

O.T.C BEVERAGES LIMITED - COOKIES POLICY

Please read this cookies policy carefully as it contains important information on (i) who we are, and (ii) our use of cookies and similar technologies on our website. This cookies policy should be read together with our privacy policy, which sets out (i) who we are and (ii) how and why we collect, store, use and share your personal information. It also explains the rights that you have and how to contact us, or our supervisory authority, in the event that you have a complaint.

Our website is developed and hosted by a website development company, Designing Code, which deals with the use of cookies on our website. We are **O.T.C Beverages Limited** (Company Number: 11506108), for more information on us please see our 'About Us' page on our website.

1. OUR WEBSITE

- 1.1. This cookies policy only relates to your use of our website (www.otcbeverages.com).
- 1.2. Our website may contain links to other websites owned and operated by trusted third parties in order to (i) provide you with further information, (ii) make our products more widely available to you or (iii) make additional relevant products available to you. These other third party websites may also use cookies or similar technologies in accordance with their own separate cookie policies. For privacy information relating to any other third party websites, please consult their individual cookie policies as appropriate.

2. COOKIES

- 2.1. We and our trusted partners use cookies and other technologies in our related services, including when you visit our website or access our services.
- 2.2. A cookie is a small piece of information that a website assign to your device while you are viewing a website. Cookies are very helpful and can be used for various different purposes. These purposes include allowing you to navigate between pages efficiently, enable automatic activation of certain features, remembering your preferences and making the interaction between you and our services quicker and easier.
- 2.3. You can set your browser not to accept cookies and the websites below tell you how to remove cookies from your browser. However, some of our website features may not function as a result.

3. OUR USE OF COOKIES

- 3.1. We use cookies and other similar tracking technologies (as specified below) on our website specifically to:
 - (a) recognise you whenever you visit this website (this speeds up your access to the website as you do not have to log in each time);
 - (b) obtain information about your preferences and use of our website;
 - (c) keep track of the items stored in your shopping basket and take you through the checkout process;
 - (d) carry out research and statistical analysis to help improve our content, products and services and to help us better understand our users' requirements; and
 - (e) focus our marketing, and those of our partners, more effectively by providing only those that are relevant to you and your interests; and
 - (f) make your online experience more efficient and enjoyable.
- 3.2. Cookies do not contain any information that personally identifies you, but personal information that we store about you may be linked, by us, to the information stored in and obtained from cookies.
- 3.3. For further information on cookies generally visit www.aboutcookies.org or www.allaboutcookies.org.

4. COOKIES WE USE

- 4.1. Our website uses the following types of cookies:
 - (a) '*session cookies*': are stored only temporarily during a browsing session in order to allow normal use of the system and are deleted from your device when the browser is closed;
 - (b) '*persistent cookies*': are read only by our website, saved on your computer for a fixed period and are not deleted when the browser is closed. Such cookies are used where we need to know who you are for repeat visits, for example to allow us to store your preferences for the next sign-in;

- (c) *'third party cookies'*: are set by other online services who run content on the page you are viewing, for example by third party analytics companies who monitor and analyse our website access.

4.2. We also use a tool called "Google Analytics" to collect information about your use of our website. Google Analytics collects information such as how often users access our website, what pages they visit when they do so, etc. We use the information we get from Google Analytics only to improve our website and services. Google Analytics collects the IP address assigned to you on the date you visit websites, rather than your name or other identifying information. We do not combine the information collected through the use of Google Analytics with personally identifiable information. Google's ability to use and share information collected by Google Analytics about your visits to our website is restricted by the Google Analytics Terms of Use and the Google Privacy Policy.

5. CONSENT

- 5.1. Our legitimate interests (or, as applicable, those of a third party), for using cookies, are so that we can distinguish you from other users of our website, which helps us to provide you with a better user experience when you browse our website, and also allows us to improve our website.
- 5.2. We will ask for your permission (consent) to place cookies or other similar technologies on your device, except where these are essential for us to provide you with a service that you have requested (eg to enable you to put items in your shopping basket and use our check-out process).
- 5.3. There is a notice on our home page which describes how we use cookies and requests your consent to place cookies on your device.

6. TURN OFF COOKIES

If you do not want to accept cookies, you can change your browser settings so that cookies are not accepted. If you do this, please be aware that you may lose some of the functionality of this website. For further information about cookies and how to disable them please go to the Information Commissioner's webpage on cookies: <https://ico.org.uk/for-the-public/online/cookies/>.

7. CHANGES TO THIS COOKIES POLICY

- 7.1. This privacy policy was amended and published on 01 May 2019.
- 7.2. We may change this cookies policy from time to time. We will inform you via our website, or by email, as and when any changes are made.

8. CONTACT

- 8.1. Please contact us by post, email or telephone if you have any questions about this cookies policy or the information that we hold about you.
- 8.2. Our contact details are:

Address: 34 Westway
Caterham On The Hill
Surrey
United Kingdom
CR3 5TP

Email: info@otcbeverages.com