of the entire region during this upcoming year:

Regional Broadband

Once again, this next year, staff will be investing substantial effort into moving our regional broadband efforts forward. As of this writing, our revised regional broadband plan and related funding request submission to federal authorities is imminent. Our request, if funded, will create a demonstration project which, if successful, will become a replicable model for other rural areas throughout Texas to follow. Our regional broadband plan will feature at least 28 projects that directly target business needs.

Regional Housing/Disaster Recovery

I am pleased to report the new HOME Disaster Recovery program will be launched today in one of our Western Counties most affected by the tornadoes in 2017! As resources allow, the program will subsequently expand to two other counties affected by these same storms. In the future, the program will be available as a resource to help the region recover from natural and made-made disasters.

Regional Technology Solutions

ETCOG is preparing to launch new Information Technology (IT) Support services for our regions jurisdictions needing special project and/or daily operational support. As computers, computer networks, and cyber security continue to grow in complexity and difficulty, we realized some of our members may appreciate being able to call on our IT team for consultation and support, at a significant cost savings over current market rates. This new service is expected to launch sometime within the 2019 Fiscal Year.

Building Plan Review Services

For those jurisdictions that find themselves falling behind with the approval of permits for new commercial or residential building construction and/or existing building renovations; often this is because the plan review process takes longer than expected or you have developed a backlog due to high demand. ETCOG will be launching its new Building Plan Review “Overflow” services in mid-November of 2018. Stay tuned for more details!

Executive/Personnel Recruitment Services

One of our Board members noted he was aware other Councils of Governments (COGs) in other states who provide high quality executive and key personnel recruitment services for their jurisdictions well below the cost of securing such services on the open market. Upon further investigation, we discovered some other Texas based COGs have been providing such services for many years. We learned from their example and I am pleased to advise ETCOG will be offering these services to our jurisdictions soon. While the exact launch date has not been determined, this new service will be introduced sometime within the 2019 Fiscal Year.

Charter Services

We have been asked on a consistent basis to provide charter services to support specialized jurisdictional or other regional needs. ETCOG is investigating the possibility of providing such services in the future. We will keep you posted on our progress.

Thank you for your continuing support as we seek to become the organization you need and want us to be. As we rapidly approach a new fiscal year, please accept this note as my personal invitation to share your thoughts, concerns and ideas concerning how we can serve you better. While we cannot meet every need, we will always strive to do our very best to serve you every time you call on any member of the ETCOG Team. I look forward to another year in your service.

With best wishes, I am

Sincerely yours;

David A. Cleveland
Executive Director



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Gladewater Round-Up Rodeo
Photo by ChelseaPurghan.com

Budget Information

east Texas
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Budget Calendar

2018 JUNE						
SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

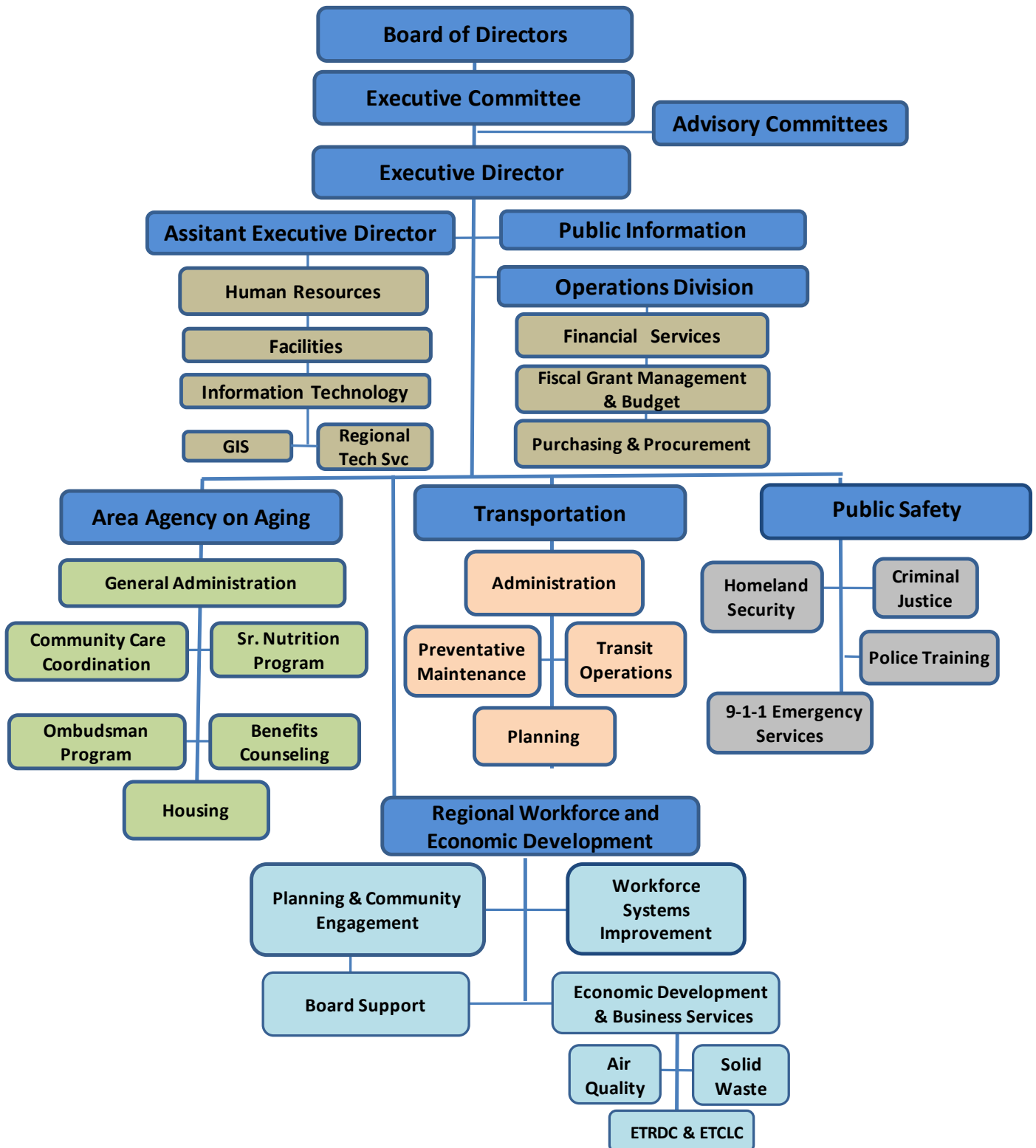
2018 JULY						
SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

2018 AUGUST						
SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

2018 SEPTEMBER						
SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

- | <u>Due Date</u> | <u>Item Due</u> |
|-----------------|--|
| June 20 | List of staffing changes such as additional and vacant positions, promotions, etc.
List of non-routine expenses anticipated such as equipment, hiring consultants, training, etc.
Estimated total funding for each grant expected for FY2019 |
| July 2 | Operations Division will submit budget templates to directors to add FY2019 budget |
| July 18 | Completed Budget templates due back to Operations Division |
| July 23 | Budget narrative reflecting upcoming initiatives and plans for next fiscal year
List of performance measures for 2017 Actual, 2018 estimated, and 2019 estimated |
| Aug 7 | Director’s Budget Collaboration meeting to review and discuss the budget together |
| Aug 8 | Operations Division to review final draft version with Executive Director |
| Aug 22 | Workforce Finance & Audit Committee |
| Aug 29 | Submission of budget for distribution to Executive Committee |
| Sept 6 | Budget sub-committee review (morning prior to Executive Committee meeting) |
| Sept 6 | Review and approval by Executive Committee |
| Sept 27 | Approval by ETCOG Board of Directors |

Organizational Chart



Member Governments

COUNTIES:

Anderson	Henderson	Smith
Camp	Marion	Upshur
Cherokee	Panola	Van Zandt
Gregg	Rains	Wood
Harrison	Rusk	

CITIES:

Alba	Gilmer	Nooday
Alto	Gladewater	Ore City
Arp	Grand Saline	Palestine
Athens	Gun Barrel City	Payne Springs
Big Sandy	Hallsville	Pittsburg
Brownsboro	Hawkins	Point
Bullard	Henderson	Quitman
Caney	Jacksonville	Reklaw
Canton	Jefferson	Rusk
Carthage	Kilgore	Seven Points
Chandler	Lakeport	Star Harbor
Clarksville	Lindale	Tool
Coffee	Log Cabin	Trinidad
East Mountain	Longview	Troup
East Tawakoni	Mabank	Tyler
Easton	Malakoff	Van
Edgewood	Marshall	Warren City
Elkhart	Mineola	Waskom
Emory	Mt. Enterprise	Wells
Eustace	Murchison	White Oak
Frankston	New Chapel Hill	Wills Point
Fruitvale	New London	Winnsboro
Gallatin	New Summerfield	Winona
		Yantis

Member Governments

INDEPENDENT SCHOOL DISTRICTS:

Arp ISD	Harmony ISD	Overton ISD
Athens ISD	Kilgore ISD	Pittsburg ISD
Brownsboro ISD	Laveretts Chapel ISD	Rains ISD
Carthage ISD	Longview ISD	Trinidad ISD
Crossroads ISD	Malakoff ISD	Waskom ISD
Frankston ISD	Miller Grove ISD	Slocum ISD
Gilmer ISD	Mneola ISD	Troup ISD
Grand Saline ISD	Mt. Enterprise ISD	Wells ISD
Hallsville ISD	Neches ISD	White Oak ISD
Harleton ISD	New Diana ISD	Winona ISD
Hawkins ISD	Ore City ISD	

SPECIAL PURPOSE DISTRICTS:

9-1-1 Network of East Texas
Cherokee County SWCD
East Cedar Fresh Water Supply District
Harrison County SWCD
Kilgore College
Panola College
Smith County 911 District
Trinity Valley Community College
Upshur-Gregg SWCD #417
Wood County SWCD #444

RIVER AUTHORITIES:

Sabine River Authority
Upper Neches River Municipal Water Authority

Budgetary Accounting Policies and Practices

Reporting in Conformity with GAAP:

The East Texas Council of Governments (ETCOG) budget is prepared in accordance with generally accepted accounting principles and governmental accounting standards. These standards require that ETCOG's accounts be established on the basis of fund groups each of which is considered a separate accounting entity. The fund groups for ETCOG are divided into the following categories for budget purposes.

General Fund: This fund is the general operating fund of ETCOG and is used to account for all financial resources except those required to be accounted for in another fund.

Special Revenue Funds: (Grant Awards) These funds are to account for the proceeds of specific revenue sources that are legally restricted to specified purposes.

Internal Service Funds: These funds are used to account for activities conducted on benefits received for service basis. The internal service plan accounts for allocation of certain services provided to other departments to provide a break even result. The Direct Internal and Shared Costs Funds are Internal Service Funds.

Component Unit: The East Texas Regional Development Company ("ETRDC") is considered a discretely presented component unit. The Council's Board appoints a voting majority of ETRDC's Board and can impose its will on ETRDC. Separate financial statements are produced for ETRDC in accordance with principles defining the governmental reporting entity adopted by the GASB.

Basis of Accounting:

The modified accrual basis of accounting is used by the special revenue funds. Under this basis of accounting, revenues are recorded when they become measurable and available to pay liabilities of the current period. Expenditures are recorded when the liability is incurred

Retirement Plan: Prior to November 16, 2013, ETCOG provided benefits for all full-time employees through a defined contribution plan. Responsibility for the plan administration is with ICMA Retirement Corporation. ETCOG contributes an amount equal to 12% of the employee's compensation each year and employees contribute an amount equal to 8% of their compensation each year for a total of 20% to the ICMA Plan. In November 2013, ETCOG allowed existing full-time employees the option of entering the Social Security Plan or remaining with ICMA and any new full-time employees could elect to enter the Social Security Plan only. ETCOG contributes a dollar for dollar match, up to 5%, for any full-time employees enrolled in the Social Security Plan.

Budgetary Accounting Policies and Practices

Basis of Accounting continued:

Accruals: Expenditure-driven grants are recognized as revenue when the qualifying expenditures have been incurred and all other grant requirements have been met. Grant revenues, membership dues and interest are susceptible to accrual. All other revenue items are considered to be measurable and available only when cash is received by ETCOG. Vacation leave and sick leave are charged to an intermediate pool and distributed to the grant based on a percentage of direct charged salaries. Employees will be paid for accrued vacation upon voluntary termination of employment provided they have been in a permanent fulltime position for six months or more. For all funds, this liability reflects amounts attributable to cumulative employee services already rendered.

Budgetary Information:

The Council's financial plan is controlled at the fund and project level with management authorized to make transfers of budgeted amounts between object class levels within a fund or project, within restrictions imposed by grantor agencies. The Board approves the financial plan for revenue and expenditures in all funds. The financial plan for the Special Revenue Fund is made on a project (grant) basis, spanning more than one year. Appropriations for all projects in the Special Revenue Fund lapse at the end of a contract period which may not coincide with the fiscal year-end of the Council. The appropriations for the General Fund lapse at the fiscal year-end. Although the financial plans are reviewed and approved by the Council's Board, they are not considered legally adopted annual budgets or appropriations. Accordingly, comprehensive budget and actual results are not presented in this report.

Indirect Costs:

Indirect costs are defined by Office of Management and Budget (OMB) Uniform Guidance (2 CFR 200) as costs *“(a) incurred for a common or joint purpose benefiting more than one cost objective, and (b) not readily assignable to the cost objective specifically benefited, without effort disproportionate to the results achieved.”* ETCOG's indirect cost rate is based upon prior cost experience, documented by a cost allocation plan, and is approved by a state cognizant agency. It is ETCOG's policy to negotiate with the cognizant agency a provisional rate which is used for billing purposes during ETCOG's fiscal year. Upon the completion of an independent audit at the end of each fiscal year, the indirect cost rate is finalized with the cognizant agency.

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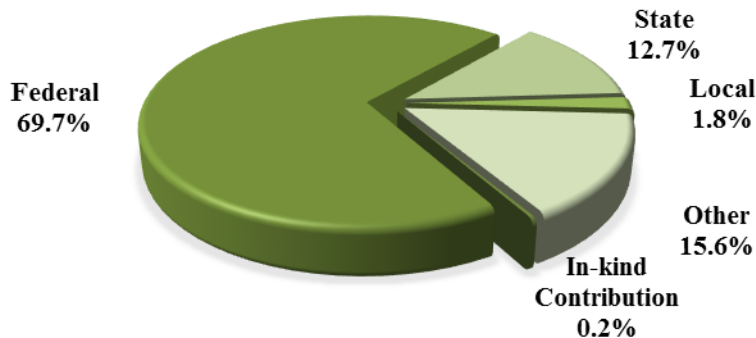
Pittsburg Peaches, Camp County
Photo by Messythrillinglife.com

Budget Summaries

Summary Listing of Estimated Revenues by Funding Source

<p><u>Federal Awards</u></p> <p>Federal awards received from the federal government through the State of Texas are the largest source of funding received by the East Texas Council of Governments. Revenues are received from the U.S. Department of Labor, Agriculture, Health and Human Services, Commerce, Housing and Urban Development, Justice, Energy, Transportation, and the Department of Homeland Security.</p>	<p>39,504,410</p>
<p><u>State Awards</u></p> <p>State awards for ETCOG come from the Texas Workforce Commission (TWC), the Texas Department of Aging and Disability Services (DADS), the Office of the Governor Criminal Justice Division (CJD), the Texas Commission on Environmental Quality (TCEQ), the Commission on State Emergency Communications (CSEC), the Texas Department of Transportation, and the Veterans Benefits Administration.</p>	<p>7,201,784</p>
<p><u>Local Cash Match</u></p> <p>Local membership dues are received from cities, counties, and special districts. Membership dues are utilized for general council expenditures and to match various federal and state programs. Local cash match is also provided by the counties for the Economic Development grant.</p>	<p>1,022,173</p>
<p><u>Other Income</u></p> <p>Other income includes revenues from Transportation Bus Fares, Geographic Information Systems (GIS) services, Program Income for the Area Agency on Aging, Investment income, ETRDC service fees, Chapman Revolving Loan fees, and match for Transportation operations provided by the Texas Department of Aging and Disability, and prior year carry-forward funds.</p>	<p>8,819,444</p>
<p><u>In-kind Contributions</u></p> <p>In-Kind contributions represent the provision of services to a program valued in monetary terms set forth by rules and guidelines provided by state and federal agencies.</p>	<p>157,419</p>
<p>Total</p>	<p>\$56,705,229</p>

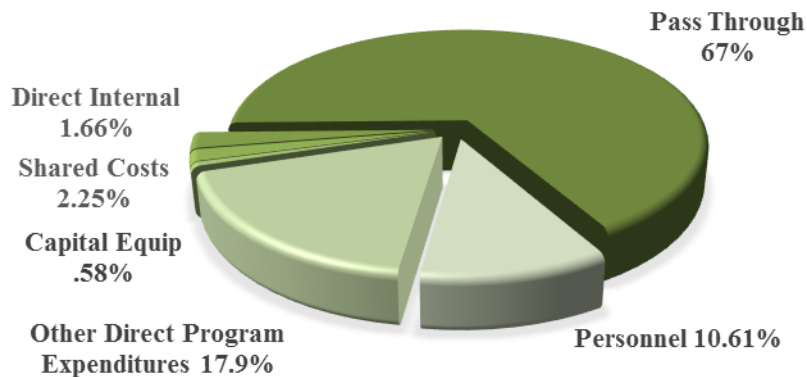
Percentage Breakdown of Estimated Revenue by Source



