



## **Community Foundation serving West Central Illinois & Northeast Missouri COVID-19 Nonprofit Relief Grants**

### **COVID-19 Nonprofit Response Grants**

The Community Foundation is committed to responding to the needs of our community. The COVID-19 crisis impacting the nation and causing increased demands and strain on nonprofits in our 12-county service area and beyond. This grant program is to support nonprofit organizations impacted by efforts to contain the spread of Coronavirus, with a priority for those providing vital basic needs services and resources to disproportionately impacted individuals and families impacted by following public health recommendations.

### **Eligibility Requirements:**

- Grants may be made to nonprofit organizations, churches, schools, or units of government located in or significantly serving one or more of the following counties: Adams, Brown, Hancock & Pike in Illinois; and Clark, Knox, Lewis, Marion, Monroe, Pike, Ralls, and Shelby in Missouri.
- Demonstrates a need for funding due to the coronavirus pandemic or the impact of following public health recommendations taken to “flatten the curve” of potential COVID-19 infections locally, for the purpose of either:
  - Providing new or altered support services or resources to impacted people, organizations, or communities.
  - Continuity of operations support due to increased expenses or decreased revenue, with a priority for organizations providing healthcare, food security, human/social services, or other basic human needs support.

### **Priorities (in this order)**

- Organizations providing basic human needs services to communities that were already vulnerable before the pandemic, or that are disproportionately affected by the pandemic and the impact of the resulting public health measures on finances and service availability.
- Organizations providing any services to such vulnerable or disproportionately affected populations as described above.
- Other nonprofit organizations experiencing challenges due to following public health recommendations, with a focus on those that need support to implement remote work, are implementing support programs for out-of-school youth, or that are at high risk of staff reductions.

### **Evaluation Criteria**

- Priority- Organization’s ranking in first, second and third priorities above.
- Reach- Organization provide services to a large population or provides intensive or specialized services to smaller populations.
- Need- These funds will fill a gap not able to be filled by other resources.

**Amount Available:** With limited funding sources, the maximum grant per approved request will initially be capped at \$2,500. However, as funding and needs shift, program parameters may be adjusted.

**Timeline:** Applications will be evaluated and decisions issued on a rolling basis, as quickly as possible.

**Process:**

- Organizations applying for continuity of operations support will submit a short, simple online application identifying:
  - Service area,
  - Type of impact the organization is experiencing,
  - Need(s) identified resulting from the impact,
  - Description of new or altered services (if applicable),
  - Pending or received government assistance,
  - Total funding needed for a 4-week timeframe,
  - Amount of funds requested (up to \$2,500),
  - Basic attachments: Organization's current operating budget with a description stating how the budget has been impacted. If the request is for an additional program or service a project/program budget for will also be required.
- Organizations applying to provide new, increased or altered support to affected people, organizations or communities will answer the above questions and also provide a description of those services.
- Applications will be evaluated and decisions issued on a rolling basis, as quickly as possible. For the fastest turnaround, grant decisions will be recommended weekly by the CEO & CCO to the Executive Committee for approval.
- Flexibility is key in a disaster scenario. Applicants must describe the need and their planned response to the need, but funds provided for continuity of operations support will be unrestricted and may be used for any relevant purpose. Funds provided for new, increased or altered support to affected populations will be restricted for that purpose.
- Organizations must submit a report within six months on the outcome of their response to this situation.

**Examples of eligible requests include but are not limited to:****New, increase or altered support to affected people, organizations or communities**

- A homeless services organization must find an extra locations to house clients who are sick.
- A senior services organization cannot serve its clients in congregated meal setting and needs to be able to deliver food.
- An eligible nonprofit will provide more of its usual services because more people/businesses are now in need of those services.
- An eligible nonprofit is altering its typical programming to provide in-demand services to vulnerable or impacted populations.

**Continuity of operations:**

- An eligible nonprofit needs to purchase technology to allow its employees to work remotely or shift to delivering services remotely via phone or video conferencing.
- An eligible nonprofits fee-for-service revenue is reduced because it cannot provide those contracted services.
- An eligible nonprofit must pay staff to do activities that volunteers would normally do, or pay for staff that are filling in for absent staff.
- An eligible nonprofits major fundraiser or fee based events are canceled, reducing income.