

Wells Fargo Retail Services

# Process to apply for your Wells Fargo Retail Services at-home application link

*There are several guidelines when advertising financing and linking to our at-home application. To ensure you meet all the requirements, you must follow the steps below before we will provide you with the at-home application link.*

## Step 1

### Option A: Download pre-created web ads and financing page

Easiest 

For your convenience, we have created financing ads for your website. To download these banners, sign on to the Online Resource Center at [wellsfargo.com/retailservices](https://wellsfargo.com/retailservices) and click on the Marketing tab to find the Downloadable Web Banners. Use these ads to create your financing webpage where you will place the at-home application link. It is important that you also review the website checklist and examples on page 2.

### Option B: Create your own web ads and financing page

Review the website checklist on page 2 if you plan to create your own financing webpage where you will place the at-home application link.

## Step 2

Email the following to [RSFAtHomeInternetApplication@wellsfargo.com](mailto:RSFAtHomeInternetApplication@wellsfargo.com)

- Your page test link or screenshot(s) of the webpage(s) that mention financing
- The completed at-home link application form found on page 3 of this document

## Step 3

Wells Fargo Retail Services will review your webpages within 10 business days. When your webpages are approved, we will email your at-home application link. If your webpages are not approved, you may resubmit them for a second review after you incorporate the required changes. If your webpages are not approved after submitting them for a second review, you must download the pre-created web ads or financing page from the Online Resource Center (ORC). You may then resubmit your webpages for a final review.



For merchant use only.

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## Where to advertise financing

The examples below show references to financing in the website navigation, the website footer, and in ads.



Download these ads and more like them for your website on the Downloadable Web Banners page within the Marketing tab of the Online Resource Center.

### Example homepage

### Example financing page with the at-home application link

## Website checklist

- ❑ The Advertising Guide contains the language and requirements that **must** be included in any consumer advertising for financing promotions connected to your credit card program. These guides can be found on the Advertising Resources page of the Online Resource Center (ORC).
- ❑ **All references to special financing** — whether generic (e.g. *buy now, pay over time, special financing available for XX months*) or promotion specific (e.g. *0% APR, no interest if paid in full, special rate promotions*) — require a disclosure.
- ❑ You may not use the Wells Fargo logo anywhere on your website, not even on your financing page to link to the application.
- ❑ All online Required Disclosures must be a minimum 10 point font.

### Reminder — Phrases or words to avoid

- ⊗ “Savings” — cannot use when referring to the credit card program or financing, or in close proximity to financing.
- ⊗ “Instant Credit Approval” — cannot use because not all credit applications are approved. You may say “Quick Credit Decisions” or other similar wording.
- ⊗ “Free” — cannot use when referring to the credit card program or financing.
- ⊗ “Same as Cash” — cannot use, as we do not offer a promotion that can be described with this phrase.
- ⊗ “No Credit Check” — cannot use because we do obtain a credit report on credit applications.
- ⊗ “Fixed” — cannot use when referring to an APR.
- ⊗ “Partner” or “Partnership” — cannot use when referring to your relationship with Wells Fargo Financial National Bank as we are not partners in the legal sense.
- ⊗ “No Payments” — cannot use as all Wells Fargo Financial National Bank credit term plans require monthly payments.

## Questions?

Please contact your relationship representative.

Please keep in mind that Wells Fargo Retail Services cannot provide legal advice to merchants. The disclosures were drafted to satisfy the requirements applicable to Wells Fargo Financial National Bank. Please consult your own attorney(s) for advice regarding your applicable advertising requirements.

*Thank you for your business. We look forward to supporting you in your sales and marketing efforts.*



# Wells Fargo Retail Services At-Home Application

Please fill out this form completely and send along with the website screen shots to obtain a Wells Fargo Retail Services at-home link for your website.

**Requested By**

**Date of Request**

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## Merchant information for Website

Merchant Name

Merchant Number

Merchant Website Address

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## Contact Information for this Website request (Person whom the link will be sent to)

Name

Phone Number

Email Address

Other Information

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Email completed forms to:

[RSFAtHomeInternetApplication@wellsfargo.com](mailto:RSFAtHomeInternetApplication@wellsfargo.com)