Summary Listing of Estimated Expenditures by Category

<p><u>Personnel</u> Personnel costs include salaries and benefits for one hundred three full-time employees and thirty five part-time employees. Benefits for full-time employees include paid leave (vacation, sick, holidays), longevity, disability, life insurance, pension, medical and dental.</p>	6,018,569
<p><u>Other Direct Program Expenditures</u> Other direct expenditures include professional and contract services, travel, training, insurance and bonding, office supplies, membership dues,</p>	10,149,505
<p><u>Capital Equipment</u> Capital equipment includes purchases of \$5,000 or more that have a useful life of more than one year.</p>	328,728
<p><u>Direct Internal Expenditures</u> Direct internal expenditures include costs of Human Resource Administration, Facility costs, and Information Technology.</p>	938,614
<p><u>Shared Costs</u> Shared costs are costs that have been incurred for common or joint purposes. These costs benefit more than one cost objective and cannot be readily identified with a particular final cost objective without effort disproportionate to the results achieved.</p>	1,282,941
<p><u>Pass Through</u> Pass through expenditures include funds which the ETCOG has oversight and monitoring responsibilities through contractual agreements with various sub-recipients for the deliver of service in the fourteen county region.</p>	37,986,872
Total	\$ 56,705,229

Percentage Breakdown by Estimated Expenditures by Category



Summary of Revenues and Expenditures for All Funds

	General Fund	Special Revenue Funds	Internal Service Funds	Total All Funds	Component Unit ETDRC	Interlocal Eliminations	Total
<u>Revenues</u>							
Federal Award	\$ -	\$ 39,504,410	\$ -	\$ 39,504,410	\$ -	\$ -	\$ 39,504,410
State Award	-	7,201,784	-	7,201,784	-	-	7,201,784
Local Match	187,853	1,022,173		1,210,026	-	(187,853)	1,022,173
Other/Carry-Over	31,000	8,661,309	938,614	9,630,923	158,134	(969,614)	8,819,444
In-kind Contributions	-	157,419	-	157,419	-	-	157,419
Total Revenues	\$218,853	\$56,547,095	\$ 938,614	\$ 57,704,562	\$ 158,134	\$ (1,157,467)	\$ 56,705,229
<u>Expenditures</u>							
Personnel							
Salaries	\$ -	\$ 4,127,464	\$ -	\$ 4,127,464	\$ 62,198	\$ -	\$ 4,189,661
Fringe Benefits	-	1,800,422	-	1,800,422	28,487	-	1,828,909
Other Direct Program Expenses							
Travel	15,500	313,705	-	329,205	2,270	(15,500)	315,975
Professional Contract Services	4,000	340,690	-	344,690	22,350	(4,000)	363,040
Communications	3,000	202,403	-	205,403	4,200	(3,000)	206,603
Service Delivery	-	5,230,953		5,230,953	-	-	5,230,953
Other	196,353	4,028,234	-	4,224,587	4,700	(196,353)	4,032,934
Capital Equipment	-	328,728	-	328,728	-	-	328,728
Direct Internal Services	-	924,015	938,614	1,862,628	14,599	(938,614)	938,614
Shared Costs	-	1,263,611	-	1,263,611	19,331	-	1,282,941
Pass Through	-	37,986,872	-	37,986,872	-	-	37,986,872
Total Expenditures	\$218,853	\$56,547,095	\$ 938,614	\$ 57,704,562	\$ 158,134	\$ (1,157,467)	\$ 56,705,229

Note: Portions of this schedule may reflect rounding differences.

Summary of Special Revenue Funds by Service Programs

	Area Agency on Aging	Public Safety & GIS	Transportation	Workforce & Economic Development	Total
<u>Revenues</u>					
Federal Award	\$ 3,881,660	\$ 211,130	\$ 2,497,115	\$32,914,505	\$39,504,410
State Award	214,536	2,835,137	1,338,433	2,813,678	7,201,784
Local Match	88,846	12,420	874,240	46,667	1,022,173
Other/Carry-Over	30,450	127,413	401,822	8,259,759	8,819,444
In-kind Contributions	157,419	-	-	-	157,419
Total Revenues	\$ 4,372,911	\$ 3,186,100	\$ 5,111,610	\$44,034,609	\$56,705,229
<u>Expenditures</u>					
Personnel					
Salaries	\$ 817,008	\$ 459,633	\$ 1,384,616	\$ 1,528,404	\$ 4,189,661
Fringe Benefits	337,883	213,170	574,719	703,137	1,828,909
Other Direct Program Expenditures					
Travel	113,029	40,761	8,000	154,185	315,975
Professional Contract Services	30,557	84,834	162,052	85,597	363,040
Communications	89,525	28,001	44,000	45,077	206,603
Service Delivery	-	-	-	5,230,953	5,230,953
Other	212,490	205,061	2,009,049	1,606,334	4,032,934
Capital Equipment	18,632	50,000	251,596	8,500	328,728
Direct Internal Expenses	157,880	150,933	259,918	369,883	938,614
Shared Costs	246,181	143,417	417,659	475,684	1,282,941
Pass Through	2,349,726	1,810,289	-	33,826,856	37,986,872
Total Expenditures	\$ 4,372,911	\$ 3,186,100	\$ 5,111,610	\$44,034,609	\$56,705,229

Note: Portions of this schedule may reflect rounding differences.

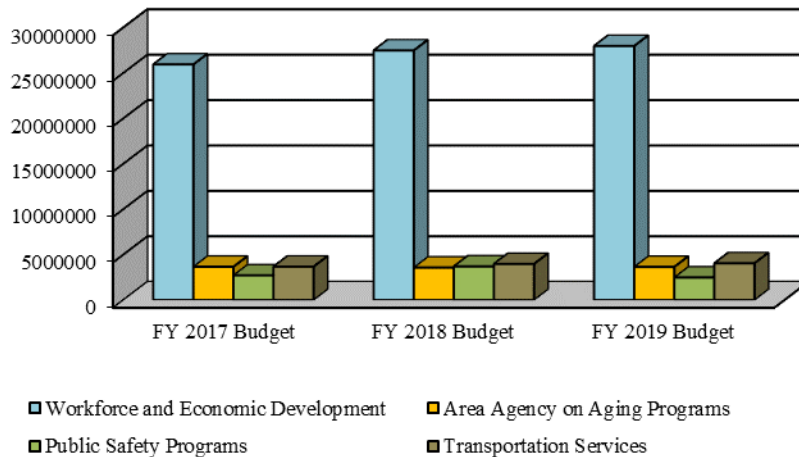
Summary of Special Revenue Funds by Grant

	FY 2017	FY 2018	FY 2019	Increase/ Decrease	
	Budget	Budget	Budget	over prior year	
Workforce and Economic Development					
Workforce Investment Act (WIA)/(WIOA)	\$ 5,729,098	\$ 5,985,653	\$ 6,955,295	969,642	16%
Child Care	19,557,673	20,185,450	30,975,951	10,790,501	53%
Temporary Assistance for Needy Families (TANF)	1,860,809	1,967,088	2,004,056	36,968	2%
Supplemental Nutrition Assistance Program (SNAP)	628,479	572,060	605,867	33,807	6%
Employment Services	476,033	281,545	293,485	11,940	4%
VR-SEAL, VR Navigator, VR WSWE, NDW, RESEA	330,600	951,000	648,288	(302,712)	-32%
Trade Act	1,180,556	2,639,843	1,480,449	(1,159,394)	-44%
Non Custodial Parent	486,598	486,598	490,806	4,208	1%
Veterans & Leadership	50,790	49,690	47,635	(2,055)	-4%
Economic Development Assistance	135,900	120,000	145,667	25,667	21%
Solid Waste	168,817	162,278	162,278	-	0%
Air Quality	230,000	40,000	-	(40,000)	-100%
Community Development Block Grant	13,124	12,737	12,928	191	1%
Loan Program -CLP, CLC, USDA	26,405	678,032	53,770	(624,262)	-92%
East Texas Regional Development Co.	107,215	155,943	158,134	2,191	1%
Total Workforce and Economic Dev.	\$30,982,097	\$ 34,287,917	\$ 44,034,609	9,746,692	28%
Area Agency on Aging Programs					
Home Delivered and Congregate Meals	\$ 1,824,512	\$ 1,845,364	\$ 1,876,763	31,399	2%
Ombudsman	233,605	291,515	335,686	44,171	15%
Information Referral & Assistance	70,000	110,851	127,648	16,797	15%
Care Coordination	140,733	121,822	140,281	18,459	15%
Legal Assistance & Legal Awareness	247,287	276,333	318,204	41,871	15%
Caregiver Support Coordination	134,203	125,953	145,038	19,085	15%
Caregiver Information Services	30,000	30,862	35,538	4,676	15%
Transportation Demand Response	239,000	222,240	239,070	16,830	8%
Residential Repair	64,206	92,710	106,758	14,048	15%
Homemaker	60,000	72,424	83,398	10,974	15%
Personal Assistance & Health Maintenance	56,250	72,592	83,591	10,999	15%
Nutrition Education	23,750	108	124	16	15%
Emergency Response	9,000	8,038	9,256	1,218	15%
Adult Day Care	14,000	15,431	17,769	2,338	15%
Caregiver Respite Care	94,026	81,525	93,878	12,353	15%
Instruction & Training	22,518	41,999	48,363	6,364	15%
Senior Center Operations	2,000	2,057	2,368	311	15%
Evidence Based	82,057	84,949	66,606	(18,343)	-22%
Housing Program	-	-	151,113	151,113	100%
Data Management	52,050	61,456	87,613	26,157	43%
Administration	357,913	355,384	403,846	48,462	14%
Total Area Agency on Aging	\$ 3,757,110	\$ 3,913,613	\$ 4,372,911	459,298	12%

Summary of Special Revenue Funds by Grant

	FY 2017 Budget	FY 2018 Budget	FY 2019 Budget	Increase/ Decrease over prior year	
Public Safety Programs					
9-1-1 Emergency Communications	2,606,759	2,537,891	2,584,185	46,294	2%
Homeland Security	119,590	104,290	198,467	94,177	90%
Criminal Justice Division	57,100	63,583	63,583	-	0%
Police Training	193,664	187,369	187,369	-	0%
Regional Evaluation Services	46,953	46,952	46,953	-	0%
County & City Addressing	29,312	54,923	54,923	-	0%
GIS Mapping	73,243	146,272	50,620	(95,652)	-65%
Total Public Safety	\$ 3,126,621	\$ 3,141,280	\$ 3,186,100	44,820	1%
Transportation Services					
Transportation Operations	1,441,332	1,471,898	2,720,950	1,249,052	85%
Preventative Maintenance	210,000	195,000	200,000	5,000	3%
Regional Coordination Planning	35,157	106,250	158,650	52,400	49%
Administration and Call Centers	1,214,467	1,488,902	764,239	(724,663)	-49%
Capital	1,450,113	1,281,226	321,709	(959,517)	-75%
Restricted	-	-	71,822	71,822	100%
Local Funds	346,036	805,631	874,240	68,609	9%
Total Transportation	\$ 4,697,105	\$ 5,348,907	\$ 5,111,610	(237,297)	-4%
Grand Total Revenues by Grant	\$42,562,933	\$ 46,691,717	\$ 56,705,229	10,013,512	21%

Total Grant Revenues by Division



Detailed Line Item Expenditures by Division

	Indirect	Internal Services	General Fund	AAA	Public Safety	Transp.	GIS	Workforce & Economic Development	Reporting Entity Direct Charges	GRAND TOTAL
Salaries	\$ 701,722	\$ 370,019	\$ -	\$ 817,008	\$ 448,285	\$ 1,384,616	\$ 11,348	\$ 1,528,404	\$ 4,189,661	\$ 5,261,402
Fringe Benefits	112,473	62,081	-	111,935	69,918	151,102	1,904	249,919	584,778	759,332
Hospitalization	81,516	54,614	-	130,328	73,674	272,345	1,844	256,858	735,050	871,180
Pension	102,631	52,419	-	95,620	64,029	151,272	1,799	196,359	509,079	664,129
Total Personnel	998,341	539,133	-	1,154,891	655,907	1,959,335	16,896	2,231,540	6,018,569	7,556,044
Staff In-Region Travel	3,000	2,250	500	41,985	5,423	3,000	500	45,942	96,850	102,600
Staff out-of-Region Travel	20,000	11,500	11,000	52,919	33,238	5,000	500	58,550	150,207	192,707
Committee Travel	13,000	-	4,000	18,125	1,100	-	-	49,693	68,918	85,918
Total Travel Expenses	36,000	13,750	15,500	113,029	39,761	8,000	1,000	154,185	315,975	381,225
Contract Services	83,000	45,000	4,000	18,853	78,129	62,052	1,000	74,092	234,126	366,126
Insurance & Bonding	7,500	4,000	-	11,704	5,605	100,000	100	11,505	128,914	140,414
Total Professional Services	90,500	49,000	4,000	30,557	83,734	162,052	1,100	85,597	363,040	506,540
Public Education	3,000	500	-	30,050	2,000	4,000	-	4,200	40,250	43,750
Communications	14,000	43,220	500	36,325	23,601	40,000	1,200	9,280	110,406	168,126
Meetings & Conferences	6,700	-	2,500	23,150	1,200	-	-	31,597	55,947	65,147
Total Communications Expenses	23,700	43,720	3,000	89,525	26,801	44,000	1,200	45,077	206,603	277,023
Supplies & Minor Office Equip	52,000	20,300	20,000	46,897	67,264	8,700	6,054	107,454	236,369	328,669
Copier Costs	17,000	-	-	21,191	3,468	2,280	-	26,000	52,939	69,939
Training Costs	24,000	16,800	1,700	37,822	101,918	4,500	1,000	37,211	182,451	224,951
Membership Dues	25,000	1,000	6,000	7,900	4,711	4,500	175	27,375	44,661	76,661
Remote Space/Storage Costs	-	-	-	39,450	-	-	-	-	39,450	39,450
Computer Maint.,Repairs & Software	10,600	63,590	-	4,475	11,384	130,113	7,088	6,900	159,960	234,150
Repairs, Maintenance & Utilities	5,800	79,000	-	22,850	2,000	120,500	-	-	145,350	230,150
Fuel -Transportation	-	-	-	18,575	-	385,000	-	-	403,575	403,575
Tags/Keys	-	-	-	350	-	3,000	-	-	3,350	3,350
Inspection - Transportation	-	-	-	115	-	500	-	-	615	615
Vehicle Supplies/Bus Wash	-	-	-	3,450	-	10,000	-	-	13,450	13,450
Towing - Transportation	-	-	-	250	-	10,000	-	-	10,250	10,250
Tires - Transportation	-	-	-	4,515	-	25,000	-	-	29,515	29,515
Brakes - Transportation	-	-	-	3,150	-	15,000	-	-	18,150	18,150
Oil - Transportation	-	-	-	1,500	-	20,000	-	-	21,500	21,500
Depreciation Expenses	-	17,321	-	-	-	-	-	-	-	17,321
Match, reserve and fund balance	-	-	168,653	-	-	1,269,956	-	1,401,393	2,671,349	2,840,002
Workforce Individual Training Accts	-	-	-	-	-	-	-	3,012,019	3,012,019	3,012,019
Workforce Centers Operations	-	-	-	-	-	-	-	2,218,934	2,218,934	2,218,934
Capital Equipment	-	95,000	-	18,632	50,000	251,596	-	8,500	328,728	423,728
Total Other Direct Prog. Expenses	134,400	293,011	196,353	231,122	240,744	2,260,645	14,317	6,845,787	9,592,615	10,216,379
Human Resource Cost Pool	-	-	-	61,076	34,166	121,244	4,838	81,515	302,839	302,839
Information Technology	-	-	-	96,804	54,153	53,194	7,668	129,200	341,019	341,019
Facilities	-	-	-	-	50,109	85,479	-	159,168	294,756	294,756
Total Direct Internal Expenses	-	-	-	157,880	138,427	259,918	12,505	369,883	938,614	938,614
Shared Costs	-	-	-	246,181	139,816	417,659	3,602	475,684	1,282,941	1,282,941
Pass Through	-	-	-	2,349,726	1,810,289	-	-	33,826,856	37,986,872	37,986,872
Costs Allocated	(1,282,941)	(938,614)								(2,440,408)
TOTAL BUDGETED EXPENDITURES			\$ 218,853	\$ 4,372,911	\$ 3,135,480	\$ 5,111,609	\$ 50,620	\$ 44,034,609	\$ 56,705,229	\$ 56,705,229
FULL-TIME EQUIVALENT (FTE)	11.64	6.97	0.00	19.80	10.83	42.00	0.20	30.57		122.00

Note: Portions of this schedule may reflect rounding differences.

