



# **MAMARINE.COM LLP (OC306771) COVID19 POLICY STATEMENT DOCUMENTING**

**IDENTIFIED RISK AREAS  
ACTIONS / MITIGATIONS**

**OPERATIONAL AREAS OF CONCERN  
ACTIONS / MITIGATIONS**

**PASSENGER NUMBERS  
ALLOWED ABOARD**

**APPENDIX  
SUPPORTIVE / INFORMATION  
DOCUMENTS**



## Current UK Government Statement 31 July 2020

### Guidance

# Staying alert and safe (social distancing)

Updated 31 July 2020

#### 1. Protecting different groups of people

This guidance is for the general public who are fit and well.

#### 2. Meeting family and friends

- To avoid risks of transmission and stay as safe as possible, you should always maintain social distancing with people you do not live with – indoors and outdoors only socialise indoors with members of up to two households (anyone in your support bubble counts as one household) – this includes when dining out or going to the pub
- only socialise outdoors in a group of up to six people from different households, or in larger groups if everyone is exclusively from one or two households only visit businesses and venues in groups of up to two households (anyone in your support bubble counts as one household) or with a group of six people from different households if outdoors
- limit your interaction with anyone outside the group you are attending these places with even if you see other people you know, for example, in a restaurant, community centre or place of worship
- limit the number of people you see socially, especially over short periods of time, to keep you and them safe, and save lives – the more people you have interactions with, the more chances we give the virus to spread
- not hold or attend celebrations (such as parties) where it is difficult to maintain social distancing and avoid close social interaction – even if they are organised by businesses and venues that are taking steps to follow COVID-19 Secure guidelines
- only stay overnight away from your home in groups of up to two households (anyone in your support bubble counts as one household)
- when asked, provide your contact details to a business so that you can be contacted as needed by the NHS Test and Trace programme

**STAY  
ALERT** ▶ **CONTROL  
THE VIRUS** ▶ **SAVE  
LIVES**



**THERE ARE THREE MAIN RISKS THAT ARE ASSOCIATED WITH BOAT CHARTERS ALL ASSOCIATED WITH THE ABILITY OF GUESTS TO SOCIAL DISTANCE:**

- 1. GUESTS ACCESSING / LEAVING VESSEL**
- 2. EMERGENCY EVACUATION (LIFE RAFTS)**
- 3. IMPACT THAT ALCOHOL HAS ON A GUEST'S ABILITY TO MAINTAIN ADHERENCE TO SOCIAL DISTANCING MEASURES**

**OPERATIONAL AREAS OF CONCERN :**

- 1. PROVIDING A SAFE AND COVID19 COMPLIANT BOAT FOR GUESTS /CREW**

**- 99.9% COVER BY THE USE OF SAFE2STAY FOGGER SANITISERS**

- 2. FOOD ABOARD – PROVIDED OR GUEST'S OWN FOOD**

**– HIGH RISK OF CROSS CONTAMINATION**

- 3. MUSIC PLAYING**

**– THIS COULD REQUIRE GUESTS TO HAVE TO "SHOUT" EXPELLING DROPLETS**

**MAXIMUM OF 6\* GUESTS FROM DIFFERENT HOUSEHOLDS  
(FAMILY GROUPS DISCUSSED IN ADVANCE)  
EXCLUDING BOAT'S CREW OF 2 PERSONS**

**WE COMMIT TO THE OBSERVANCE/FOLLOWING OF SOCIAL DISTANCING MEASURES IN AN OUTSIDE ENVIRONMENT UTILISING MITIGATION EQUIPEMENT - UK GOV**

*(\*Household Bubbles - could be two families in a bubble making up larger numbers and they are allowed together. Also if a large household who have stayed to gather in same house each Charter request will be assessed against current Gov guidance at the time of the proposed charter – email details to [john@mamarine.com](mailto:john@mamarine.com))-*

*\*see appendix 1 Gov meetings definitions 6 July 2020*



## ACTIVITIES COVERED BY THIS ASSESSMENT & PROCEDURES / MITIGATION ACTIONS

PRIVATE BOAT CHARTERS, LICENCED BURIALS AT SEA, PASSENGER TRANSPORT AND CORPORATE EVENTS,

British Marine Federation.  
HSE for working environments.  
GOV.UK.

COVID-19 Control in Hire Boats and Charter Vessels. Version 1. 27/5/20  
Staying COVID-19 Secure in 2020.

