2020 SAUGERTIES CARIBBEAN CARNIVAL
VENDOR APPLICATION FORM 2020

Dear Vendor: Please fill out all the required information as accurately as possible. Your submitted data will be reviewed by our Planning Committee and you will be contacted by email within 10 days of your application. Please read the requirements of your participation and you are invited to call or email with any questions you may have.

Requirements for Participation as a vendor in the 2020 Seasoned Gives Caribbean Carnival

1. Vendor must be a registered business entity: LLC, Corporation or NYS DBA.
2. Vendor must have current insurance and name Seasoned Gives as the additionally insured.
3. No application will be approved until full payment is received. Any cancellations after July 1st 2019 will not be refunded the registration fee.
4. All vendors are 100% responsible for cleanup at the end of the event and a cleanup deposit of $35.00. This deposit will be refunded once the event is over and your site has been inspected.
5. Vendors will be granted access to the site at 8:00 Am the morning of the event and must be completely setup by 10:00 am. All vehicles must be parked outside of the area after setup. There is no parking in the event parking lot. All vehicles can park in other areas of the park. Break down is at 5:00 Pm and vendors must be open until that time. There will be no allowance for early breakdown or departure.
6. Food vendors will be indoors only and must have a valid NYS Ulster County Dept of Health Temporary Food Service Permit. Instruction on how to obtain this permit can be found on our website: www.seasonedgives.org

Company or Entity Name: _______________________________________

Address: ______________________________________________________

Phone: ______________________ Email: __________________________

Contact Name: ______________________ Title: _____________________

Service/Product Description: _____________________________________

Check One: _____Food Service _____Arts & Crafts _____Information/Services

Set Up: Check One: _____Tent _____Table _____Other ______________________

FOOD VENDORS: Please read ALL regulations and requirements and sign where requested.
NOTE: A 10x10 space is provided to all outside vendors and a 10x10 pop-up tent may be used. Please be certain to provide adequate tent anchoring to prevent damage from winds. All vendors can be provided with a 6-8 foot table and 2 folding chairs upon request (fee of $20). Electricity will be provided for $10.00 extra. Maximum 10Amps

TYPE OF FOOD/PRODUCT: ________________________________________________________________

PACKAGED FOOD: Food products must be packaged in such a way that the intention is for off-premise consumption (i.e. bottled and sealed jams, jellies, vinegar, and salsa). You may give away samples of food without a N.Y.S. Health Permit.

PREPARED FOODS OFFERED FOR ON PREMISE CONSUMPTION: If you sell food for consumption directly on premise you must apply as a FOOD VENDOR and comply with all event rules and regulations pertaining to such food sales.

GENERAL EVENT REGULATIONS:

NEW YORK STATE SALES TAX: VENDOR must possess a valid N.Y.S. Sales Tax I.D Number, if applicable. VENDOR must provide FESTIVAL MANAGEMENT with a photocopy of a current permit issued by the N.Y.S. Sales Tax Bureau. VENDOR WILL NOT BE ACCEPTED WITHOUT THIS CERTIFICATE, which you must display during event hours.

INSURANCE: VENDOR must furnish FESTIVAL MANAGEMENT with a Certificate of Insurance with liability limit of no less than $1,000,000 and shall name Seasoned Gives Inc, MTD Interface LLC, its directors and officers, and Town of Saugerties as “additional insured” and Cantine Field as the premises for the event. VENDOR will indemnify and hold harmless the SEASONED GIVES CARIBBEAN CARNIVAL and MTD INTERFACE LLC, its officers and directors, from all claims arising from any act of omission of the VENDOR.

ARTS & CRAFTS VENDORS: Products must be packaged safe and properly for safety. (i.e. bottled and sealed jams, jellies, vinegar, and salsa, candy). All products must be new and unopened (food items). All items should conform to the event theme as much as possible.

I have read the accompanying Guidelines, Rules, & Regulations and agree to abide by them. I further understand that the vendor fee is nonrefundable and the event is held rain or shine. Please fill in the information below. If you are selected to participate, we will include information about your business in the festival program and on our website. Please check here if you want to opt out of this offer: ________.

SERVICE REQUESTED: _____PREPARED FOOD ($175.00) _____ELECTRICITY ($10.00)

_____ARTS & CRAFTS ($100.00) _____6-8 FT TABLE/2 CHAIRS ($20.00)

_____PACKAGED FOOD-SNACKS ($100.00)

_____INFORMATION/SERVICES ($50.00)
NOTE: All fees and cost can be made online using our payment portal on our website: Payment may also be mailed to Seasoned Gives, PO Box 880, Saugerties NY 12477. ALL PAYMENTS DUE BY JULY 1st, 2020. No Exceptions. No vendor space will be confirmed without payment.

Once accepted vendor must provide required company and insurance information no later than July 1, 2020. All NYS Department of Health (DOH) permits must be provided at event sign-in. Please note that no vendor will be permitted to set up without the required permits and documents set forth in this document. Please email vendor@seasonedgives.org with any questions.

I have read and understand all of the terms and conditions of this event as detailed in this document:

SIGNATURE: ___________________________________________ Dated: ___________________

PRINT NAME: ___________________________________________ TITLE: ___________________

COMPANY NAME: _______________________________________

________________________________________________________________________________________

FOR OFFICIAL USE ONLY:

_________________ ACCEPTED ___________________ DECLINED

_________________ SPACE ASSIGNMENT

_________________ VENDOR CLASSIFICATION