Special Revenue Funds Compared to Prior Years

Budget Category	FY 2016 Actual	FY 2017 Actual	FY 2018 Original Budget	FY 2019 Proposed Budget	Budget Variance
Federal Award	29,273,806	27,148,083	31,900,168	39,504,410	7,604,242
State Award	9,646,997	10,607,431	7,110,297	7,201,784	91,487
Local Match	358,317	595,355	579,549	1,022,173	442,624
Other Income	664,812	302,193	6,930,300	8,819,444	1,889,144
In-Kind Contributions	227,065	157,419	171,403	157,419	(13,984)
Total Revenues	40,170,997	38,810,481	46,691,717	56,705,229	10,013,512
Salaries	3,345,612	3,467,310	3,896,240	4,189,661	293,421
Fringe Benefits	501,683	502,753	577,231	584,778	7,547
Hospitalization	435,502	505,414	664,120	735,050	70,930
Pension	377,311	402,126	477,843	509,079	31,236
Total Personnel	4,660,108	4,877,603	5,615,434	6,018,569	403,135
Staff In-Region Travel	64,717	52,318	89,142	96,850	7,708
Staff out-of-Region Travel	110,249	99,494	154,413	150,207	(4,206)
Committee Travel	52,765	39,763	62,900	68,918	6,018
Total Travel Expenses	227,731	191,575	306,455	315,975	9,520
Contract Services	296,999	116,480	198,325	234,126	35,801
Insurance & Bonding	137,178	111,368	144,295	128,914	(15,381)
Total Professional Services	434,177	227,848	342,620	363,040	20,420
Public Education	39,927	59,559	48,320	40,250	(8,070)
Communications	86,354	95,156	110,039	110,406	367
Meetings & Conferences	27,227	46,633	19,056	55,947	36,891
Total Communications Expenses	153,509	201,348	177,415	206,603	29,188
Supplies	101,550	157,879	198,150	236,369	38,219
Copier costs	22,773	35,998	29,718	52,939	23,221
Training costs	159,124	149,644	153,587	182,451	28,864
Membership Dues	18,936	36,547	25,321	44,661	19,340
Remote space & storage costs	46,250	31,372	40,300	39,450	(850)
Computer Maintenance & Repairs and Software	62,961	72,579	112,304	159,960	47,656
Repairs & Maintenance	42,883	16,957	11,609	24,850	13,241
Fuel - Transportation	282,336	295,792	388,964	403,575	14,611
Maintenance - Transportation	189,957	284,633	115,500	120,500	5,000
Vehicle Supplies - Transportation	-	10,396	10,000	16,800	6,800
Inspection - Transportation	286	329	500	615	115
Towing - Transportation	13,800	16,165	9,500	10,250	750
Tires - Transportation	36,576	41,256	25,000	29,515	4,515
Brakes - Transportation	1,783	20,386	15,000	18,150	3,150
Oil - Transportation	20,949	22,031	20,000	21,500	1,500
Workforce Individual Training Accounts	2,084,809	1,986,784	3,479,605	5,230,953	1,751,348
Workforce Operations	2,455,348	2,006,018	3,346,185	2,671,349	(674,836)
Capital Equipment	433,575	263,624	1,516,789	328,728	(1,188,061)
Other Direct Program Expenses	5,973,893	5,448,390	9,498,032	9,592,615	94,583
Human Resource Cost Center	255,322	262,454	304,862	302,839	(2,023)
Information Technology	334,921	314,758	299,710	341,019	41,309
Facilities	202,302	183,657	208,382	294,756	86,374
Total Direct Internal Expenses	792,545	760,869	812,954	938,614	125,660
Shared Costs	1,064,696	1,153,190	1,218,220	1,282,941	64,721
Pass-Through	26,864,339	25,949,658	28,720,587	37,986,872	9,266,285
Total Program Operating Expenditure	40,170,997	38,810,481	46,691,717	56,705,229	10,013,512
FUNDED FTE POSITIONS	122.00	122.48	122.00	122.00	(0.00)

Note: Portions of this schedule may reflect rounding differences.

**east Texas
council of
GOVERNMENTS**

The logo consists of the text "east Texas council of GOVERNMENTS" in a bold, sans-serif font. The word "east" is on the top left, "Texas" is on the top right, "council" is on the middle left, "of" is in the middle, and "GOVERNMENTS" is on the bottom. Three stylized trees, represented by green and black horizontal stripes, are integrated into the design: one behind the 'T' in "Texas", one behind the 'l' in "council", and one behind the 'T' in "GOVERNMENTS".



Edgewood, Van Zandt County
Photo by Michelle Cahal

Service Programs





**east Texas
council of
GOVERNMENTS**

The logo consists of the text "east Texas council of GOVERNMENTS" in a bold, sans-serif font. The word "east" is on the top left, "Texas" is on the top right, "council" is on the middle left, "of" is in the middle, and "GOVERNMENTS" is on the bottom. Three stylized trees, represented by green triangles with horizontal black stripes, are integrated into the design: one behind the 'T' in "Texas", one behind the 'l' in "council", and one behind the 'M' in "GOVERNMENTS".

Area Agency on Aging Division



The Area Agency on Aging of East Texas (AAA) is funded by the Texas Health and Human Services Commission (HHSC) in accordance with the Older American Act of 1965, as amended. The AAA is a provider of services to the senior population and recipients of Medicare of the 14 counties in the East Texas region (Anderson, Camp, Cherokee, Gregg, Harrison, Henderson, Marion, Panola, Rains, Rusk, Smith, Upshur, Van Zandt and Wood). The AAA's mission is to actively work to improve the quality of life of the region's senior population, those 60 and above and to Medicare/Medicaid recipients needing benefits counseling. This is accomplished through the various programs operated through the agency which include benefits counseling; caregiver in-home and institutional services; caregiver support; case management and advocacy; evidence-based programs; information, referral, and assistance; nutrition; ombudsman; residential repair; and transportation. The AAA continues to maintain an effort to help the elderly remain in their homes and communities with dignity and respect.

Although final performance measures have not yet been determined for FY 2018, the AAA's goal is to achieve above and beyond prior year measures. During fiscal year 2017, the AAA provided individual client services to approximately 8,081 East Texas seniors. With the exception of transportation (provided by ETCOG) these services were provided directly by agency personnel and our network of providers and contractors. Ombudsman staff conducted and resolved 1,005 complaints in 147 facilities and visited 1,546 facilities; Case management served 446 clients and provided natural disaster service coordination and assistance to victims; Benefits counselors conducted 128 Medicare/Medicaid Information counseling and advocacy and served 1,348 individuals; Nutrition program served 801 congregate clients and 2,250 home delivered clients; implemented the Pilot Project Camp and Panola Counties and served 54 home delivered clients and implemented the East Texas Medical Center Pittsburg Voucher program serving 11 clients; and Residential Repair program modified and repaired 55 homes;

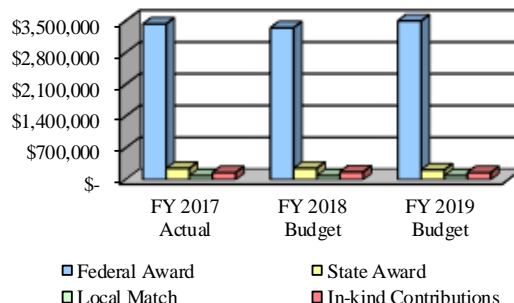
The landscape of the aging network is ever evolving. The AAA's annual REACH Conference is an educational networking opportunity to stay abreast of the changing aging landscape and provide information to our community partners and professionals. The AAA is continuing to build upon current efforts to promote wellness develop capacity building and partnerships as well as continue to provide information to the seniors in the 14 counties we serve.

With the increasing demands for healthy living and evidence-based programs; benefits counseling, accessing financial eligibility, long term services and outreach; new state data system; expansion of public private partnerships; VISTA program; and in the nutrition program, the AAA strives to meet the needs of the seniors in the East Texas Region.

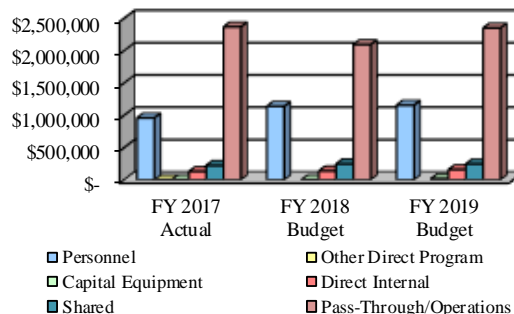
In FY 2019 the AAA priorities are to keep pace with the performance measures achieved in FY 2018 and to enhance the quality of life for senior population to "AGE WELL, Live Well", by providing better choices, better health, and better nutrition with community involvement and continued improvements in services provided.

Area Agency on Aging Division

	FY 2017 Actual	FY 2018 Budget	FY 2019 Budget
Funding Sources			
Federal Award	\$ 3,430,835	\$ 3,347,748	\$ 3,881,660
State Award	250,064	250,635	214,536
Local Match	88,877	88,846	88,846
Other Income	28,472	54,982	30,450
In-kind Contributions	157,419	171,402	157,419
Total Resources	\$ 3,955,666	\$ 3,913,613	\$ 4,372,911

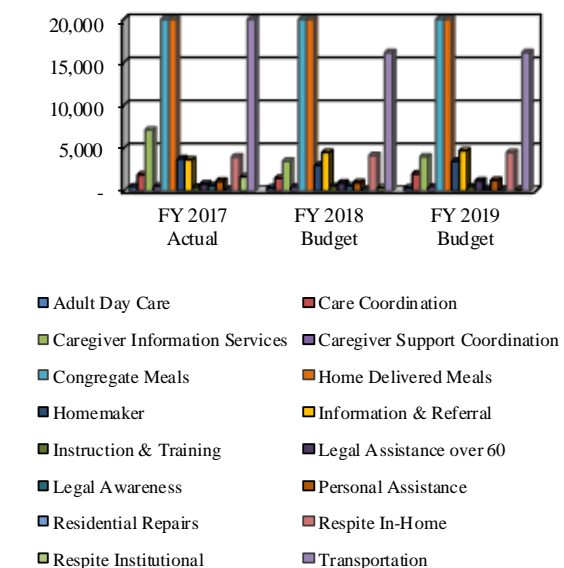


	FY 2017 Actual	FY 2018 Budget	FY 2019 Budget
Expenditures			
Personnel	\$ 958,264	\$ 1,137,704	\$ 1,154,891
Other Direct Program	279,402	297,062	445,601
Capital Equipment	-	-	18,632
Direct Internal	129,272	138,752	157,880
Shared	221,723	246,815	246,181
Pass-Through/Operations	2,367,005	2,093,280	2,349,726
Total Department	\$ 3,955,666	\$ 3,913,613	\$ 4,372,911



FTE	16.60	20.80	19.80
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	FY 2017 Actual	FY 2018 Budget	FY 2019 Budget
Performance Measures			
Adult Day Care	516	375	375
Care Coordination	1,900	1,500	2,000
Caregiver Information Services	7,110	3,500	4,000
Caregiver Support Coordination	560	500	500
Congregate Meals	82,081	70,974	73,103
Home Delivered Meals	353,451	260,975	268,803
Homemaker	3,760	3,000	3,500
Information & Referral	3,646	4,515	4,700
Instruction & Training	475	550	500
Legal Assistance over 60	840	950	1,200
Legal Awareness	640	575	300
Personal Assistance	1,156	1,000	1,250
Residential Repairs	53	60	75
Respite In-Home	3,980	4,150	4,500
Respite Institutional	1,675	380	100
Transportation	27,060	16,129	16,129



ETCOG Division Summary											
Division Name Area Agency on Aging											
All Programs Grant Detail											
BUDGET CATEGORY	G/L CODE	Admin	IIIB	IIID	VII OAG VII EAP	IIIC1 - IIIC2 Data Mgmt	IIIE	CMS	MIPPA	HOUSING	Total Composite
Federal Award		315,000	802,757	47,428	175,445	1,845,198	425,000	104,975	14,744	151,113	3,881,660
State Award		-	171,036	-	43,500	-	-	-	-	-	214,536
Local Award		88,846	-	-	-	-	-	-	-	-	88,846
Other Income		-	25,000	5,000	-	350	100	-	-	-	30,450
In-kind Contributions		-	157,419	-	-	-	-	-	-	-	157,419
TOTAL SOURCE OF FUNDS		403,846	1,156,212	52,428	218,945	1,845,548	425,100	104,975	14,744	151,113	4,372,911
Salaries	5510	172,484	285,475	18,788	87,221	29,841	104,114	38,870	5,738	74,479	817,008
Fringe Benefits	5120	26,115	42,552	3,152	4,708	5,007	17,468	6,521	963	5,449	111,935
Hospitalization	5071	21,430	55,428	4,080	5,860	5,501	22,659	9,299	1,313	4,758	130,328
Pension	5080	24,783	33,127	2,835	7,181	4,543	11,294	5,484	784	5,588	95,620
TOTAL SALARIES AND FRINGE		244,812	416,581	28,855	104,970	44,892	155,535	60,174	8,797	90,274	1,154,891
Staff In-Region Travel	5310	5,000	12,000	885	15,000	2,000	2,000	1,000	100	4,000	41,985
Staff out-of-Region Travel	5309	16,000	15,000	1,419	6,000	3,000	4,000	2,000	1,500	4,000	52,919
Committee Travel	5311	2,500	7,000	-	7,000	-	125	-	-	1,500	18,125
TOTAL TRAVEL EXPENSES		23,500	34,000	2,304	28,000	5,000	6,125	3,000	1,600	9,500	113,029
Contract Services	5291	5,000	2,500	750	1,500	1,700	100	-	-	7,303	18,853
Insurance & Bonding	5711	3,500	4,300	-	1,579	1,025	300	-	-	1,000	11,704
TOTAL PROFESSIONAL SERVICES		8,500	6,800	750	3,079	2,725	400	-	-	8,303	30,557
Public Education	5512	2,000	16,000	1,800	1,500	-	750	6,000	1,000	1,000	30,050
Communications	5761	4,500	13,000	375	7,000	1,000	2,000	2,000	-	800	30,675
Postage	5762	1,000	2,000	-	1,500	500	100	150	-	400	5,650
Meetings & Conferences	5763	1,000	17,000	1,000	4,000	-	150	-	-	-	23,150
TOTAL COMMUNICATION EXPENSES		8,500	48,000	3,175	14,000	1,500	3,000	8,150	1,000	2,200	89,525
Supplies	5510	5,000	15,000	4,188	6,000	5,000	8,000	1,897	313	1,500	46,897
Copier costs	5620	2,600	5,000	150	1,500	5,000	500	5,641	50	750	21,191
Training costs	5781	7,828	14,059	1,500	5,233	3,237	4,164	300	-	1,500	37,822
Membership Dues	5766	3,500	1,800	500	500	-	275	825	-	500	7,900
Space Costs & Storage	5650	4,000	4,200	550	2,500	24,000	1,000	3,200	-	-	39,450
Computer Maint. and Software	5292	750	1,300	125	1,000	-	500	300	-	500	4,475
Repairs & Maintenance	5725	2,840	9,965	250	2,500	17,735	1,740	900	-	250	36,180
Fuel - Transportation	5880	1,500	4,875	300	4,500	6,000	150	250	-	1,000	18,575
Capital Equipment	5810	5,000	5,000	-	5,932	500	1,000	-	-	1,200	18,632
OTHER PROGRAM EXPENSES		33,018	61,199	7,563	29,665	61,472	17,329	13,313	363	7,200	231,122
Total Pass Through	7000	-	445,666	-	-	1,714,623	189,437	-	-	-	2,349,726
TOTAL DIRECT PROGRAM EXPENSES		318,330	1,012,246	42,647	179,714	1,830,212	371,826	84,637	11,760	117,477	3,968,850
Human Resource Cost Pool	5903	12,894	21,341	1,404	6,520	2,231	7,783	2,906	429	5,568	61,076
Information Technology	5905	20,437	33,825	2,226	10,334	3,536	12,336	4,606	680	8,825	96,804
Facilities	5902	-	-	-	-	-	-	-	-	-	-
TOTAL DIRECT INTERNAL SERVICES		33,331	55,166	3,631	16,855	5,766	20,119	7,511	1,109	14,392	157,880
Total Shared Costs	5901	52,185	88,800	6,151	22,376	9,569	33,154	12,827	1,875	19,243	246,181
TOTAL PROGRAM EXPENSES		403,846	1,156,212	52,428	218,945	1,845,548	425,100	104,975	14,744	151,113	4,372,911
FTE POSITIONS		3.25	7.83	0.45	2.37	0.65	2.90	1.10	0.15	1.10	19.80

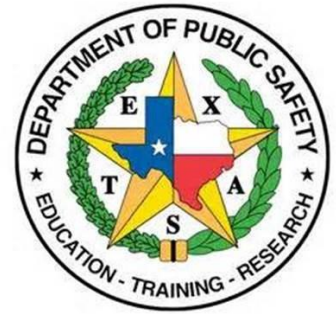


**east Texas
council of
governments**

The logo consists of the text "east Texas", "council of", and "governments" stacked vertically in a bold, black, sans-serif font. The word "east" is on the top line, "council of" is on the second line, and "governments" is on the third line. The word "Texas" is positioned to the right of "east". The word "of" is positioned between "council" and "governments". Three stylized evergreen trees, each with horizontal green and black stripes, are integrated into the design: one is positioned above the letter 't' in "east", one is positioned above the letter 'x' in "Texas", and one is positioned above the letter 'n' in "governments".

Public Safety Division

The Public Safety Division encompasses the Criminal Justice (CJ), Homeland Security (HLS) and 911 Emergency Services (911) programs. The Criminal Justice and Homeland Security programs serve all 14-counties within the ETCOG region while the 911 Emergency Services Program serves 10-counties (Anderson, Camp, Cherokee, Gregg, Marion, Panola, Rains, Upshur, Van Zandt and Wood). Local 911 districts serve the other remaining 4 counties within the ETCOG region (Harrison, Henderson, Rusk and Smith).



CJ staff duties include: long and short term planning, technical assistance for current and new grantees applying for funding through the Office of the Governor, Criminal Justice Division, facilitation of grant application workshops, online support in eGrants, priority hearings, program reporting, administration of the region's State Fund 421 grant which helps fund Continuing Education for Law Enforcement, administration of the region's Regional Juvenile Services grant which helps fund psychiatric and psychological evaluations, counseling services and substance abuse testing for youth referred to juvenile probation departments within the ETCOG region, development and maintenance of the Regional Criminal Justice Strategic Plan and facilitation of materials needed for review and approval by the Criminal Justice Advisory Committee and Executive Committee.

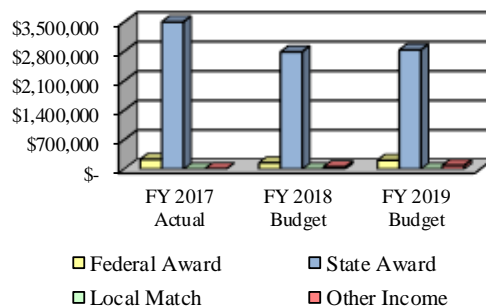
HLS staff duties include: long and short term planning; technical assistance for current and new grantees applying for funding through the Office of the Governor, Homeland Security Grants Division, facilitation of grant application workshops, regional training of varying types/sizes of Disaster Exercises for all First Responders, online support in eGrants, funding allocation meetings, program reporting, assisting agencies with Emergency Management Plan updates, development and maintenance of various other regional plans including providing oversight of all the region's Hazard Mitigation Plans and facilitation of materials needed for review and approval by the Homeland Security Advisory Committee and Executive Committee.