COVID-19: cleaning in non-healthcare settings  
Gov Briefing 23 June 2020 /updated 31 July 2020

Electro Optics:

Articles on effect of UV light to sterilise surfaces. May 2020 -Safe2Stay

### EQUIPMENT CARRIED ABOARD - CREW & PASSENGERS

Boat sanitised before and after each charter with a Save2Stay Fogger Canister Mist System. Fluid Resistant 3-Ply Face Mask with Ear Loops Type IIR (see appendix full specification) Manta WHO Formulation Hand Sanitiser - 200ml - Portwest PW91 Brow guard c/w Visor /Googles UCI DG-Maxim P/F Glove – Safe2Stay canister use \*additional to normal coded vessel safety equipment

#### AREA OF ACTIVITY:

Southampton, Solent / The Needles  
MCA Cat 2 Coded Waters

#### MAX. NO. OF PEOPLE EXPOSED:

Up to 12 persons excluding crew\* with  
mitigation see Gov guidance - households

#### MAX DURATION OF EXPOSURE:

Up to 8 hours Max with no  
overnight options available

#### IDENTIFIED RISKS:

##### PRE EVENT GUEST FILTER

-MEDIUM RISK (HONESTY)

##### ADMISSION OF PERSON WITH COVID19 - HIGH RISK

MULTIPLE PERSONS  
IN THE SAME AREA ON BOARD  
CAUSING TRANSMISSION  
FROM PERSON TO PERSON

- MEDIUM RISK

##### SEPARATION GUESTS/CREW

- LOW RISK

TRANSMISSION RISK  
FROM CREW TO OR FROM  
SINGLE HOUSEHOLD  
PASSENGER GROUP

- LOW RISK

##### TRANSMISSION RISK

-MEDIUM RISK

TRANSMISSION OF VIRUS TO  
GENERAL SURFACES ON THE  
BOAT

-MEDIUM RISK

##### MITIGATION FACTORS

#### ACTIONS TO BE TAKEN TO REDUCE / MITIGATE RISKS:

Covid19 Visitor to undergo temperature check before boarding, "traffic light thermometer. **Persons deemed to be at risk are those with a RED result they will not be permitted aboard -they will be recommended to seek an NHS Test.**

Persons from country hot-spots or from long distance discouraged to participate

Only guests from households/meetings of up to 8 persons to be allowed on board. Therefore no more risk than within household arrangements and compliant with government guidelines.

Passengers to remain in Saloon & Cockpit seating area whilst stationary. Foredeck allowed at anchor to further social distance.

Crew to remain mainly in Flybridge area. Other than mooring of vessel and entering Saloon /cabins - Crew to wear PPE where appropriate not possible

On arrival at Marina all persons encouraged to wash hands in Berth Holders Toilets. When joining the boat guest's temperature will be checked, they will be asked to use antibacterial hand wash on the hygiene station on the cockpit (dispensed by the crew member). Hot water to be available at all times by means of engine heat transfer via on-board water calorifier. Disposable gloves and masks available (optional).

**BOATS AIR CONDITION SYSTEMS ARE NOT TO BE USED-IDENTIFIED SPREAD AGENT**

**ALCOHOL GEL AVAILABLE IN COCKPIT /GALLEY /BOTH HEADS.**

Only one guest to enter cabin and then toilet area. Second person or crew only if person requires assistance or instruction on operation. Paper towels with designated bin for hand drying. Antibacterial soap, alcohol gel, antibacterial wipes for door handles/ grab rails / toilet pump, and. hot water are available. Antibacterial wipes. To be disposed of in designated (day head) bin with bin liner.

**OUTSIDE ENVIRONMENT - CREW FULLY EQUIPED – SEPARATION OF GUESTS/CREW - DESIGNATED SAFE AREAS. SOCIAL DISTANCING WITH MITIGATION (MASKS/HAND WASHING/GLOVES OPTION) USE OF CHEMICAL BIO FOGGER "BOMBS" PRE/POST.**



