

SUSTAINIBILITY POLICY

WJG Evans & Sons is committed to promoting sustainability issues within the business. Concern for the environment and promoting a broader sustainability agenda are integral to WJG Evans & Sons professional activities and the management of the organisation. We aim to follow and to promote good sustainability practice, to reduce the environmental impacts of all our activities and to help our clients/customers and partners to do the same.

Our Sustainability Policy is based upon the following principles:

- To integrate sustainability considerations into all our business decisions
- To comply with and exceed where practicable all applicable legislation, regulations and codes of practice
- To minimise the impact on sustainability of all office and transportation activities.
- To make clients/customers and suppliers aware of our Sustainability Policy, and encourage them to adopt sound sustainable management practices
- To review and to continually strive to improve our sustainability performance
- To promote the use of recycling wherever possible

As a company we employ the advice and support of a Chartered Environmental Consultant in order to assist our understanding, duties and operation in a way which will minimise our impact on the environment.

Each project is subject to an environmental assessment, supporting our policy of continual improvement in performance, seeking innovative solutions to minimise our impact on the environment. We are keen to share our knowledge and experience with partners improving collective and collaborative performance.

We have committed to halving waste to landfill. Through careful planning of each project, prior to commencement, we are able to recycle, reuse and reduce our waste. This is achieved through

- Selection of materials from a sustainable source
- Controlling volumes ordered
- Reuse surplus materials from one property on another
- Transportation of waste from site, in segregated containers maintained in company vehicles, to segregated skips off site
- Existing relationships with waste management organisations

During the design and construction stages, we enlist the support of specialists to ensure volumes ordered and utilised are minimised. We have a stock control procedure to monitor use of expendables. Office activities seek to minimise waste and source materials from environmentally friendly suppliers/sources.

Further steps taken to reduce our impact on the environment include:

- Selection of suppliers who can track materials to point of origin
- Design of installations to reduce waste – for example systems designed to specify a LEAN layout.
- Provision of Training to better understand and implement company policies

WJG Evans & Sons

In order to reduce carbon emissions as a result of our activities we:

- Maximise use of local suppliers, reducing the impact of delivery
- Plan deliveries to include multiple materials
- Actively encourage and support a vehicle sharing scheme
- Ensure work is completed right first time, avoiding unnecessary movements to and from site
- Carry minimum stock on company vehicle avoiding the requirement to travel to and from merchants and suppliers
- Continuous improvement of our delivery reduces time spent off site

In order to put our principles for delivering a sustainable product and service into practice we will:

Travel and Transport

1. Take action to reduce emissions of CO₂ and other gases which could affect climate change
2. Include the full costs of more sustainable forms of transport in our financial proposals, rather than the least cost option
3. Monitor how efficiently vehicles are being used.

Purchase of equipment and consumption of resources

1. Minimise our use of paper and other office consumables, and identifying opportunities to reduce waste
2. Arrange for the reuse or recycling of office waste, including paper, bottles and cans, computer supplies and redundant equipment
3. Reduce the energy consumption of office equipment by purchasing energy efficient equipment
4. Purchase electricity from a supplier committed to renewable energy.
5. Seek to maximise the proportion from renewable energy sources, whilst also supporting investment in new renewable energy schemes impact on the environment
6. Ensure that timber furniture, and any other timber products, are recycled or from well-managed, sustainable sources
7. Consider the likely life of products and investing in more durable quality products that offer better long-term value

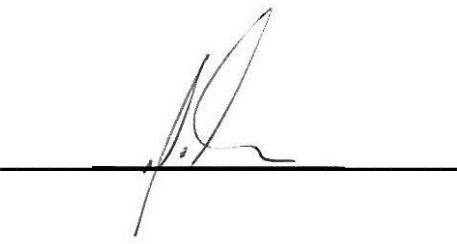
Working practices

1. Ensure that all employees of the business take account of sustainability issues in their work carried out for clients/customers on behalf of the company
2. Include a copy of our Sustainability Policy in all our proposals to clients/customers.

Regular reviews and audit of our processes are carried out with the assistance of our Environmental Consultant. All persons delivering a service on behalf of WJG Evans & Sons are informed of the results of reviews and can thereby contribute to our improvement. Where substandard performance is identified, action is taken to improve our performance reducing waste in terms of time and cost. Support is provided to local charitable groups and individuals with whom we are in contact. Advice and more practical assistance is offered both during our works and after completion.

WJG Evans & Sons

Signed

A handwritten signature in black ink is written over a solid horizontal line. The signature is stylized and appears to be the name 'Matthew Evans'.

Date 04.06.2014

Matthew Evans

Partner