911 staff duties include: long and short-term planning for eighteen Public Safety Answering Points (PSAP), 911 educational efforts which promote citizen awareness, maintenance of PSAP equipment, network, database, telecommunicator training, addressing/mapping for 8 counties and 23 cities within the ETCOG region, and facilitation of materials needed for review and approval by the 911 Advisory Committee and Executive Committee.

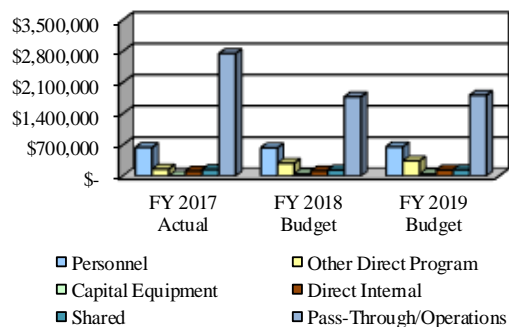
Additionally, our current Public Safety initiative is planning to move to Next Generation Service Offerings (NGSO). This includes planning for full equipment replacement at our 911 Public Safety Answering Points (PSAP) such as: hosted solution dispatch software, computers, routers, servers, switches, host site voice recorders, satellite voice recorders for the PSAPs, a generator, conversion to GeoMSAG with West in order to bundle selective routing, automatic location information and EGDMS (converting GIS information into a single database for police, fire & medical), managed services for trouble shooting issues involving the 911 wide area network, and cyber security from our host sites to our equipment.

Public Safety Division

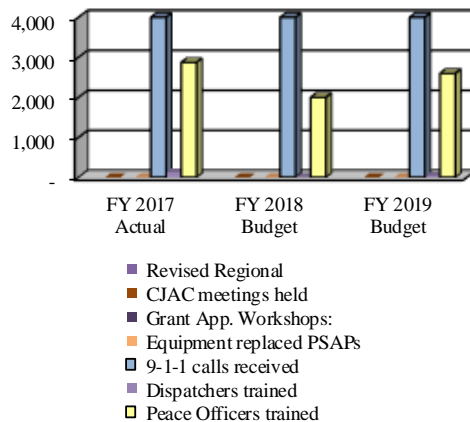
	FY 2017 Actual	FY 2018 Budget	FY 2019 Budget
Funding Sources			
Federal Award	\$ 231,085	\$ 151,242	\$ 211,130
State Award	3,572,208	2,788,843	2,835,137
Local Match	-	-	-
Other Income	7,135	54,923	89,213
Total Resources	\$ 3,810,428	\$ 2,995,008	\$ 3,135,480



	FY 2017 Actual	FY 2018 Budget	FY 2019 Budget
Expenditures			
Personnel	\$ 642,811	\$ 633,283	\$ 655,907
Other Direct Program	156,932	286,429	341,040
Capital Equipment	4,320	50,000	50,000
Direct Internal	111,895	113,930	138,427
Shared	148,392	137,385	139,816
Pass-Through/Operations	2,746,078	1,773,981	1,810,289
Total Department	\$ 3,810,428	\$ 2,995,008	\$ 3,135,480
FTE	11.54	11.20	10.83



	FY 2017 Actual	FY 2018 Budget	FY 2019 Budget
Performance Measures			
9-1-1 calls received	289,075	280,000	150,000
Dispatchers trained	122	10	30
Revised Regional CJ Strategic Plan	1	1	1
CJAC meetings held	2	2	2
HSAC meetings held	2	-	-
FirstNet meetings held	2	-	-
Grant App. Workshops:			
Criminal Justice	6	4	4
Homeland Security	5		2
Equipment replaced PSAPs	4	3	3
Peace Officers trained	2,873	2,000	2,600



Division Name Public Safety Division										
All Programs Grant Detail										
ETCOG DIVISION SUMMARY										
BUDGET CATEGORY	G/L CODE	9-1-1 Admin	9-1-1 Operations & Network	County & City Addressing	Homeland Security Admin	Homeland Security Program	Police Training	Criminal Justice	Regional Juvenile	Total Composite
Federal Award		-	-	-	-	164,177	-	-	46,953	211,130
State Award		230,181	2,354,004	-	-	-	187,369	63,583	-	2,835,137
Local Award		-	-	-	-	-	-	-	-	-
Other Income		-	-	54,923	34,290	-	-	-	-	89,213
TOTAL SOURCE OF FUNDS		230,181	2,354,004	54,923	34,290	164,177	187,369	63,583	46,953	3,135,480
Salaries	5110	37,663	323,160	-	7,795	35,071	15,414	27,831	1,351	448,285
Fringe Benefits	5120	6,319	54,219	-	1,308	1,308	2,284	4,481	-	69,918
Hospitalization	5071	6,461	57,135	-	1,172	1,172	2,615	5,119	-	73,674
Pension	5080	5,866	47,114	-	1,163	3,250	2,278	4,255	103	64,029
TOTAL SALARIES AND FRINGE		56,309	481,628	-	11,438	40,800	22,591	41,686	1,454	655,907
Staff In-Region Travel	5310	-	3,878	445	500	500	-	100	-	5,423
Staff out-of-Region Travel	5309	-	25,000	1,855	1,950	2,500	-	1,933	-	33,238
Committee Travel	5311	-	200	200	200	300	-	200	-	1,100
TOTAL TRAVEL EXPENSES		-	29,078	2,500	2,650	3,300	-	2,233	-	39,761
Contract Services	5291	34,000	-	11,700	13,371	19,058	-	-	-	78,129
Workers Comp	5061	600	1,800	-	200	400	20	135	-	3,155
Insurance & Bonding	5711	-	1,800	-	150	300	-	200	-	2,450
TOTAL PROFESSIONAL SERVICES		34,600	3,600	11,700	13,721	19,758	20	335	-	83,734
Public Education	5512	-	-	2,000	-	-	-	-	-	2,000
Communications	5761	1,300	5,278	16,423	300	200	-	100	-	23,601
Meetings & Conferences	5763	-	-	300	-	500	-	400	-	1,200
TOTAL COMMUNICATION EXPENSES		1,300	5,278	18,723	300	700	-	500	-	26,801
Supplies	5510	5,737	57,576	2,932	419	500	-	-	-	67,164
Copier costs	5620	-	3,000	268	300	-	-	-	-	3,568
Training costs	5781	2,000	5,000	1,800	50	85,123	7,945	-	-	101,918
Membership Dues	5766	1,100	3,100	-	60	151	-	300	-	4,711
Space Costs & Storage	5650	-	-	-	-	-	-	-	-	-
Computer Maint. and Software	5292	318	10,000	-	400	-	-	666	-	11,384
Repairs & Maintenance	5725	2,000	-	-	-	-	-	-	-	2,000
Capital Equipment	5810	-	50,000	-	-	-	-	-	-	50,000
OTHER PROGRAM EXPENSES		11,155	128,676	5,000	1,229	85,774	7,945	966	-	240,744
Total Pass Through	7000	-	1,601,511	17,000	-	-	147,026	-	44,753	1,810,289
TOTAL DIRECT PROGRAM EXPENSES		103,364	2,249,771	54,923	29,338	150,332	177,581	45,720	46,207	2,857,236
Human Resource Cost Pool	5903	2,871	24,630	-	594	2,673	1,175	2,121	103	34,166
Information Technology	5905	4,819	41,346	-	997	1,285	1,972	3,561	173	54,153
Facilities	5902	4,459	38,258	-	923	1,189	1,825	3,295	160	50,109
TOTAL DIRECT INTERNAL SERVICES		12,148	104,233	-	2,514	5,148	4,972	8,977	436	138,427
Total Shared Costs	5901	114,669	-	-	2,438	8,697	4,816	8,886	310	139,816
TOTAL PROGRAM EXPENSES		230,181	2,354,004	54,923	34,290	164,177	187,369	63,583	46,953	3,135,480
FTE POSITIONS		0.83	7.55	-	0.15	1.20	0.39	0.68	0.03	10.83



**east Texas
council of
governments**

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Transportation Division

The Federal Transit Administration's Non-Urbanized Transportation program (Section 5311) has provided the framework for rural public transportation since 1990. ETCOG's service was provided through a subcontract until September 2007, when ETCOG brought transportation operations in-house. The majority of matching funds required by the federal program are provided by TxDOT state funds, with additional support through contracts with the Area Agency on Aging and the City of Marshall. For the first time in many years GoBus has been able to control cost through being more lean and efficient.



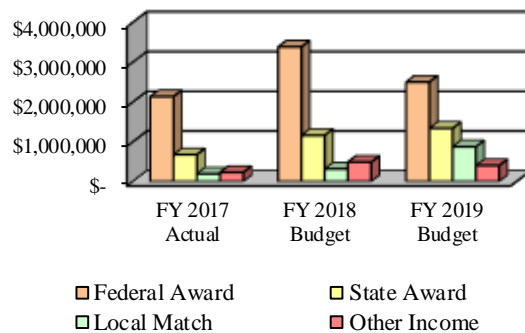
GoBus demand response rural transportation service, in all fourteen counties plus one flex route in the City of Marshall, provides an average of 7,000 trips a month. To track this information, GoBus uses RouteMatch, a specialized dispatch software, to more efficiently and effectively schedule trips across our 14-county region, store customer information, and track transit performance.

While ETCOG's transportation focus has been providing rural public transportation, it established the East Texas Rural Planning Organization ("RPO") in 2011. The RPO's charge is to work on the coordination efforts for all modes of transportation for the fourteen-county region. In FY 18 the RPO began the process of using a tool called Decision Lens to rank priority projects. Decision Lens is a cloud based tool used to prioritize and rank projects based on local input. Once the ranking is complete, projects can then be loaded into the tool which produces a report with ranked projects based on local criteria. This list of priority projects will be seen as a unified front when seeking future funding options. The RPO has been instrumental in assisting TxDOT and the region in the search for funding to complete important transportation infrastructure projects.

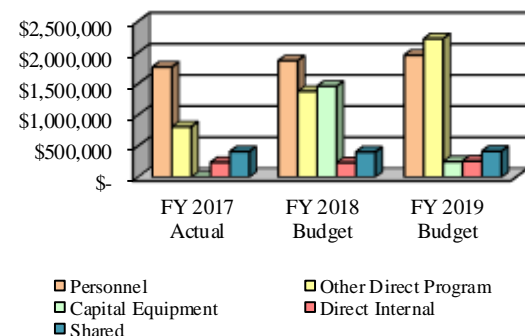
Objectives for FY 2019 include: Improve the image of the GoBus Brand through Safe, Reliable and Friendly Public Transit; concentrate on developing new business through charters, nursing homes, health and human service agencies, private clinics, veteran's programs, ICB connections, Medicaid, and community support services to increase ridership; continue to ensure effective public transportation services throughout the region by evaluating routes; increase funding through more grants; continue to support EasTexConnects as its lead agency and work with stakeholders and potential customers to facilitate coordination of public transit services by exploring partnerships for seamless travel among intercity bus, Amtrak, local urban bus systems, and other providers in both the public and private sectors; work to increase local financial support of ETCOG's transportation services, both cash and in-kind match; continue to explore marketing ideas to increase ridership to Overton Brooks VA Hospital; eliminate overtime and increase productivity; work to implement 20% of the forty-five recommendations from the 5-year Regional Coordination Plan Update completed in 2016 which addresses interlinking regional trips, more frequent connections between rural and urban areas, filling regional gaps, and increases service between counties; incorporating a safety program using technology and program awareness to cut down on accidents; providing customer service training to employees to ensure we exceed customer expectations; and promote the use of the GoPass through Square to continue to work towards a cashless system.

Transportation Division

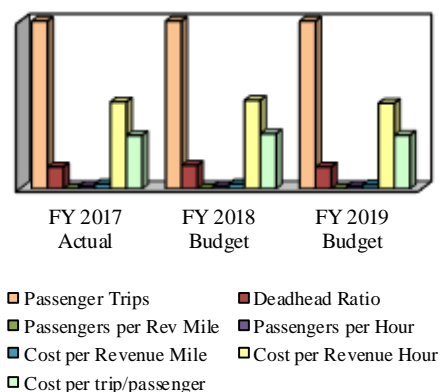
	FY 2017 Actual	FY 2018 Budget	FY 2019 Budget
Funding Sources			
Federal Award	\$ 2,134,784	\$ 3,383,734	\$ 2,497,115
State Award	673,605	1,159,542	1,338,433
Local Match	191,009	317,703	874,240
Other Income	229,073	487,928	401,822
Total Resources	\$ 3,228,471	\$ 5,348,907	\$ 5,111,610



	FY 2017 Actual	FY 2018 Budget	FY 2019 Budget
Expenditures			
Personnel	\$ 1,769,592	\$ 1,872,077	\$ 1,959,335
Other Direct Program	810,040	1,377,472	2,223,101
Capital Equipment	-	1,460,289	251,596
Direct Internal	237,202	232,938	259,918
Shared	411,637	406,131	417,659
Total Department	\$ 3,228,471	\$ 5,348,907	\$ 5,111,610
FTE	40.67	43.00	42.00



	FY 2017 Actual	FY 2018 Budget	FY 2019 Budget
Performance Measures			
Passenger Trips	99,395	96,427	97,000
Deadhead Ratio	13.10	14.00	13.00
Passengers per Rev Mile	0.09	0.09	0.09
Passengers per Hour	1.77	1.68	1.68
Cost per Revenue Mile	2.91	2.87	2.50
Cost per Revenue Hour	51.77	52.77	51.00
Cost per trip/passenger	31.88	32.89	32.00



ETCOG Division Summary		Division Name					Transportation Division		
		All Programs					Grant Detail		
BUDGET CATEGORY	G/L CODE	Admin	Operating	PVM	RCTP	Capital	Restricted & Local Funds	Composite	
Federal Award		482,882	1,333,874	200,000	158,650	321,709	-	2,497,115	
State Award		197,357	1,141,076	-	-	-	-	1,338,433	
Local Award		-	-	-	-	-	874,240	874,240	
Other Income		84,000	246,000	-	-	-	71,822	401,822	
TOTAL SOURCE OF FUNDS		764,239	2,720,950	200,000	158,650	321,709	946,062	5,111,610	
Salaries	5110	188,144	1,145,635	-	50,837	-	-	1,384,616	
Fringe Benefits	5120	31,567	111,757	-	7,778	-	-	151,102	
Hospitalization	5071	26,733	236,389	-	9,223	-	-	272,345	
Pension	5080	26,534	117,685	-	7,053	-	-	151,272	
TOTAL SALARIES AND FRINGE		272,978	1,611,466	-	74,891	-	-	1,959,335	
Staff In-Region Travel	5310	2,500	-	-	500	-	-	3,000	
Staff out-of-Region Travel	5309	5,000	-	-	-	-	-	5,000	
TOTAL TRAVEL EXPENSES		7,500	-	-	500	-	-	8,000	
Contract Services	5291	1,500	3,000	-	57,552	-	-	62,052	
Workers Compensation	5061	45,000	-	-	-	-	-	45,000	
Insurance & Bonding	5711	-	55,000	-	-	-	-	55,000	
TOTAL PROFESSIONAL SERVICES		46,500	58,000	-	57,552	-	-	162,052	
Public Education	5512	2,500	-	-	-	-	-	2,500	
Communications	5761	37,000	3,000	-	-	-	-	40,000	
TOTAL COMMUNICATION EXPENSES		39,500	3,000	-	-	-	-	42,500	
Supplies	5510	5,000	3,500	-	200	-	-	8,700	
Copier costs	5620	2,280	-	-	-	-	-	2,280	
Training costs	5781	2,500	2,000	-	-	-	-	4,500	
Membership Dues	5766	4,500	-	-	-	-	-	4,500	
Computer Maint & Repairs and Software	5292	-	60,000	-	-	70,113	-	130,113	
Repairs & Maintenance	5725	500	-	120,000	-	-	-	120,500	
Capital Equipment	5810	-	-	-	-	251,596	-	251,596	
Fare Media	5879	-	1,500	-	-	-	-	1,500	
Fuel - Transportation	5880	-	385,000	-	-	-	-	385,000	
Tags/Keys	5882	-	3,000	-	-	-	-	3,000	
Inspection - Transportation	5883	-	500	-	-	-	-	500	
Vehicle Supplies/Wash	5884	-	-	10,000	-	-	-	10,000	
Towing - Transportation	5885	-	-	10,000	-	-	-	10,000	
Tires - Transportation	5886	-	-	25,000	-	-	-	25,000	
Brakes - Transportation	5887	-	-	15,000	-	-	-	15,000	
Oil - Transportation	5888	-	-	20,000	-	-	-	20,000	
Reserved	9999	174,735	149,160	-	-	-	946,062	1,269,956	
OTHER PROGRAM EXPENSES		189,515	604,660	200,000	200	321,709	946,062	2,262,145	
Total Pass Through	7000	-	-	-	-	-	-	-	
TOTAL DIRECT PROGRAM EXPENSES		555,993	2,277,126	200,000	133,143	321,709	946,062	4,434,033	
Human Resource Cost Pool	5903	16,475	100,318	-	4,452	-	-	121,244	
Information Technology	5905	51,241	-	-	1,953	-	-	53,194	
Facilities	5902	82,341	-	-	3,138	-	-	85,479	
TOTAL DIRECT INTERNAL SERVICES		150,057	100,318	-	9,543	-	-	259,918	
Total Shared Costs	5901	58,189	343,506	-	15,964	-	-	417,659	
TOTAL PROGRAM EXPENSES		764,239	2,720,950	200,000	158,650	321,709	946,062	5,111,610	
FTE POSITIONS		3.00	37.83	-	1.17	-	-	42.00	

Workforce and Economic Development Division



In a period of reduced resources, ETCOG continues to look for methods to “lean” operations. We must be good stewards of the funds East Texans entrust to us. Within the Workforce & Economic Development Division (DWED), we aren’t looking for the biggest bang for the buck. We provide the *right assistance*, including the *right resources*, to the *right participants*, at the *right time*, to positively impact their employment success and assist in the creation of productive, self-sufficient East Texans. We don’t provide funding for every desired outcome but use our limited available funds judiciously. We continue to reach for *the best bang for the buck*.