**TOILET USAGE – HIGH RISK**

**BOAT AREAS –SEPARATION**

**-MEDIUM RISK**

**CONFINED SPACES  
(ACCESSING/LEAVING BOAT)**

**-HIGH RISK**

**EVACUATION & EMERGENCY  
PROCEDURE RISKS TO LIFE –  
NON SOCIAL DISTANCING RISK**

**FOOD AND DRINKS ABOARD.  
CROSS CONTAMINATION**

**- MEDIUM RISKS.**

**NON OBSERVANCE OF  
SOCIAL DISTANCING**

**HIGH RISK (ALCOHOL)**

**CREW FOOD–MEDIUM RISK**

**ACCESSING MARINA/BOAT**

**-HIGH RISK**

**TRANSMISSION OF VIRUS**

**TO AND FROM OTHER PEOPLE  
WITHIN THE MARINA. –  
MEDIUM RISK**

**PASSENGER DISPLAYING SIGNS  
OF COVID19 AT SEA**

**-MEDIUM RISK**

**BETWEEN CHARTERS**

**-MEDIUM RISK**

**TOWELS & SANITARY CARE**

**HAND WASHING FACILITIES**

**ABOARD – CHECK HOURLY**

**HAND WASHING MULTIPLE TIMES**

**-MEDIUM RISK OF**

**NON-PARTICIPATION BY GUESTS  
(ALCOHOL RISK)**

**PRE/POST CHARTER CLEANING**  
**CONTAMINATION RISK TO  
FUTURE GUESTS AND CREW  
FROM PREVIOUS PERSONS OR  
GUESTS ON BOARD**

**MEDIUM RISK**

**FOLLOW UP ACTIONS**

**PERSON SUSPECTED TO HAVE  
OR DEVELOP SYMPTOMS**

**WHILST ON-BOARD/WITHIN**

**14 DAYS AFTER CHARTER**

**MAMARINE.COM LLP MAINTAIN  
GUEST CONTACT DETAILS (GDPR)**

**– MEDIUM RISK**

Toilet paper to be disposed in regular manner in small quantities by flushing in the vacuum toilet bowl. Hourly inspections of heads with sanitising at regular intervals. Cockpit /Saloon/Galley/Head areas open for duration of charter. Guest to avoid sitting on lower helm seat - passenger should use saloon/cockpit seating area. Cabins - only 2 persons including crew to enter at one time (observing social distancing) If crew member in cabin with guest, then crew member to wear mask/visor and gloves.

Emergency declared by the Skipper (or person in charge) life jackets will be handed out for passengers to Donn - under normal circumstances only crew to touch and operate lifesaving equipment and VHF radio. Follow instructions and when instructed board Lifteraft 1 (8 persons) to be used for passengers – additional passenger capacity in Lifteraft 2 (6 person) to be used on instructions from the crew /skipper.

Guests to bring own food and drinks\* on-board. Stored in galley fridge/blue cool boxes. Guests to have access to galley sink & guest head sink. Paper disposable plates and plastic glasses to be used throughout – plastic glasses designated personal use.

*\*drinks & champagne as provided by Mamarine.com*

Hand washing reminder notices, crew observations/reminders backed up with hand gel. Crew to bring separate food and drinks and store in crew cabin cool box

Guests to be escorted to and from the vessel by crew members. Not touching gate or other surfaces within the marina and observing social distancing on pontoon as defined by marina operations & Gov Social Distancing Guidance...

Guests to board vessel singularly under supervision, temperature check and proceed to Saloon for safety briefing. Guests to remain in saloon until boat has clear of the outside of the marina and also whilst the boat is being moored

If somebody takes ill or shows signs of Covid19, then return immediately to nearest port, terminate the charter seek medical assistance prior to arrival at chosen port – automatically commence a deep clean of the vessel.

Move vessel to holding pontoon berth away from guest **access** - when possible. One charter group per day, to allow sufficient time for cleaning procedure and increased time for virus to neutralise naturally. Flybridge to remain open to UV light after charter where weather conditions allow

Frequent hand washing – hot water available throughout guest time aboard. Guests to bring own towels. Use of on-board paper roll to dry plates and cutlery. No tea towels or dishcloths to be used for any charter – disposable only. All crew to wear gloves, mask/goggles/ visor – when in direct contact with guests Return immediately to dock - termination of charter. Deep clean vessel.

**CLEANING PROCEDURE - VESSEL PRE/POST CHARTERS – USE OF CHEMICAL FOGGERS**

Deep Cleaning by use of Bio Fogger “bomb” (99.9%) supported by Cleaning Contractors – whilst aboard our vessel they should wear mask, eye protection and disposable gloves. Covid19 compliant cleaning pre & post each charter by use of Fogger bombs and contractors. Ensure all product labels are read/understood for appropriate cleaning tasks. - Gov guidelines (appendix 4) dispose of rubbish bags within safe marina bins.

**Monitor all persons (guests/crew) for next 14 days.** Advise NHS Track and trace Guest details to be kept on visitor questionnaire. Guests to take business card and inform Mamarine.com LLP of any symptoms within 14 days. Maintain contact (email/mobile phone) with event organiser for up to 3 weeks post the charter – fully cooperate with NHS Track and Trace (make contact details available ASAP of being notified of a positive contact).