In this role, we serve as the Workforce grant recipient and administrative agent for East Texas’ Chief Elected Officials. Staff operates under the guidance of the Workforce Solutions East Texas Board (WSETB). The Division focuses on our assigned mission and vision; promote active economic development with a premier workforce. In this, we attract and support the growth of business and industry. We improve the regional quality of life through economic development by providing a first-class workforce for present and future businesses.

The WSETB staff enables employment opportunities through support to employers. The first priority of prospective employers is a qualified workforce, ready to produce upon hire. We build job-seekers prepared to meet the challenges of the evolving employment market with demonstrated skill sets earned through assessments and training. If our participants need additional experience or training, staff assists job-seekers in gaining knowledge, skills, and abilities through targeted training. We remove barriers to training through subsidized Child Care Services (CCS), Temporary Assistance to Needy Families (TANF), and Education & Training assistance under the Supplemental Nutrition Assistance Program (SNAP E&T).

Because our participants are evolving technologically, we must as well. The WSETB streamlined our delivery footprint, migrating from several far-flung, brick-and-mortar facilities in 2017 to an integrated approach in 2018. Supplementing our 7 brick & mortar Workforce Centers, we’re boosting our presence through web-based services, an expanded call center, and mobile services to provide a cost-effective, more responsive framework.

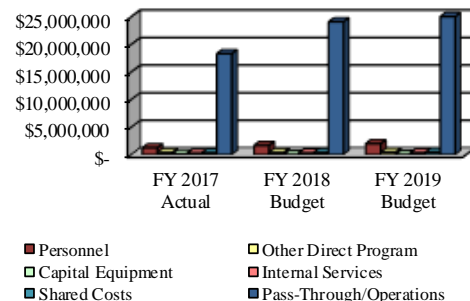
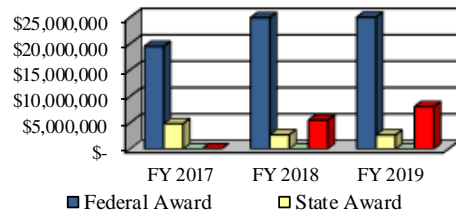
We encourage start-up efforts and the expansion of existing businesses through the East Texas Regional Development Company. We secure small business loans for entrepreneurs and, with our Community Loan Center of East Texas, help workers defray the exorbitant costs of commercial payday lenders.

Educational opportunities include 2- and 4-yr college programs, technical and vocational training, Adult Basic Education, youth and rehabilitative services programs. WSETB’s Texas Rising Star program in early childhood education lays a solid foundation for the region’s next generation of the workforce. Our Directors’ Academies help child care providers grow small businesses and our Child Development Associate (CDA) training provides a launch point for frontline child care staff on career paths as full-fledged educators.

Equally important, economic development demands a clean, fresh, and safe physical environment in which employers are able to operate, and workers desire to live. We work responsively with our member governments on environmental services programs to constantly improve air quality, reduce solid waste, prepare for and provide relief from natural disasters.

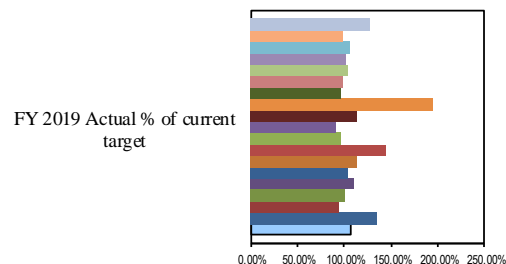
Workforce and Economic Development Division

Workforce:	FY 2017	FY 2018	FY 2019
Funding Sources	Actual	Budget	Budget
Federal Award	\$ 19,479,692	\$ 24,932,703	\$ 32,802,577
State Award	4,816,672	2,709,000	2,651,400
Local Match	-	-	-
Other Income	40,601	5,477,220	8,047,855
Total Resources	\$24,336,965	\$33,118,923	\$43,501,832
Expenditures			
Personnel	\$ 1,240,066	\$ 1,649,190	\$ 1,976,708
Other Direct Program	351,232	371,016	425,373
Capital Equipment	77,209	6,500	8,500
Internal Services	234,781	275,482	328,962
Participant Assistance	1,732,853	4,191,565	4,412,826
Workforce Center Facilities	1,806,446	2,021,105	2,218,935
Childcare Quaility	288,389	175,651	-
Shared Costs	312,843	357,777	421,363
Pass-Through/Operations	18,293,146	24,070,638	33,709,165
Total Expenditures	\$24,336,965	\$33,118,923	\$43,501,832
FTE	26.50	24.12	27.12



Performance Measures	FY 2017	FY 2018	FY 2019
	Actual % of current target	Actual % of current target	Actual % of current target
Claimant Reemployment with 10 weeks	107.07%	107.07%	106.91%
# of Employers Receiving Workforce Choices Full Work Rate - All Family Total	100.46%	100.46%	133.78%
Avg # Children Served Per Day - Discretionary	99.96%	99.96%	93.78%
Employed/Enrolled Q2 Post Exit - C&T Participants	93.71%	93.71%	100.74%
Employed/Enrolled Q2-Q4 Post Exit - C&T Participants	106.11%	106.11%	109.38%
Median Earnings Q2 Post Exit - C&T Participants	n/a	n/a	103.58%
Credential Rate - C&T Participants	n/a	n/a	112.78%
Employed Q2 Post Exit - Adult	n/a	n/a	143.63%
Employed Q4 Post Exit - Adult	95.34%	95.34%	96.14%
Median Earnings Q2 Post Exit - Adult	n/a	n/a	90.11%
Credential Rate - Adult	n/a	n/a	113.48%
Employed Q2 Post Exit - DW	n/a	n/a	194.92%
Employed Q4 Post Exit - DW	100.57%	100.57%	96.35%
Median Earnings Q2 Post Exit - DW	n/a	n/a	99.13%
Credential Rate - DW	n/a	n/a	104.94%
Employed/Enrolled Q2 Post Exit - Youth	n/a	n/a	101.41%
Employed/Enrolled Q4 Post Exit - Youth	98.71%	98.71%	105.45%
Credential Rate - Youth	n/a	n/a	99.34%
	n/a	n/a	126.42%

- Credential Rate - Youth n/a n/a
- Employed/Enrolled Q4 Post Exit - Youth n/a n/a
- Employed/Enrolled Q2 Post Exit - Youth 98.71% 98.71%
- Credential Rate - DW n/a n/a
- Median Earnings Q2 Post Exit - DW n/a n/a
- Employed Q4 Post Exit - DW n/a n/a
- Employed Q2 Post Exit - DW 100.57% 100.57%
- Credential Rate - A Adult n/a n/a
- Median Earnings Q2 Post Exit - Adult n/a n/a
- Employed Q4 Post Exit - Adult n/a n/a
- Employed Q2 Post Exit - Adult 95.34% 95.34%
- Credential Rate - C&T Participants n/a n/a
- Median Earnings Q2 Post Exit - C&T Participants n/a n/a
- Employed/Enrolled Q2-Q4 Post Exit - C&T Participants n/a n/a
- Employed/Enrolled Q2 Post Exit - C&T Participants 106.11% 106.11%
- Avg # Children Served Per Day - Discretionary 93.71% 93.71%
- Choices Full Work Rate - All Family Total 99.96% 99.96%

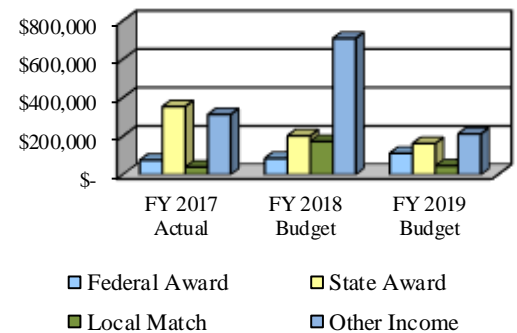


ETCOG DIVISION SUMMARY		SON NAME		Workforce Division																	
EAST TEXAS COUNCIL OF GOVERNMENTS		PY		2019																	
		Administrative																			
BUDGET CATEGORY	G/L CODE	WIOA-A ADMIN	WIOA-Y ADMIN	WIOA-DW ADMIN	TANF ADMIN	SNAP ADMIN	ABAWD ADMIN	TRADE ADMIN	VETS ADMIN	NDW ADMIN	ES ADMIN	NCP ADMIN	CCDF ADMIN	DFPS ADMIN	RESEA ADMIN	VR-NAV ADMIN	VR-WSWE ADMIN	ISS ADMIN	TCC ADMIN	RECOUP ADMIN	ALL WKFC ADMIN COMPOSITE
Federal Award		211,558	212,429	206,241	185,556	46,077	14,510	73,312	4,764	-	20,056	49,081	1,050,936	66,285	21,762	-	-	1,500	2,934	-	2,316,801
State Award		-	-	-	-	-	-	-	-	-	-	-	-	66,285	-	-	-	-	-	-	66,285
Local Award		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Other Income		-	26,000	-	20,000	-	-	3,200	-	2,100	16,000	-	556,133	-	2,000	9,167	11,250	-	-	3,750	665,015
TOTAL SOURCE OF FUNDS		211,558	238,429	206,241	205,556	46,077	14,510	76,512	4,764	2,100	36,056	49,081	1,607,068	66,285	23,762	9,167	11,250	1,500	2,934	3,750	3,048,101
Salaries	5110	78,673	85,127	74,831	85,389	19,495	6,879	37,732	2,014	780	17,500	22,576	355,889	11,376	3,817	4,550	1,565	464	1,391	-	925,242
Fringe Benefits	5120	13,200	14,283	12,555	14,326	3,271	1,154	6,206	338	131	2,874	3,788	59,275	1,909	640	763	263	78	233	-	154,613
Hospitalization	5071	12,676	13,686	12,262	14,165	3,206	1,051	6,130	368	140	2,289	3,440	58,330	1,921	740	781	257	101	303	-	155,823
Pension	5080	11,141	12,160	10,589	12,088	2,721	945	5,431	269	115	2,495	3,182	48,981	1,490	508	398	202	67	201	-	123,056
TOTAL SALARIES AND FRINGE		115,688	125,266	110,227	125,968	28,692	10,028	55,498	2,980	1,165	25,158	32,986	522,475	16,696	5,704	6,493	2,287	710	2,129	-	1,358,733
Staff In-Region Travel	5310	1,500	1,000	1,000	1,500	350	100	25	-	-	-	300	3,000	500	-	-	-	-	-	-	9,275
Staff out-of-Region Travel	5309	4,000	2,000	6,000	4,000	650	100	-	-	-	-	200	16,000	2,000	-	-	-	-	-	-	34,950
Committee Travel	5311	5,000	3,000	6,000	5,000	800	-	-	-	-	373	-	27,000	2,000	-	-	-	-	-	-	49,173
TOTAL DIRECT TRAVEL EXPENSES		10,500	6,000	13,000	10,500	1,800	200	25	-	373	373	500	46,000	4,500	-	-	-	-	-	-	93,398
Contract Services	5291	8,692	5,000	15,000	3,000	800	-	-	-	-	-	-	15,000	-	-	-	-	-	-	-	47,692
Workman's Compensation	5061	-	150	400	-	100	-	-	-	-	-	-	1,500	-	-	-	-	-	-	-	2,150
Insurance & Bonding	5711	1,000	600	1,500	1,000	300	-	-	-	-	-	-	3,000	-	-	-	-	-	-	-	7,400
TOTAL DIRECT PROFESSIONAL SERVICES		9,692	5,750	16,900	4,000	1,200	-	-	-	-	-	-	19,500	-	-	-	-	-	-	-	57,242
Public Education	5912	200	100	200	200	-	-	-	-	-	-	-	1,000	-	-	-	-	-	-	-	1,700
Communications	5761	400	200	500	500	100	-	-	-	-	-	-	2,000	200	-	-	-	-	-	-	3,900
Meetings & Conferences	5763	600	1,000	-	1,000	-	-	-	-	-	-	-	5,000	500	-	-	-	-	-	-	8,100
TOTAL DIRECT COMMUNICATION EXPENSES		1,200	1,300	700	1,700	100	-	-	-	-	-	-	8,000	700	-	-	-	-	-	-	13,700
Supplies	5510	2,500	1,500	4,000	5,000	700	100	100	-	-	50	100	10,000	2,000	-	-	-	-	-	-	26,060
Copy costs	5620	3,000	1,500	3,800	2,500	700	-	-	-	-	-	-	12,000	2,000	-	-	-	-	-	-	25,500
Postage	5762	125	100	250	350	-	-	-	-	-	-	-	1,000	200	-	-	-	-	-	-	1,710
Training costs	5781	4,000	2,000	4,500	3,000	1,198	-	-	-	-	-	-	16,000	1,500	-	-	-	-	-	-	32,198
Membership Dues	5766	4,000	1,500	4,000	3,000	600	-	-	-	-	-	-	11,000	1,000	-	-	-	-	-	-	25,100
Computer Maint. and Software	5292	500	400	1,000	2,000	100	-	-	-	-	-	-	2,000	800	-	-	-	-	-	-	6,800
Minor Office Equipment	5911	1,000	1,000	1,000	1,000	100	-	-	-	-	-	-	4,000	500	-	-	-	-	-	-	8,600
Capital Equipment	5910	-	-	-	-	-	-	-	-	-	-	-	-	2,000	-	-	-	-	-	-	2,000
Temporary Board Ops Reserve	na	15,378	44,729	4,187	(709)	-	372	(107)	659	497	860	2,979	757,259	28,067	15,915	185	8,095	527	14	3,750	882,656
OTHER DIRECT PROGRAM EXPENSES		30,603	52,729	22,737	15,791	3,433	472	(7)	659	497	910	3,079	813,259	38,067	15,915	185	8,095	527	14	3,750	1,010,614
Total Pass Through	7000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
TOTAL DIRECT PROGRAM EXPENSES		167,784	191,045	163,564	157,959	35,225	10,701	55,516	3,639	1,662	26,441	36,565	1,409,234	59,962	21,619	6,678	10,382	1,236	2,142	3,750	2,533,687
Human Resource Cost Pool	5903	4,148	4,488	3,945	4,502	1,028	363	1,989	106	41	923	1,190	18,762	600	201	240	82	24	73	-	48,779
Information Technology	5905	6,574	7,113	6,263	7,135	1,629	575	3,153	168	65	1,462	1,886	29,738	951	319	380	131	39	116	-	77,313
Facilities	5902	8,392	9,080	7,982	9,108	2,079	734	4,025	215	83	1,867	2,408	37,961	1,213	407	485	167	49	148	-	98,680
TOTAL DIRECT INTERNAL SERVICES		19,113	20,681	18,180	20,745	4,736	1,671	9,167	489	189	4,232	5,485	86,461	2,764	927	1,105	390	113	338	-	224,782
Total Shared Costs	5901	24,661	26,702	23,466	26,852	6,116	2,138	11,800	635	248	5,363	7,031	111,373	3,559	1,216	1,384	488	151	454	-	298,693
TOTAL PROGRAM OPERATION EXPENSES		211,558	238,429	206,241	205,556	46,077	14,510	76,512	4,764	2,100	36,056	49,081	1,607,068	66,285	23,762	9,167	11,250	1,500	2,934	3,750	3,048,101
FTE POSITIONS		1-43	1-55	1-39	1-59	0-36	0-12	0-65	0-04	0-02	0-23	0-39	6-86	0-24	0-08	0-10	0-03	0-01	0-03	-	18-18