## APPENDIX

1. UK GOVERNMENT LATEST RULES ON MEETING UP 31JULY 2020
2. COMPANY (OC306771) COVID19 RISK ASSESSMENT STATEMENT
3. COVID19 COMPLIANT NOTICE DISPLAYED ABOARD VESSEL ZOE DUE
4. COVID19 ADDITIONAL SUPPORTIVE EQUIPMENT WORN & CARRIED ABOARD
5. COVID19 ADDITIONAL INFO – UK GOV ADVICE ON CLEANING (NON-HEALTH CARE SETTINGS) 31 JULY 2020
6. MAMARINE.COM COVID-19 UPDATED TERMS & CONDITIONS 8 AUG 20
7. CHARTER GUESTS DETAILS FOR FUTURE CONTACT

**STAY  
ALERT** ▶ **CONTROL  
THE VIRUS** ▶ **SAVE  
LIVES**

## APPENDIX 1. UK GOVERNMENT LATEST RULES ON MEETING UP – 31 JULY 2020 BBC CHART

### Rules and guidance on meeting up

	England	Scotland	Wales	Northern Ireland
 <b>How many people outdoors?</b>	Six from multiple households. Or up to 30 people from two households	Up to 15 from up to five households, 2m apart	Any number from two households	Up to 30 outdoors
 <b>At what distance?</b>	1m 'plus'	2m apart (less in some premises)	2m apart (less in some premises)	1m apart
	Two households	Eight people from three households	Two households can form one 'extended household'	10 people from four households



## APPENDIX 2. COMPANY (OC306771) COVID19 RISK ASSESSMENT STATEMENT

THIS ASSESSMENT WAS BY:

POSITION:

John L McKenzie

Operations Director Mamarine.com Llp

INITIAL ASSESSMENT MADE  
ON 28<sup>TH</sup> JUNE 2020

UPDATE 12 JULY 2020

UPDATED 8<sup>TH</sup> AUGUST 2020

NEXT REVIEW -27<sup>TH</sup> JULY 2020

NEXT REVIEW -28<sup>TH</sup> AUGUST 2020

NEXT REVIEW -30<sup>TH</sup> SEPTEMBER 2020

Completed by John  
Mckenzie 27.07.20

### Staying COVID-19 Secure in 2020

We confirm we have complied with the government's guidance on managing the risk of COVID-19

#### • FIVE STEPS TO SAFER WORKING TOGETHER •

- ✓ We have carried out a **COVID-19 risk assessment** and shared the results with the people who work here
- ✓ We have **cleaning, handwashing and hygiene procedures** in line with guidance
- ✓ We have taken all reasonable steps to **help people work from home**
- ✓ We have taken all reasonable steps to **maintain a 2m distance** in the workplace
- ✓ Where people cannot be 2m apart, we have done everything practical to **manage transmission risk**

Employer: Mamarine.com Llp

Date: 31 July 2020

Who to contact: Your Health and Safety Representative  
(or the Health and Safety Executive at [www.hse.gov.uk](http://www.hse.gov.uk) or 0300 003 1647)



### APPENDIX 3. COVID19 COMPLIANT NOTICE DISPLAYED ABOARD VESSEL ZOE DUE



#### APPENDIX 4. COVID19 ADDITIONAL SUPPORTIVE EQUIPMENT USED, WORN & CARRIED ABOARD



The Total Release Sanitiser brings total peace of mind, disinfecting your space in a matter of minutes. Specially formulated with strong antibacterial and virus-fighting ingredients, Safe2Stay offers protection and reassurance. Once the can is set off, within 5 minutes it creates an anti-bacterial and anti-viral fog.

After sanitising the space it's in, the solution evaporates, leaving no residue. Just return after 20 minutes, ventilate and you are Safe2Stay - Safe2Stay will also eliminate odours that are caused by bacteria, leaving a clinically clean smell with no added perfumes offering total reassurance. Total Release Sanitiser in the United Kingdom. Tested and approved: We meet BS EN 14476 as well as BS EN 1276 and BS EN 1650 standards for biocidal efficacy.