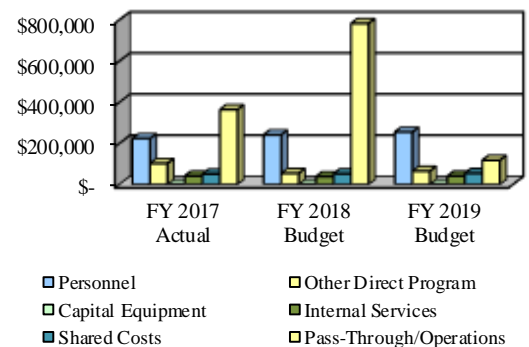
ETCOG DIVISION SUMMARY		DIVISION NAME Workforce Division													ALL WFC														
EAST TEXAS COUNCIL OF GOVERNMENTS		PROGRAM													PRGMISVC DE														
FY 2019		GL	WIDAA	WIDAY	WIDARH	WIDARR	TANF	SNAP	ABAWD	TRADE	VETS	NDW	ES	WCI	RAG	NCP	CCDF	CC Match	DFPS	CCQ	COI	RESEA	VRNAV	VRNSWIE	ISS	TCC	RECUP	ALL WFC	
BUDGET CATEGORY	CODE	PRGM	PRGM	PRGM	PRGM	PRGM	PRGM	PRGM	PRGM	PRGM	PRGM	PRGM	PRGM	PRGM	PRGM	PRGM	PRGM	PRGM	PRGM	PRGM	PRGM	PRGM	PRGM	PRGM	PRGM	PRGM	PRGM	PRGMISVC DE	
Federal Award		1,941,018	1,941,857	1,947,165	41,955	1,670,000	444,693	131,537	1,392,537	42,872	183,503	7,926	441,725	14,077,639	2,402,550	2,585,115	423,374	3,067,413	195,659	-	-	-	-	-	-	46,500	97,166	182,637	30,485,176
State Award		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	2,585,115	
Local Award		79,000	102,000	35,500	-	128,500	-	-	11,000	-	60,000	54,874	-	3,674,792	2,411,726	26,775	-	-	-	-	-	14,000	82,500	101,250	-	-	-	7,382,940	
Other Income		1,983,018	2,043,857	2,088,665	41,955	1,798,500	444,693	131,537	1,403,537	42,872	58,400	62,564	441,725	17,522,231	4,814,276	2,585,115	447,149	3,067,413	209,659	-	-	-	82,500	101,250	46,500	97,166	401,160	40,463,171	
TOTAL SOURCE OF FUNDS		5510	5510	5510	5510	5510	5510	5510	5510	5510	5510	5510	5510	5510	5510	5510	5510	5510	5510	5510	5510	5510	5510	5510	5510	5510	5510	5510	5510
Salaries		5510	5510	5510	5510	5510	5510	5510	5510	5510	5510	5510	5510	5510	5510	5510	5510	5510	5510	5510	5510	5510	5510	5510	5510	5510	5510	5510	5510
Fringe Benefits		5510	5510	5510	5510	5510	5510	5510	5510	5510	5510	5510	5510	5510	5510	5510	5510	5510	5510	5510	5510	5510	5510	5510	5510	5510	5510	5510	5510
Hospitalization		5071	5071	5071	5071	5071	5071	5071	5071	5071	5071	5071	5071	5071	5071	5071	5071	5071	5071	5071	5071	5071	5071	5071	5071	5071	5071	5071	5071
Pension		5080	5080	5080	5080	5080	5080	5080	5080	5080	5080	5080	5080	5080	5080	5080	5080	5080	5080	5080	5080	5080	5080	5080	5080	5080	5080	5080	5080
TOTAL SALARIES AND FRINGE		79,712	124,103	99,361	11,004	99,900	21,839	8,466	31,451	5,229	13,977	51,028	11,743	58,433	1,700	-	-	-	-	-	-	-	-	-	-	-	-	67,974	
Staff In-Region Travel		5310	2,667	1,500	2,000	1,000	800	100	100	1,000	10,000	-	-	-	-	200	-	-	-	-	-	-	1,200	-	-	100	-	33,667	
Staff out-of-Region Travel		5309	3,200	4,000	4,000	2,300	400	200	300	3,000	-	-	-	-	-	-	-	-	-	-	-	600	300	-	-	-	-	18,200	
Committee Travel		5311	100	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	100	
TOTAL DIRECT TRAVEL EXPENSES		5291	5,967	5,500	6,000	3,300	500	300	4,000	600	10,000	-	-	-	200	-	-	-	-	-	-	1,800	1,500	-	100	-	51,967		
Contract Services		5291	1,000	2,000	2,000	800	-	-	600	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	4,400		
Workers Compensation		5061	500	400	200	-	25	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	1,125		
Insurance & Bonding		5711	100	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	100		
TOTAL DIRECT PROFESSIONAL SERVICES		600	1,400	2,200	2,200	800	25	-	600	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	5,625		
Public Education		5512	100	100	-	-	200	100	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	1,100		
Communications		5761	25	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	725		
Youth Committee		5767	8,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	8,000		
Meetings & Conferences		5763	-	-	200	1,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	1,200		
TOTAL DIRECT COMMUNICATION EXPENSES		125	8,100	300	1,000	500	200	100	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	11,025		
Supplies		5510	200	3,000	200	800	300	100	100	100	8,144	1,614	-	32,738	-	450	-	-	-	-	-	-	11,288	163	-	16,940	-	518,151	
Copier costs		5620	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-		
Postage		5762	25	50	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-		
Training costs		5781	300	400	1,000	300	100	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	2,000		
Membership Dues		5766	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	50		
Capital Equipment		5810	2,000	1,500	2,000	-	-	-	-	-	500	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	6,500		
Temporary Board Ops Reserve		n/a	90,355	56,526	18,942	247	855	13,627	46,631	711	114	8,144	1,614	-	331	32,738	-	-	-	-	-	-	11,288	163	-	16,940	-	518,151	
Workforce Training Accounts		632,000	178,500	603,212	-	68,520	44,912	-	1,320,574	-	5,000	-	-	-	52,200	-	-	-	-	-	-	-	-	-	-	-	-	3,012,019	
Workforce Centers Operators		277,116	213,803	397,214	-	382,650	91,850	13,656	94,684	42,739	13,016	231,389	7,690	-	7,926	107,677	366,241	-	-	-	-	-	-	-	-	-	-	2,278,935	
OTHER DIRECT PROGRAM EXPENSES		1,001,996	453,600	1,022,618	1,247	433,233	150,709	82,387	1,365,068	42,872	26,162	236,593	62,564	7,926	7,926	388,999	-	-	-	-	-	680	163	46,145	8,340	217,523	5,622,064		
Total Pass Through		7000	863,813	1,373,759	1,029,860	239,642	1,222,884	239,039	56,057	-	25,000	-	-	-	260,838	17,562,222	4,814,276	2,585,115	427,882	3,067,413	157,621	-	-	-	-	88,624	182,637	33,709,165	
TOTAL DIRECT PROGRAM EXPENSES		1,982,243	1,986,602	2,080,359	37,893	1,760,618	406,292	127,310	1,392,579	42,872	58,401	249,593	62,564	7,926	7,926	406,373	17,522,231	4,814,276	2,585,115	427,882	3,067,413	205,633	60,096	47,846	97,166	401,160	40,427,621		
Human Resource Cost Pool		5903	2,988	4,494	3,715	3,800	813	320	1,110	191	-	-	-	-	515	-	-	-	-	-	-	1,838	417	2,159	-	63	-	22,807	
Information Technology		5905	4,751	7,124	5,893	594	1,288	307	1,759	303	-	-	-	-	816	-	-	-	-	-	-	661	3,422	-	100	-	-	35,632	
Facilities		5902	6,055	9,063	7,517	7,283	1,645	647	2,245	387	-	-	-	-	1,042	-	-	-	-	-	-	844	4,368	-	128	-	-	45,740	
TOTAL DIRECT INTERNAL SERVICES		13,883	20,711	17,122	17,26	16,386	3,746	1,473	5,113	882	-	-	-	-	2,973	-	-	-	-	-	-	8,470	9,949	-	292	-	-	104,160	
Total Shared Costs		5901	16,982	26,454	21,194	2,346	4,655	1,855	6,704	1,117	-	-	-	-	10,877	-	-	-	-	-	-	-	-	-	-	-	-	131,730	
TOTAL PROGRAM OPERATION EXPENSES		1,983,018	2,043,857	2,088,665	41,955	1,798,500	444,693	131,537	1,403,537	42,872	58,400	62,564	7,926	7,926	441,725	17,522,231	4,814,276	2,585,115	447,149	3,067,413	209,659	82,500	101,250	46,500	97,166	401,160	40,463,171		
FTE POSITIONS		102	1,85	1,29	0.16	1.52	0.30	0.11	0.47	0.06	-	-	-	-	0.17	-	-	-	-	-	-	0.93	0.90	-	0.02	-	-	8.95	

Economic Development

	FY 2017 Actual	FY 2018 Budget	FY 2019 Budget
Funding Sources			
Federal Award	\$ 75,223	\$ 84,737	\$ 111,928
State Award	354,014	202,278	162,278
Local Match	40,043	173,000	46,667
Other Income	313,702	708,975	211,904
Total Resources	\$ 782,982	\$ 1,168,990	\$ 532,777

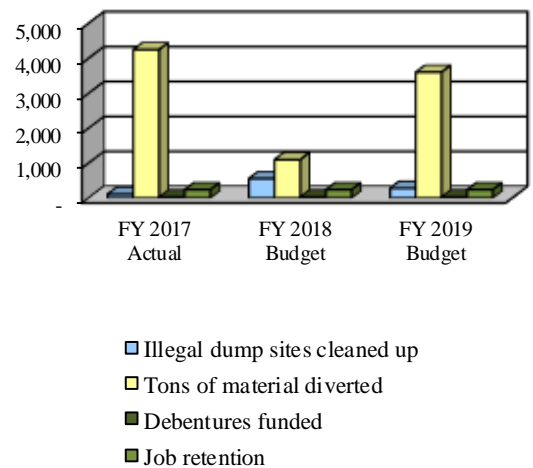


	FY 2017 Actual	FY 2018 Budget	FY 2019 Budget
Expenditures			
Personnel	\$ 223,648	\$ 241,255	\$ 254,832
Other Direct Program	102,560	54,349	65,012
Capital Equipment	-	-	-
Internal Services	41,518	38,357	40,921
Shared Costs	51,290	52,338	54,321
Pass-Through/Operations	363,966	782,691	117,691
Total Expenditures	\$ 782,982	\$ 1,168,990	\$ 532,777



FTE	3.35	3.33	3.45
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	FY 2017 Actual	FY 2018 Budget	FY 2019 Budget
Performance Measures			
Illegal dump sites cleaned up	110	556	280
Illegal sites investigated	812	790	812
Number of violators identified	705	705	705
Number of fines issued	92	92	100
Tons of material diverted	4,248	1,100	3,600
Debentures funded	31	33	33
Job retention from funded debentures	240	240	240

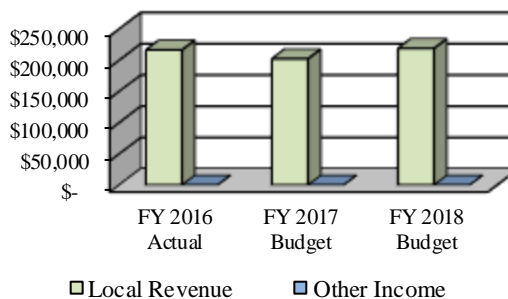


ETCOG DIVISION SUMMARY									
							Division Economic Development		
							All Programs Grant Detail		
BUDGET CATEGORY	G/L CODE	EDA	CDBG	Solid Waste	ETRDC	USDA	Chapman Loan Prgm CLP	Community Loan Center CLC	Total Composite
Federal Award		99,000	12,928	-	-	-	-	-	111,928
State Award		-	-	162,278	-	-	-	-	162,278
Local Award		46,667	-	-	-	-	-	-	46,667
Other Income		-	-	-	158,134	470	28,893	24,407	211,904
TOTAL SOURCE OF FUNDS		145,667	12,928	162,278	158,134	470	28,893	24,407	532,777
Salaries	5110	61,801	6,248	18,066	62,198	-	14,507	11,520	174,339
Fringe Benefits	5120	10,369	1,048	3,031	10,435	-	2,434	1,933	29,250
Hospitalization	5071	9,596	1,000	2,767	10,392	-	1,953	2,500	28,209
Pension	5080	8,456	951	2,834	7,660	-	2,116	1,016	23,033
TOTAL SALARIES AND FRINGE		90,222	9,248	26,698	90,685	-	21,009	16,970	254,832
Staff In-Region Travel	5310	1,000	-	1,300	200	-	-	500	3,000
Staff out-of-Region Travel	5309	3,000	-	-	2,000	400	-	-	5,400
Committee Travel	5311	200	-	150	70	-	-	-	420
TOTAL TRAVEL EXPENSES		4,200	-	1,450	2,270	400	-	500	8,820
Contract Services	5291	-	-	-	22,000	-	-	-	22,000
Workers Compensation	5061	200	-	125	300	-	-	50	675
Insurance & Bonding	5711	10	-	25	50	-	-	-	85
TOTAL PROFESSIONAL SERVICES		210	-	150	22,350	-	-	50	22,760
Public Education	5512	200	-	300	900	-	-	-	1,400
Communications	5761	600	-	1,900	300	-	-	50	2,850
Meetings & Conferences	5763	11,297	-	-	3,000	-	-	-	14,297
TOTAL COMMUNICATION EXPENSES		12,097	-	2,200	4,200	-	-	50	18,547
Supplies	5510	3,000	243	4,132	1,000	70	-	116	8,560
Copier costs	5620	-	-	-	200	-	-	300	500
Training costs	5781	2,000	-	-	1,500	-	-	-	3,500
Membership Dues	5766	200	-	25	2,000	-	-	-	2,225
Computer Maint & Repairs and Software	5292	-	-	-	-	-	-	100	100
Repairs & Maintenance	5725	-	-	-	-	-	-	-	-
Capital Equipment	5810	-	-	-	-	-	-	-	-
OTHER PROGRAM EXPENSES		5,200	243	4,157	4,700	70	-	516	14,885
Total Pass Through	7000	-	-	117,691	-	-	-	-	117,691
TOTAL DIRECT PROGRAM EXPENSES		111,929	9,490	152,346	124,205	470	21,009	18,086	437,535
Human Resource Cost Pool	5903	3,591	363	1,050	3,614	-	843	669	10,129
Information Technology	5905	5,691	575	1,664	5,728	-	1,336	1,061	16,054
Facilities	5902	5,224	528	1,527	5,258	-	1,226	974	14,738
TOTAL DIRECT INTERNAL SERVICES		14,506	1,466	4,241	14,599	-	3,405	2,704	40,921
Total Shared Costs	5901	19,232	1,971	5,691	19,331	-	4,478	3,617	54,321
TOTAL PROGRAM EXPENSES		145,667	12,928	162,278	158,134	470	28,893	24,407	532,777
FTE POSITIONS		1.13	0.11	0.31	1.33	-	0.25	0.32	3.45

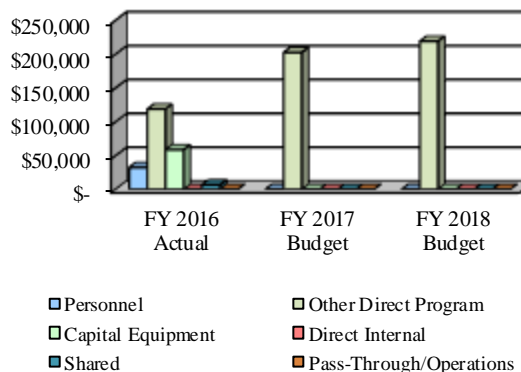
Local Funds

Local revenue comes from membership dues, interest income on idle ETCOG (Local) cash/investments and from rebates from credit card purchases. These funds are essentially unrestricted but are used from time to time to help support programs and provide local matching to grant funds. Local funds are also referred to as the General Fund.

	FY 2017 Actual	FY 2018 Budget	FY 2019 Budget
Funding Sources			
Local Revenue	\$ 216,460	\$ 202,334	\$ 218,853
Other Income	-	-	-
Total Resources	\$ 216,460	\$ 202,334	\$ 218,853



	FY 2017 Actual	FY 2018 Budget	FY 2019 Budget
Expenditures			
Personnel	\$ 32,436	\$ -	\$ -
Other Direct Program	118,723	202,334	218,853
Capital Equipment	58,681	-	-
Direct Internal	-	-	-
Shared	6,620	-	-
Pass-Through/Operations	-	-	-
Total Department	\$ 216,460	\$ 202,334	\$ 218,853

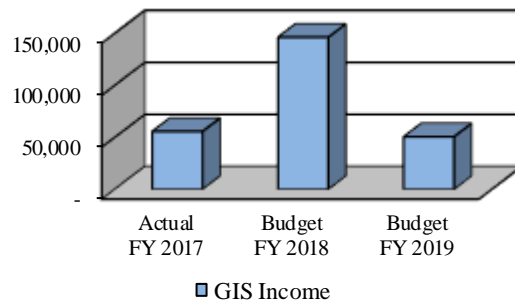


FTE	0.50	-	-
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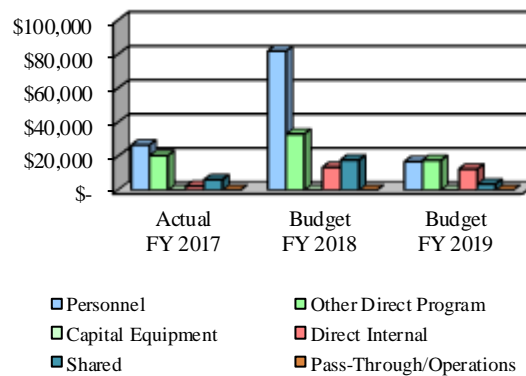
Regional Technology Services Geographic Information System (GIS)

GIS is a spatial database system that provides powerful decision making tools public governance from producing simple hard copy maps to analyzing complex crime patterns. GIS tools are used by emergency responders to respond to accidents, housing specialists to analyze the quality and condition of housing, environmentalists to identify the location of hazardous waste sites, social service workers to identify the location of elderly and disabled, waste management officials to route vehicles, police to analyze crime patterns, public works crew to maintain road inventory, etc. GIS plays a key role in meeting emergency mapping needs of counties and cities within the East Texas Region.

Funding Sources	FY 2017 Actual	FY 2018 Budget	FY 2019 Budget
GIS Income	55,770	146,272	50,620
Total Resources	\$ 55,770	\$ 146,272	\$ 50,620



Expenditures	FY 2017 Actual	FY 2018 Budget	FY 2019 Budget
Personnel	\$ 26,688	\$ 81,922	\$ 16,896
Other Direct Program	20,394	33,083	17,617
Capital Equipment	-	-	-
Direct Internal	2,460	13,495	12,505
Shared	6,228	17,772	3,602
Pass-Through/Operations	-	-	-
Total Department	\$ 55,770	\$ 146,272	\$ 50,620



FTE	0.60	1.10	0.20
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**east Texas
council of
governments**

The logo consists of the text "east Texas council of governments" in a bold, black, sans-serif font. The words are arranged in four lines: "east" and "Texas" on the first line, "council" and "of" on the second, "govern" and "ments" on the third, and "of" and "ments" on the fourth. Three stylized trees, represented by green triangles with horizontal black stripes, are integrated into the design. One tree is positioned above the "T" in "Texas", another above the "o" in "of", and a third above the "n" in "ments".



Jefferson General Store, Marion County

Photo by allacrosstexas.com

Direct Internal & Shared Costs

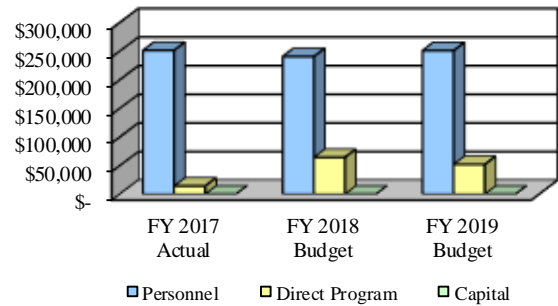


Direct Internal Services

The East Texas Council of Governments (ETCOG) has developed an internal services allocation plan under the guidelines of 2 CFR 200 -Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, whereby costs of the following services can be charged to the various programs on a reasonable and consistent basis. Direct Internal Service expenses are charged to a cost pool and then allocated directly to the grants on a monthly basis.