Used before and after every charter – we will use up to 3 canisters per charter (also whilst guests are ashore having lunch)

#### Fluid Resistant 3-Ply Face Mask with Ear Loops Type IIR (PK 50)

Home » Fluid Resistant 3-Ply Face Mask with Ear Loops Type IIR (PK 50)



##### Features:

- Fluid Resistant
- Blue and white 3 ply face masks with an integrated nose clip. High filtration efficacy to EN 14683, Type II R Fluid Resistant.
- These masks have different layer materials and thicknesses to correctly reach Type II R Mask (EN14683) certification
- Outer layer: polypropylene non-woven fabric, water-repellent effect layer.
- Middle layer: High efficiency blown melt.
- Inner layer: polyester soft skin-friendly non-woven fabric
- Size: (17.5 ± 0.5)cm x (9.5 ± 0.5)cm
- Filtration Efficiency: EN14683:2019 Annex B >98% Breathability: EN14683:2019 Annex B <60Pa/cm²
- Ear loop: Urethane Elastic Fibre
- Nose clamp: Aluminium wire with plastic
- Fibreglass and latex free
- CE marked
- Box of 50 pieces

Samco Order Code: ZZ00015282

**Available for Guest Use - Optional throughout your time aboard**

#### Manta WHO Formulation Hand Sanitiser - 200ml

Home » Manta WHO Formulation Hand Sanitiser - 200ml



##### Features:

- Manta Diagnostics Hand Sanitiser – 200ml Hand Spray
- World Health Organisation Formulation
- Kills 99.9% of all bacteria
- Contains 75% alcohol
- Fast-drying, prevents the spread of contaminating organisms including coronavirus
- Data sheet provided on request

Samco Order Code: ZZ00015242

## APPENDIX 4. COVID19 ADDITIONAL SUPPORTIVE EQUIPMENT WORN & CARRIED ABOARD (CONTINUED)

### Portwest PW91 Browguard c/w Visor

Related Product » Portwest PW91 Browguard c/w Visor



#### Features

- Polycarbonate visor and polypropylene browguard
- Wheel ratchet adjustment system is designed for easy use
- Replacement visors can be purchased (polycarbonate)
- Visor size: 20x40cm
- Conforms to EN166 1B

#### Samco Order Codes:

Portwest PW91 Browguard c/w Visor 110039  
Portwest PW92 Replacement Visor 110040

### Chieftan Wraparound Spectacle with Arm Adjustment

Categories » Eye Protection » Safety Spectacles » Chieftan Wraparound Spectacle with Arm Adjustment



#### Features

- Polycarbonate lens with impact and scratch resistance
- Curved style one piece spectacle
- Nylon arm adjustable in length
- Conforms to EN166.1.F

Medi Hands Clear Vinyl Powder Free Gloves | Food Safe | Disposable | Latex Free | Medium -Pack of 100



**3 in 1 Non-Contact Infrared Forehead Thermometer (built in alarm) – on joining vessel / discretionary on disembarking**



Easy@Home 3 in 1 Non-Contact Infrared Forehead Thermometer, Digital Three Color Backlit Display Instant Reading Temperature of Baby, Kid and Adult,...



#### Procedure for use

**Every Passenger to be "tested" before being allowed aboard**

**Any passenger displaying Amber to be questioned before being allowed aboard**

**Any passenger showing Red will not be allowed to embark the boat – recommend phone NHS for a Covid19 Test – also advise organiser /other guests in party of test result.**



## APPENDIX 5. COVID19 ADDITIONAL INFORMATION – UK GOV ADVICE ON CLEANING (NON HEALCARE SETTINGS)

Part of  
[Support for businesses and self-employed people during coronavirus](#)



Public Health  
England

Guidance

# COVID-19: cleaning in non-healthcare settings

Updated 15 May 2020

### Contents

[What you need to know](#)

[Background](#)

[Principles of cleaning after the case has left the setting or area](#)

Please note: this guidance is of a general nature and should be treated as a guide, and in the event of any conflict between any applicable legislation (including the health and safety legislation) and this guidance, the applicable legislation shall prevail.

## WHAT YOU NEED TO KNOW

- Cleaning an area with normal household disinfectant after someone with suspected coronavirus (COVID-19) has left will reduce the risk of passing the infection on to other people
- Wear disposable or washing-up gloves and aprons for cleaning. These should be double-bagged, then stored securely for 72 hours then thrown away in the regular rubbish after cleaning is finished
- Using a disposable cloth, first clean hard surfaces with warm soapy water. Then disinfect these surfaces with the cleaning products you normally use. Pay particular attention to frequently touched areas and surfaces, such as bathrooms, grab-rails in corridors and stairwells and door handles
- If an area has been heavily contaminated, such as with visible bodily fluids, from a person with coronavirus (COVID-19), use protection for the eyes, mouth and nose, as well as wearing gloves and an apron
- **Wash hands regularly with soap and water for 20 seconds, and after removing gloves, aprons and other protection used while cleaning**