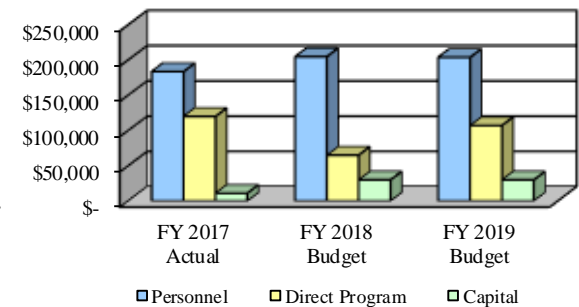
Human Resources Division administers all ETCOG personnel management policies, procedures and fringe benefits. Costs pooled here include any cost incurred in a human resource or payroll related function such as cost for salary and benefits for human resources and the payroll administrator, costs of processing payroll checks and other related expenses. The method of allocation is based on FTE.

	FY 2017 Actual	FY 2018 Budget	FY 2019 Budget
Human Resources Division			
Personnel	\$ 251,323	\$ 240,477	\$ 250,929
Direct Program	14,355	64,385	51,910
Capital	-	-	-
Total Department	\$ 265,678	\$ 304,862	\$ 302,839
FTE	3.50	3.15	3.21



Information Technology The costs included in the Information Technology cost pool include professional computer support related services, web support services, software upgrades and automation, communications, support salaries and benefits, equipment and depreciation. The method of allocation is based on computer drops per employee.

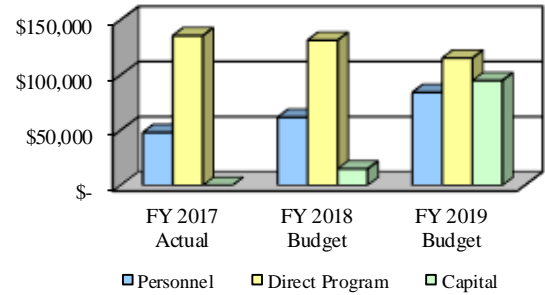
	FY 2017 Actual	FY 2018 Budget	FY 2019 Budget
ETCOG ICT Pool			
Personnel	\$ 183,650	\$ 204,710	\$ 203,919
Direct Program	120,085	65,000	107,100
Capital	11,024	30,000	30,000
Total Department	\$ 314,758	\$ 299,710	\$ 341,019
FTE	2.70	2.50	2.29



Direct Internal Services (continued)

Facilities These costs are allocated to the specific grants based on cost per square foot and direct charged salaries. Costs include utilities, maintenance, repairs and improvements of the ETCOG facilities.

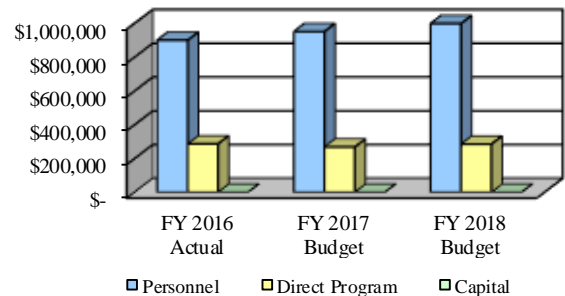
	FY 2017 Actual	FY 2018 Budget	FY 2019 Budget
ETCOG Facilities			
Personnel	\$ 47,897	\$ 61,790	\$ 84,286
Direct Program	135,760	131,591	115,471
Capital	-	15,000	95,000
Total Department	\$ 183,657	\$ 208,381	\$ 294,756
FTE	1.25	1.35	1.47



Shared Costs

Indirect Internal Services are also referred to as “Shared Costs”. These are expenses incurred for joint, or common, purposes and may not be directly charged to a specific grant. Generally, shared costs benefit all programs while direct costs benefit programs specifically. 2CFR Part 225, Cost Principles for State and Local Governments, allows for the charging of shared costs not readily assignable to the cost objective specifically benefited without effort that is disproportionate to the results achieved.

	FY 2017 Actual	FY 2018 Budget	FY 2019 Budget
Shared Costs			
Personnel	\$ 899,572	\$ 950,620	\$ 998,341
Direct Program	286,198	267,600	284,600
Capital	-	-	-
Total Department	\$ 1,185,770	\$ 1,218,220	\$ 1,282,941
FTE	11.60	11.51	11.64



Calculation of Provisional Shared Cost Rate

The Base Total Direct Labor and benefits are calculated by adding salaries and benefits for all divisions, including internal direct. Utilizing the formula for calculating the Shared Cost Rate, Total budgeted Shared Costs divided by Total Personnel Costs (both reflected in the following chart), provides the Provisional Shared Cost Rate. For FY 2018, the Provisional Shared Cost Rate is:

$$\frac{\text{Total Shared Program Budget Costs } (\$1,282,941)}{\text{Total Direct Labor and Benefits (Personnel Costs - \$6,018,569)}} = 21.316\%$$

Shared Costs (continued)

Shared Costs Comparison to Allowable Expenditures

Indirect, or shared, costs can be allocated in many different ways by entities that appear to be very similar such as regional planning commissions or councils of governments. Based on the unique programs of each entity and whether services are provided within the entity, or subcontracted, the basis for allocation may vary using different methodologies. One method is not preferable from another. The test is whether or not the methodology properly allocates the costs incurred fairly and equitably among the programs benefited. As a comparison to entities that may distribute indirect costs based on total allowable expenditures, ETCOG presents this percentage for analysis.

ETCOG Division	Shared Costs	Personnel Costs	Allocation as Percent of Personnel	Total Costs Less Capital Outlay	Shared Costs as a Percentage of Total Costs
Workforce & Economic Development	\$ 475,684	\$ 2,231,540	21.32%	\$ 44,026,109	1.08%
Area Agency on Aging	246,181	1,154,891	21.32%	4,354,279	5.65%
Public Safety	139,816	655,907	21.32%	3,085,480	4.53%
Transportation	417,659	1,959,335	21.32%	4,860,013	8.59%
GIS	3,602	16,896	21.32%	50,620	7.12%
TOTAL	\$ 1,282,941	\$ 6,018,569	21.32%	\$ 56,376,501	2.28%

Fringe Benefits

Fringe benefits are allowances and services provided by the East Texas Council of Governments to its employees as compensation in addition to regular salaries and wages. Fringe benefits include, but are not limited to the cost of vacation, holidays, sick leave, administrative leave, unemployment insurance and disability insurance. The cost of fringe benefits are generally allowable to the extent that the benefits are reasonable and are required by law, governmental unit-employee agreement, or an established policy of the governmental unit. Calculation of the Employee Accrued Leave Rate is shown in the following formula:

$$\frac{\text{Total Release Time and Benefits}}{\text{Chargeable Time Costs}} = \text{Provisional Employee Accrued Leave Rate}$$

The total annual release time for each employee is calculated and multiplied by his/her hourly rate to get annual costs for each full-time employee. The cost of miscellaneous benefits which include unemployment and life insurance are also calculated. These costs are totaled to arrive at a total annual cost of release time and miscellaneous benefits for all Employees. Chargeable Time is then calculated by subtracting total released time salaries and part-time employee salaries from total salaries. The Employee Accrued Leave Rate, *i.e.* the rate used to distribute Fringe Benefit Costs to Federal and State Awards is derived from dividing Total Released Time costs plus Benefit costs by Chargeable Time for full-time employees. The following table shows the calculations used to determine the Employee Accrued Leave Rate for FY 2019.

Calculation of Employee Accrued Leave Rate

Annual Cost of Release Time:		
Annual Leave		\$ 281,109
Holidays		243,212
Sick Leave		192,757
Other Release Time		24,147
	Subtotal	<u>\$ 741,225</u>
Insurance:		
Unemployment Insurance		5,468
Life Ins. & AD&D		12,641
	Subtotal	<u>\$ 18,108</u>
Total Release Time & Misc. Benefit:	(a)	<u>\$ 759,333</u>
Total Gross Salaries		\$ 6,002,627
Less Released Time		(741,225)
Less Part-time Employees		(735,581)
	Chargeable time (b)	<u>\$ 4,525,821</u>
Employee Accrued Leave Rate	(a - b)	16.78%

Detail Listing of Line Item Expenditures by Cost Pool

Direct Internal Services Detailed Listing of Line Item Expenditures	Human Resources			ETCOG ICT Cost Pool			ETCOG Facility Costs			Shared Costs (Indirect)		
	2017	2018	2019	2017	2018	2019	2017	2018	2019	2017	2018	2019
	Actual	Budget	Budget	Actual	Budget	Budget	Actual	Budget	Budget	Actual	Budget	Budget
Salaries and Benefits												
Salaries	171,026	163,363	172,038	133,852	146,572	142,134	31,068	41,521	55,847	643,657	661,266	701,722
Fringe Benefits	29,930	28,947	28,864	23,424	25,972	23,847	5,437	7,357	9,370	99,729	111,504	112,473
Health	26,306	23,875	24,506	10,976	13,301	19,376	6,702	9,572	10,732	67,039	80,658	81,516
Pension	24,061	24,292	25,521	15,397	18,865	18,562	4,691	3,341	8,337	89,147	97,191	102,631
Subtotal	251,323	240,477	250,929	183,650	204,710	203,919	47,897	61,790	84,286	899,572	950,620	998,341
TRAVEL												
Staff Travel In-Region	142	200	200	2,009	2,000	2,000	50	50	50	2,102	3,000	3,000
Staff Travel Out of Region	5,026	5,000	5,000	3,076	8,000	6,000	511	600	500	24,416	17,000	20,000
Committee Travel	-	-	-	-	-	-	-	-	-	10,045	12,000	13,000
Subtotal	5,168	5,200	5,200	5,086	10,000	8,000	560	650	550	36,563	32,000	36,000
Professional Services												
Contract Services	4,227	45,000	35,000	639	15,000	10,000	333	-	-	102,538	63,000	83,000
Insurance & Bonding	-	-	-	-	-	-	3,623	3,800	4,000	6,962	7,000	7,500
Subtotal	4,227	45,000	35,000	639	15,000	10,000	3,956	3,800	4,000	109,500	70,000	90,500
Communications												
Public Education	666	400	400	25	250	100	-	-	-	2,386	3,000	3,000
Communications	30	-	-	3,687	2,000	43,000	1,190	200	200	43,284	43,000	-
Postage	18	20	20	-	-	-	-	-	-	3,104	14,000	14,000
Meetings	-	-	-	-	-	-	-	-	-	6,764	4,000	6,700
Subtotal	734	420	420	3,712	2,250	43,100	1,190	200	200	55,538	64,000	23,700
Other Direct Expenses												
Office Supplies	1,026	1,500	1,200	13,864	750	4,000	10,504	9,000	8,600	27,619	23,000	28,000
Copier Costs	-	-	-	-	-	-	-	-	-	15,420	16,000	17,000
Regist. & Training Conferences	-	6,500	6,000	26,339	15,000	10,000	-	300	800	6,840	24,000	24,000
Membership Dues	1,110	675	500	-	500	500	-	-	-	24,690	23,000	25,000
Off-site Storage	-	-	-	-	-	-	-	-	-	720	-	-
Utilities	-	-	-	-	-	-	31,910	33,000	34,000	-	-	-
Repairs & Maintenance	-	-	-	-	-	-	47,063	45,000	45,000	3,176	2,500	5,800
Software - Maint. and License	-	-	-	62,897	20,000	30,000	-	-	-	1,199	10,600	10,600
Software - Purchase	2,090	2,090	2,090	1,500	1,500	1,500	-	-	-	-	-	-
Depreciation Expense	-	-	-	-	-	-	34,641	34,641	17,321	-	-	-
Minor Office Equip/Supplies	-	3,000	1,500	6,048	-	-	5,935	5,000	5,000	4,932	2,500	24,000
Capital Equipment	-	-	-	11,024	30,000	30,000	-	15,000	95,000	-	-	-
Subtotal	4,226	13,765	11,290	121,672	67,750	76,000	130,053	141,941	205,721	84,597	101,600	134,400
TOTAL OTHER EXPENSES												
	14,355	64,385	51,910	131,108	95,000	137,100	135,760	146,591	210,471	286,198	267,600	284,600
TOTAL DIRECT INTERNAL EX												
	265,678	304,862	302,839	314,758	299,710	341,019	183,657	208,381	294,756	1,185,770	1,218,220	1,282,941

Certificate of Indirect Costs

I have reviewed the indirect cost proposal dated October 1, 2017 and certify that to the best of my knowledge and belief:

- (1) All costs included in this proposal submitted on October 1, 2017 to establish provisional, final, or fixed indirect cost rates for the period October 1, 2017 through September 30, 2018 are allowable in accordance with the requirements of grants/contracts to which they apply and with the Federal cost principles; (please check those applicable cost principles):

 √ 2 CFR Part 225 (OMB Circular A-87) Cost Principles for State, Local and Federally recognized Indian Tribal Governments.

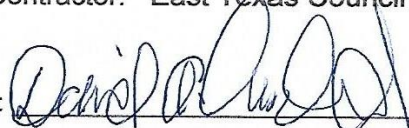
 2 CFR Part 230 (OMB Circular A-122) Cost Principles for Non-Profit Organizations.

 Federal Acquisition Regulation (FAR), Subpart 31.2, Cost Principles for Commercial Organizations.

- (2) This proposal does not include any costs which are unallowable under applicable Federal cost principles. For example: advertising, contributions and donations, bad debts, entertainment costs, fines and penalties, general government expenses, and defense of fraud proceedings.
- (3) All costs included in this proposal are properly allocable to Federal awards and to the U.S. Department of Labor grants/contracts on the basis of a beneficial or causal relationship between the expenses incurred and the agreements to which they are allocated in accordance with applicable Federal cost principles.

Subject to the provisions of the Program Fraud Civil Remedies Act of 1986, (31 USC 3801 et seq.), and the Department of Labor's implementing regulations, (29 CFR Part 22), the False Claims Act (18 USC 287 and 31 USC 3729); and the False Statements Act (18 USC 1001), I declare to the best of my knowledge the foregoing is true and correct.

Grantee/Contractor: East Texas Council of Governments

Signature:  _____

Name of Authorized Official: David A. Cleveland
 Title: Executive Director
 Date: 10-1-2018



**east Texas
council of
governments**



Miscellaneous & Glossary



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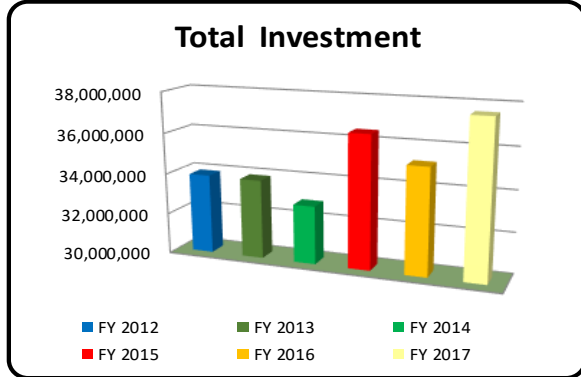
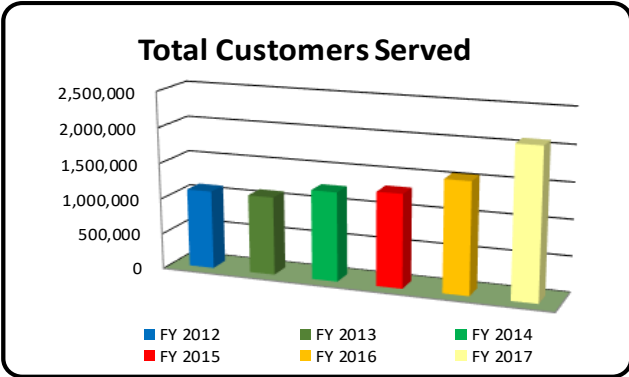
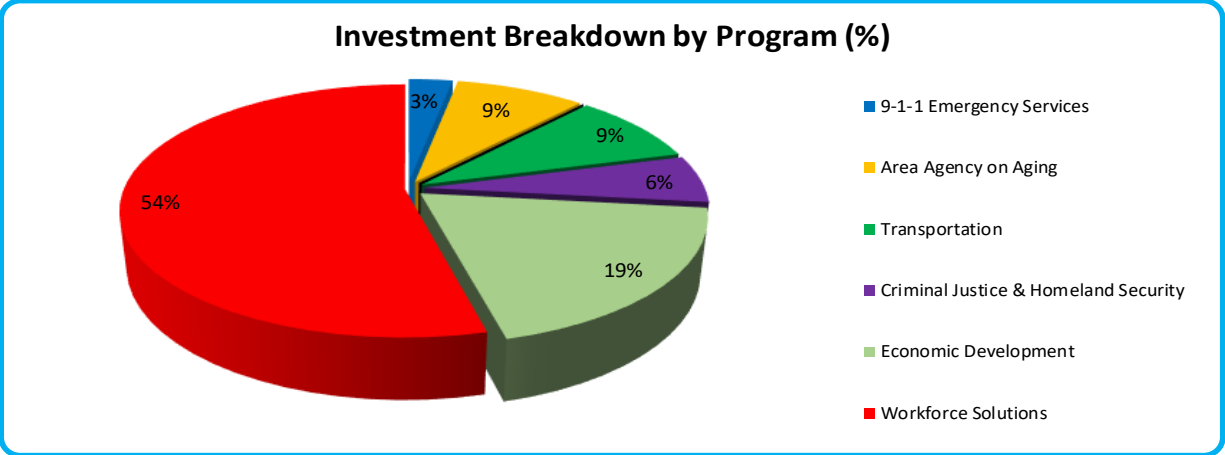
The logo consists of the text "east Texas council of governments" in a bold, black, sans-serif font. The words are arranged in four lines: "east Texas" on the first line, "council of" on the second, "governments" on the third, and "governments" on the fourth. The word "of" is smaller and positioned between "council" and "governments". Three stylized trees, represented by green triangles with horizontal black stripes, are integrated into the design. One tree is positioned above the letter 'T' in "Texas", another is above the letter 'o' in "of", and a third is above the letter 'n' in "governments".