## **APPENDIX 5. COVID19 SUPPORTIVE – UK GOV ADVICE ON CLEANING (NON HEALCARE SETTINGS -CONT)**

### **BACKGROUND**

Experience of new coronaviruses (SARS-CoV and MERS-CoV) has been used to inform this guidance. The risk of infection depends on many factors, including:

- the type of surfaces contaminated
- the amount of virus shed from the individual
- the time the individual spent in the setting
- the time since the individual was last in the setting

The infection risk from coronavirus (COVID-19) following contamination of the environment decreases over time. It is not yet clear at what point there is no risk. However, studies of other viruses in the same family suggest that, in most circumstances, the risk is likely to be reduced significantly after 72 hours.

### **PRINCIPLES OF CLEANING AFTER THE CASE HAS LEFT THE SETTING OR AREA - PERSONAL PROTECTIVE EQUIPMENT (PPE)**

The minimum [PPE](#) to be worn for cleaning an area where a person with possible or confirmed coronavirus (COVID-19) is disposable gloves and an apron. Hands should be washed with soap and water for 20 seconds after all PPE has been removed.

If a risk assessment of the setting indicates that a higher level of virus may be present (for example, where unwell individuals have slept such as a hotel room or boarding school dormitory) or there is visible contamination with body fluids, then the need for additional PPE to protect the cleaner's eyes, mouth and nose might be necessary. The local Public Health England (PHE) Health Protection Team (HPT) can advise on this.

Non-healthcare workers should be trained in the correct use of a surgical mask, to protect them against other people's potentially infectious respiratory droplets when within 2 metres, and the mask use and supply of masks would need to be equivalent to that in healthcare environments.

### **CLEANING AND DISINFECTION**

Public areas where a symptomatic individual has passed through and spent minimal time, such as corridors, but which are not visibly contaminated with body fluids can be cleaned thoroughly as normal. All surfaces that the symptomatic person has come into contact with must be cleaned and disinfected, including:

- objects which are visibly contaminated with body fluids
- all potentially contaminated high-contact areas such as bathrooms, door handles, telephones, grab-rails in corridors and stairwells

Use disposable cloths or paper roll and disposable mop heads, to clean all hard surfaces, floors, chairs, door handles and sanitary fittings, following one of the options below: use either a combined detergent disinfectant solution at a dilution of 1,000 parts per million available chlorine



## **APPENDIX 5.COVID19 SUPPORTIVE –UK GOV ADVICE ON CLEANING (NON HEALCARE SETTINGS -CONT)**

**Or**

a household detergent followed by disinfection (1000 ppm av.cl.). Follow manufacturer's instructions for dilution, application and contact times for all detergents and disinfectants

**Or**

if an alternative disinfectant is used within the organisation, this should be checked and ensure that it is effective against enveloped viruses

### **AVOID CREATING SPLASHES AND SPRAY WHEN CLEANING.**

Any cloths and mop heads used must be disposed of and should be put into waste bags as outlined below. When items cannot be cleaned using detergents or laundered, for example, upholstered furniture and mattresses, steam cleaning should be used. Any items that are heavily contaminated with body fluids and cannot be cleaned by washing should be disposed of.

### **LAUNDRY**

Wash items in accordance with the manufacturer's instructions. Use the warmest water setting and dry items completely. Dirty laundry that has been in contact with an unwell person can be washed with other people's items.

Do not shake dirty laundry, this minimises the possibility of dispersing virus through the air. Clean and disinfect anything used for transporting laundry with your usual products, in line with the cleaning guidance above.

### **WASTE**

Waste from possible cases and cleaning of areas where possible cases have been (including disposable cloths and tissues):

1. Should be put in a plastic rubbish bag and tied when full.
2. The plastic bag should then be placed in a second bin bag and tied.
3. It should be put in a suitable and secure place and marked for storage until the individual's test results are known.

### **WASTE SHOULD BE STORED SAFELY AND KEPT AWAY FROM CHILDREN.**

You should not put your waste in communal waste areas until negative test results are known or the waste has been stored for at least 72 hours.

- if the individual tests negative, this can be put in with the normal waste
- if the individual tests positive, then store it for at least 72 hours and put in with the normal waste
- If storage for at least 72 hours is not appropriate, arrange for collection as a Category B infectious waste either by your local waste collection authority if they currently collect your waste or otherwise by a specialist clinical waste contractor. They will supply you with orange clinical waste bags for you to place your bags into so the waste can be sent for appropriate treatment.