East Texas Council of Governments FY 2017 Benefits Report for ETCOG Region

Data available for FY 2017 between October 01, 2016 and September 30, 2017

Report Controls	
Region Summary	ETCOG
Select Fiscal Year	FY 2017
Totals FY 2017	
Membership Dues	\$185,177.00
Total ROI ^c	\$202.01 to \$1.00

Services	Customers Served ^a	Investment ^b
9-1-1 Emergency Services	578,683	\$1,117,699
Area Agency on Aging	8,208	\$3,301,902
Transportation	2,256	\$3,389,178
Criminal Justice & Homeland Security	8,918	\$2,271,367
Economic Development	954,617	\$7,236,192
Workforce Solutions	538,610	\$20,276,150
Total	2,091,292	\$37,592,487



^a Customers Served is a calculation of the number of participants that utilize a given service within the referenced county. In some cases residents of the county may benefit from more than one program or service causing the total number served to exceed the county population.

^b Investment is a calculation of actual dollar amounts received by the referenced county. It may be in the form of loans, grants, or funds expended within the county and include all funding for entities within the county (both the county itself and cities and member district).

^c Return on Investment (ROI) is calculated by subtracting the amount of dues paid to ETCOG from the total investment and dividing that amount by the dues paid. Dues paid includes all dues for entities within the county (both the county itself and cities and member districts within that county)

BENEFITS FOR ALL MEMBERS - Members of ETCOG may use Brinson Benefits to explore new options for health insurance cost

- Members receive Brinson's Optimizer report, a \$7,500 value to assess their current situation and find better solutions.
- A 10% reduction in consulting fees.
- A 20% discount on monthly wellness program administration fees. Not including biometrics or Health Risk Assessments.
- Open Enrollment Video package with guide, for \$500/year (standard pricing is \$750/year) excludes shipping, and handling.

Glossary of Terms and Grant Descriptions

AAA (Area Agency on Aging) - The Area Agency on Aging of East Texas is designated by the Texas Department of Aging and Disability Services to coordinate services for persons in East Texas who are 60 or older, with particular attention to low-income minority older individuals, older individuals with limited English proficiency, and older individuals residing in rural areas.

Accrual Basis of Accounting - The basis of accounting whereby revenue projections are developed recognizing revenues expected to be earned in the period, and expenditure estimates are developed for all expenses anticipated to be incurred during the last fiscal year.

Appropriation - A legal authorization to make expenditures and to incur obligations for specific purposes. An appropriation is usually limited in the amount and as to the time when it may be expended.

Basis of Accounting - The timing method used in the recognition of revenues and expenditures for financial reporting purposes.

Budget Document - The official written statement prepared by ETCOG staff and approved by the ETCOG Board of Directors to serve as a financial and operation guide for the fiscal year end in which it was adopted.

Executive Summary - A general discussion of the proposed budget presented in writing as a part of or supplement to the budget document. The Executive Summary explains principal budget issues against the background of financial experience in recent years and presents recommendations made by the chief executive and financial officer (if not the chief executive).

Budgetary Control - The control or management of government in accordance with an approved budget to keep expenditures within the limitations of available appropriations and available resources.

Capital Equipment (Assets) - Resources having a value of \$5,000 or more and a useful life of more than one year. Capital assets are also called fixed assets.

Capital Outlay - Expenditures which result in the acquisition of or addition of fixed assets.

Cash Basis of Accounting - The method of accounting under which revenues are recorded when received and expenditures are recorded when paid.

CCS (Child Care Services) - Provides subsidized child care to public assistance recipients and low-income parents who are employed or attending school.

CDBG (Community Development Block Grant) - The purpose of this program is to provide technical assistance in the area of community development and in part “create jobs through expansion and retention of businesses”.

CLP (Chapman Loan Program) – is designed to provide long term financing to East Texas Business in a 14-county area. Loan proceeds can be used for a variety of purposes including inventory, working capital and equity injections.

CMS (Centers for Medicare & Medicaid Services) Basic - The Centers for Medicare & Medicaid Services (CMS) conducts research, demonstrations, and evaluations in support of CMS' key role as a beneficiary-centered purchaser of high-quality health care at a reasonable cost. These grants awarded are in the form of research grants and cooperative agreements; Hispanic health services grants; historically black colleges and university grants. CMS research, demonstrations and evaluations will focus on expanding agency efforts to improve the efficiency of payment, delivery, access and quality of our health care programs that serve millions of beneficiaries.

CPI - The Consumer Price Index published by the Bureau of Labor Statistics for the State of Texas.

DADS (Texas Department of Aging and Disability Services) - The Texas agency whose mission is to provide a comprehensive array of aging and disability services, supports, and opportunities that are easily accessed in local communities.

Direct Internal Expenses – Direct internal expenses include costs of Human Resource Administration; Facility costs, and Information Communication Technology expenses.

EDA (U.S. Department of Commerce -Economic Development Administration) - provides planning assistance to provide support to Planning Organizations (as defined in 13 CFR 303.2) for the development, implementation, revision, or replacement of a Comprehensive Economic Development Strategy (CEDS), short-term planning efforts, and State plans designed to create and retain higher-skill, higher-wage jobs, particularly for the unemployed and underemployed in the nation's most economically distressed regions.

Encumbrances - Commitments related to unperformed (executory) contracts for goods and services.

ES (Wagner-Peyser Employment Services) - Legislation passed in 1933 that ensures universal access to a system in which job seekers are matched with jobs and employers.

ETRDC (East Texas Regional Development Company) – is a private, non-profit, organization formed for the purpose of assisting small businesses and licensed by the U.S. Small Business Administration. ETRDC has helped many Texas business owners achieve long term financing for all of their business needs.

Federal Awards - Federal awards received from the federal government through the State of Texas are the largest source of funding received by the ETCOG. Revenues are received from the U.S. Departments of Labor, Agriculture, Health and Human Services, Commerce, Housing and Urban Development, Justice, Energy, Transportation, and the Department of Homeland Security.

Fund - An independent fiscal and accounting entity with a self-balancing set of accounts recording cash and/or other resources together with all liabilities, obligations, reserves, and equities which are segregated for the purpose of carrying on specific activities or attaining certain objectives.

General Fund - General Operating Fund of ETCOG, accounting for the resources and expenditures related to the generally recognized governmental services provided.

Generally Accepted Accounting Principles (GAAP) - Uniform standards and guidelines for financial accounting and reporting. GAAP provide a standard by which to measure financial presentations.

GIS (Geographic Information System) - A spatial database system that provides powerful decision-making tools for every facet of public governance from producing simple hard copy maps to analyzing complex crime patterns. GIS tools are used by emergency responders to respond to accidents, housing specialists to analyze the quality and condition of housing, environmentalists to identify the location of hazardous waste sites, social service workers to identify the location of elderly and disabled, waste management officials to route vehicles, police to analyze crime patterns, public works crew to maintain road inventory, etc.

GIS plays a key role in meeting emergency mapping needs of counties and cities within the East Texas region.

Governmental Funds - Funds generally used to account for governmental (non-proprietary) activities. There are two (2) types of governmental funds used by ETCOG; the general fund and special revenue funds.

ICT (Information and Communications Technology) – refers to technologies that provide access to information through telecommunications. It is similar to Information Technology (IT), but focuses primarily on communication technologies. This includes the Internet, wireless networks, cell phones, and other communication mediums.

Interlocal Elimination – The allocation of Direct Internal Services and Shared Costs to Service Programs in accordance with established federal, state or internal guidelines.

Internal Service Fund – Funds used to account for activities conducted on a benefit received for serve basis.

Investments – Cash held by ETCOG in interest bearing accounts or cash pools.

JARC (Job Access and Reverse Commute) – Provides transportation assistance to low income workers and job seekers to enable them to commute from rural areas into urban centers and from urban areas to employers located in rural areas.

Local Cash Match – Local membership dues are received from cities, counties, and special districts. Membership dues are utilized for general council expenditures and to match various federal and state programs. Local cash match is also provided by the Counties for the Economic Development grant.

Major Fund - The General and the Grant Fund (Programs).

Marshall Flex Route and Kilgore College Services - Both the City of Marshall and Wiley College contribute financially to the success of the Marshall Flex Routes. GoBus also operates a flex route service connecting Kilgore College campuses in Longview and Kilgore. Together the City of Marshall, Wiley and Kilgore Colleges make a significant contribution to the total costs of these programs.

MIPPA - To provide outreach to eligible Medicare beneficiaries regarding the benefits available under title XVIII of the Social Security Act, including the Medicare prescription drug benefit under Part D of title XVIII of the Social Security Act and under the Medicare Savings Program, and to coordinate efforts to inform older Americans about benefits available under Federal and state programs.

Modified Accrual Basis of Accounting - Under the basis of accounting, revenues are estimated for the fiscal year if they are susceptible to accrual, e.g. amounts can be determined and will be collected within the current period.

NCP (Non-Custodial Parent Choices) - Provides Employment Services to non-custodial parents ordered into the system by the court for non-payment of child support.

NEG (National Emergency Grant)- The National Emergency Grant focuses on long-term workforce development strategies and provides training to dislocated workers in occupational areas of projected growth.

NSIP (Nutrition Service Incentive Program) - Funds are made available to State agencies on aging and Indian Tribal Organizations to purchase foods of United States origin or to access commodities from the United States Department of Agriculture (USDA). These foods are to be used in the preparation of congregate and home-delivered meals by nutrition services programs. Commodities available from the USDA may not be sold, exchanged, or otherwise disposed of (authorized distribution excepted) without prior, specific approval of USDA.

Operating Budget - A plan of financial operation embodying an estimate of proposed expenditures for the calendar year and the proposed means of financing them (revenue estimates).

Other Direct Program Expenses – Other Direct expenses include professional and contract services, travel, training, insurance and bonding, office supplies, and service delivery costs.

Other Income – Other income includes revenues for Transportation Bus Fares, Geographic Information Systems (GIS) Services, Program Income for the Area Agency on Aging, Investment income, ETRDC Service Fees, Chapman Revolving Loan fees, and match for Transportation operations provided by the Texas Department of Aging and Disability.

Pass Through (Expenses) – Funds which the East Texas Council of Governments has oversight and monitoring responsibilities through contractual agreements with various sub-recipients for the delivery of service in the fourteen county region.

Performance Measure - Divisional units of measurement in performance, measurable functions, i.e. passenger miles, job postings filled, meals delivered, etc.

Personnel (Expenses) – Personnel costs include salaries and benefits for ninety-two full-time employees and forty-one part-time employees. Benefits for full-time employees include paid leave (vacation, sick, holidays), longevity, workers compensation, disability, pension and hospitalization.

Revenues - The term designates an increase to a fund's assets which:

- DOES NOT increase a liability (e.g. proceeds from a loan);
- DOES NOT represent a repayment of an expenditure already made;
- DOES NOT represent a cancellation of certain liabilities; and
- DOES NOT represent an increase in contributed capital.

RPO (Rural Planning Organization) – An organization of the 14-county ETCOG counties, established to coordinate all multimodal transportation planning for the region.

Service Program – The collective, associated services funded through a variety of Federal and State Awards managed by the four major operating Divisions of ETCOG (Area Agency on Aging, Public Safety, Transportation, and Workforce and Economic Development)

Shared Costs – Shared costs are costs that have been incurred for common or joint purposes. These costs benefit more than one cost objective and cannot be readily identified with a particular final cost objective without effort disproportional to the results achieved.

SNAP (Supplemental Nutrition Assistance Program) - Seeks to provide employment services to those individuals receiving food stamps with the goal of self-sufficiency.

State Awards – State revenues for ETCOG come from the Texas Workforce Commission (TWC), the Texas Department of Aging and Disability Services (DADS), the Office of the Governor Criminal Justice Division (CJD), the Texas Commission on Environmental Quality (TCEQ), the Commission on State Emergency Communications (CSEC), the Texas Department of Transportation, and the Veterans Benefits Administration

Special Revenue Fund - A fund used to account for the proceeds of specific revenue sources (other than expendable trusts or major capital projects) that are legally restricted to expenditure for specific purposes. GAAP only require the use of special revenue funds when legally mandated. Each ETCOG Grant Fund is a Special Revenue Fund and is used to account for all grant related financial activity (Divisional budgets).

TAA (Trade Adjustment Assistance Services) - The Trade Adjustment Assistance (TAA) provides training and job search/relocation assistance to individuals who lose their manufacturing jobs due to foreign imports.

TANF (Temporary Assistance for Needy Families) - Employment services which are offered through the Choices Program to recipients of TANF. This program helps individuals receiving time limited cash assistance to find long-term employment and self-sufficient wages.

Title III Part B –To encourage State Agencies on Aging and Area Agencies on Aging to concentrate resources to develop and implement comprehensive and coordinated community-based systems of service for older individuals via Statewide planning, and area planning and provision of supportive services, including multipurpose senior centers. The objective of these services and centers is to maximize the informal support provided to older Americans to enable them to remain in their homes and communities. Providing transportation services, in-home services, and caregiver support services, this program insures that elders receive the services they need to remain independent.

Title III Part C1 & C2 -To provide grants to States to support nutrition services including nutritious meals, nutrition education and other appropriate nutrition services for older Americans in order to maintain health, independence and quality of life. Meals may be served in a congregate setting or delivered to the home, if the older individual is homebound.

Title III Part D - To develop or strengthen preventive health service and health promotion systems through designated State Agencies on Aging and Area Agencies on Aging. Funds are provided for disease prevention and health promotion services including health risk assessments; routine health screening; nutrition screening; counseling and educational services for individuals and primary care givers; health promotion; physical fitness; home injury control and home safety screening; screening for the prevention of depression, and referral to psychiatric and psychological services; education on availability of benefits and appropriate use of preventive services; education on medication management; information concerning diagnosis, prevention, and treatment of neurological and organic brain dysfunction; and counseling regarding social services and follow-up health services.

Title III Part E - To assist States, Territories in providing multifaceted systems of support services for: (1) Family caregivers; and (2) grandparents or older individuals who are relative caregivers. Services to be provided include: information to caregivers about available services; assistance to caregivers in gaining access to the services; individual counseling, and caregiver training to caregivers to assist the caregivers in making decisions and solving problems relating to their caregiving roles; respite care to enable caregivers to be temporarily relieved from their caregiving responsibilities; and supplemental services, on a limited basis, to complement the care provided by caregivers.

Title VII EAP - To support activities to develop, strengthen, and carry out programs for the prevention, detection, assessment, and treatment of, intervention in, investigation of, and response to elder abuse, neglect, and exploitation (including financial exploitation).

Title VII OAG - The principal role of this Ombudsman Program is to investigate and resolve complaints made by or on behalf of residents of nursing homes or other long-term care facilities. Ombudsmen also promote policies and practices needed to improve the quality of care and life in long-term care facilities and educate both consumers and providers about residents' rights and good care practices.

TxDOT (Texas Department of Transportation)- Transportation Code, Chapter 455, authorizes the State to assist the sub recipient in procuring aid for the purpose of establishing and maintain public and mass transportation projects and to administer funds appropriated for public transportation under Transportation Code, Chapter 456. The Texas Department of Transportation has been designated to receive federal funds under the Rural Public Transportation Grant Program, to administer a statewide Rural Public Transportation Grant Program, and to provide state funds to match federal funds.

US Department of Transportation – Title 49 Section 5311 of the US Transportation Code provides that eligible recipients may receive federal funds through the Rural Public Transportation Grant Program, a federal assistance program administered by the Federal Transit Administration to enhance the access of persons living in rural area to health care, shopping, education, recreation, public services, and employment by encouraging the maintenance, development, improvement, and use of passenger transportation systems.

VETS (Veterans' Employment Services) - Program where Vietnam era veterans, disabled veterans, and recently separated veterans can receive job search assistance, education, and training. The services of this program are provided by employees of Texas Veterans Commission with the Board responsible for housing those employees in the Workforce Centers and coordinating their activities with the rest of the system.

WIA (Workforce Investment Act) - The purpose of WIA as stated in Section 106 of the Act is "to provide workforce investment activities, through statewide and local workforce investment systems that increase the employment, retention, and earnings of participants and increase occupational skill attainment by participants, and, as a result, improve the quality of the workforce, reduce welfare dependency, and enhance the productivity and competitiveness of the Nation." Services for job seekers are accessed through a tiered system consisting of core, intensive, and training services.

TWC (Texas Workforce Commission) - Texas Workforce Commission (TWC) is the state agency charged with overseeing and providing workforce development services to employers and job seekers of Texas. TWC strengthens the Texas economy by providing the workforce development component of the Governor's economic development strategy. By focusing on the needs of employers, TWC gives Texas the competitive edge necessary to draw business to the state.

WIOA (Workforce Innovation and Opportunity Act) - WIOA is legislation enacted to improve the nation's workforce development system and help put Americans back to work. It provides a system for the preparation of workers for the 21st century workforce, while helping businesses find the skilled employees they need to compete and create jobs in America.

WSET (Workforce Solutions East Texas) - The public workforce system in the 14-county East Texas region, providing help to employers in meeting human resource needs and area residents build careers, so both can better compete in the global economy.

Customized services help employers find qualified applicants for specific jobs. We assist with recruiting, screening, referring and testing of job applicants to help simplify the hiring process. Workforce Solutions will also help employers strengthen their current workforce as well as get advice on human resource issues and concerns.

Workforce Solutions East Texas partners with businesses, educational institutions, civic organizations and community leaders to find solutions to labor needs of industries vital to the region and its economy.

As part of the statewide Texas Workforce Solutions network, WSET partners with the Texas Workforce Commission and other workforce boards in the largest job-matching database in the state.

Workforce Solutions is funded by state and federal tax dollars, which are redirected back into the East Texas region for employment and job training. Services are offered at no cost to our customer.