## APPENDIX 6. COVID-19 Mamarine.com Llp Terms & Conditions – Updated 22 June 2020

**UNDER THE MERCHANT SHIPPING AND FISHING VESSELS (HEALTH AND SAFETY AT WORK) REGULATIONS 1997, EMPLOYERS AND SHIP OWNERS HAVE A DUTY TO ENSURE THE HEALTH AND SAFETY OF SEAFARERS AND OTHER AFFECTED BY THEIR UNDERTAKING AND TO PUT IN PLACE MEASURES TO REDUCE RISKS SO FAR AS IS REASONABLY PRACTICABLE.**

**SHIP OWNERS AND EMPLOYERS SHOULD ENSURE THAT SEAFARERS ARE ABLE, WHERE POSSIBLE, TO FOLLOW PUBLIC HEALTH ENGLAND GUIDELINES ON SOCIAL DISTANCING (including, where possible, maintaining a 2-metre distance from others) and hygiene (washing their hands with soap and water often for at least 20 seconds).**

**WHERE ONE OR OTHER OF THESE MEASURES IS NOT PRACTICABLE, OTHER PROTECTIVE OR MITIGATING MEASURES SHOULD BE TAKEN TO MINIMISE THE RISK TO SEAFARERS**

**“Mamarine.com Llp” Terms and Conditions document remains the main referral document connected with our usual terms and conditions. In light of the outbreak of COVID-19 in the UK, this Appendix 1 document is to cover any changes that the government or health authorities make concerning travelling or groups of people.**

**THE UK GOVERNMENT HAS PUBLISHED AN ACTION PLAN TO CONTAIN THE POSSIBLE SPREAD OF THE VIRUS AND ADVISES:**

- **Anyone with flu-like symptoms should avoid the risk of spreading their infection, whatever that infection may be, by staying at home and recovering.**
- **As the situation progresses, we might advise the frail, elderly and those with pre-existing health conditions to stay away from gatherings as part of general advice aimed at minimising unnecessary contact with others.**

### **SYMPTOMS**

**The most important symptoms of coronavirus (COVID-19) are recent onset of any of the following:**

- **a new continuous cough**
- **a high temperature**
- **a loss of, or change in, your normal sense of taste or smell (anosmia)**

**FOR MOST PEOPLE, CORONAVIRUS (COVID-19) WILL BE A MILD ILLNESS. IF YOU HAVE ANY SYMPTOMS OF CORONAVIRUS YOU SHOULD:**

- **self-isolate at home or in our main cabin**
- **if possible, arrange to have a test to see if you have COVID-19**

**THE UK GOVERNMENT IS UPDATING ADVICE REGULARLY. As you will be aware, guidance may change in response to events and we are constantly monitoring updates.**



**APPENDIX 6. COVID-19 Mamarine.com Llp Terms & Conditions – Updated 22 June 2020 (cont.)**

**MAMARINE.COM WILL WORK CLOSELY WITH HEALTH AUTHORITIES AS REQUIRED to ensure that we are taking all appropriate, effective safety measures to help prevent the spread of COVID-19. We will not knowingly provide a Skipper and / or Crew Member who has any flu like symptoms, a new continuous cough, a high temperature, or a loss of taste or smell**

**MAMARINE'S CREW AND ANY PASSENGERS WITH SYMPTOMS OF CORONAVIRUS (COVID-19) WILL BE DENIED EMBARKATION, AS PER UK GOVERNMENT GUIDELINES**

**MAMARINE.COM ASK FOR ALL THOSE ATTENDING YOUR EVENT WITH US TO ENSURE THEY HAVE READ THE LATEST UK GOVERNMENT INFORMATION**

**<https://www.gov.uk/government/topical-events/coronavirus-covid-19-uk-government-response>**

**MAMARINE.COM ARE NOT OFFERING SCREENING ABOARD OUR VESSELS - any persons requiring testing should contact NHS or Public health England who are responsible for conducting the Covid19 testing.**

**MAMARINE.COM REQUIRES ANYONE WITH ANY OF THE ABOVE SYMPTOMS NOT TO ATTEND THEIR EVENT WITH US and follow guidelines the UK Government have issued. Notification to Mamarine.com is paramount - we can be contacted at short notice on 07721 978053 or through our answer service 0800 081 1542**

**MAMARINE REQUIRE ANY PERSONS WHO HAVE TRAVELLED FROM ABROAD AND ANY HEALTH HOTSPOT AREA TO COMPLY WITH SELF-ISOLATION as directed by UK Health Authorities and not to attend our events. Failure to comply with UK NHS instruction will see a forfeit of all related charter fees**

**MAMARINE.COM WILL SEEK TO ENSURE ALL CLIENTS ARE ABLE TO COMPLY WITH HAND WASHING ADVICE – our vessel has two Heads (loos) with hand washing facilities with reserve facilities in Galley. There are also facilities at the departing marina - our crew will be on hand to remind guests of these basic hygiene rules and to ensure social distancing is being observed and maintained from the start of the day to close of the event.**

**THE ADVICE REMAINS FREQUENT HAND WASHING BY CREW AND PASSENGERS USING HOT WATER AND SOAP OR ALCOHOL BASED (AT LEAST 65-70%) FOR HAND RUB FOR 20 SECONDS MINIMUM IE. TOUCHING YOUR FACE INCLUDING MOUTH, NOSE AND EYES WITH UNWASHED HANDS.**

**COVERINGS ARE RECOMMENDED ABOARD and everyone is encouraged to cover their nose and mouth and cough/sneeze into a tissue or into a flexed elbow. All tissues are to be disposed of safely.**

**MAMARINE.COM WILL ENSURE ALL EQUIPMENT IS KEPT CLEAN & WASHED DOWN AFTER ACTIVITIES. WASH YOUR HANDS**

**Please thoroughly wash hands with soap and water, each time for at least 20 seconds before, during and after the trip.**

**CATCH IT BIN IT KILL IT**

**Please ensure you have enough of your own tissues. Please follow the slogan and bin your used tissues and then wash your hands.**



**APPENDIX 6. COVID-19 Mamarine.com Llp Terms & Conditions – Updated 22 June 2020 (cont.)**

**AVOID CONTAMINATION**

No shaking hands.

**FEELING UNWELL**

If you are feeling unwell, please do not come to your experience. Please inform us at your earliest opportunity if you are unable to attend. If you start to feel unwell during the experience, you will need to self-isolate as quickly as possible and inform your skipper. Our master cabin will be made available for this purpose- we will seek to put into the nearest port to allow for medical assistance to be rendered

**IN SUMMARY**

- Wash your hands regularly and thoroughly, for at least 20 seconds with soap and water.
- Avoid contact as much as possible.
- Please ensure you have a supply of tissues with you and use them to catch all coughs and sneezes, then bin the tissue and wash your hands with soap and water, (20 seconds) or use a sanitiser to kill the virus.

**FOLLOWING GOVERNMENT GUIDANCE, IT IS RECOMMENDED THAT OPERATORS IMPLEMENT THE FOLLOWING CONTROLS WITHIN THEIR ORGANISATIONS TO MINIMISE THE SPREAD OF COVID-19 ON BOARD AND WITHIN THE WORKPLACE, protecting the health of employees (seafarers), passengers and public, and to maximise efficiency when responding to an emergency situation relating to COVID-19.**

- Operational Risk Assessment for COVID-19 (both on board and shore side)
- Regular COVID-19 Management updates (not face to face)
- Implementation of health checks for seafarers
  - Crew body temperature checked and recorded at the start of each shift
  - Temperature of all passengers boarding to be taken
  - Anyone with a new continuous cough or high temperature should be denied embarkation.
- All persons boarding the vessel shall immediately wash their hands using hand sanitiser, a second measure being gloves
- Seating plans (if carrying passengers) shall be reduced to conform with locally applicable distancing guidance – if this information is unknown we suggest no closer than 1.5m minimum if possible
- Increased on board and shore side stock of essential cleaning supplies and gloves
  - This includes PPE for dealing with a potentially infected person



**APPENDIX 6. COVID-19 Mamarine.com Llp Terms & Conditions – Updated 22 June 2020 (cont.)**



**MAMARINE HAVE ADOPTED THE SAFE2STAY “FOGGER” CANISTER SYSTEM TO ENSURE THAT THE BOAT IS COVID19 SAFE.**

**WE WILL ACTIVATE A SAFE2STAY CANISTER PRIOR TO AND AFTER EACH CHARTER AND WHERE PRACTICAL WE WILL WHILST GUEST ARE ASHORE FOR LUNCH USE A FURTHER CANISTER TO ENSURE ALL SURFACES ARE**

**THE USE OF FOGGER MIST CANISTERS IS AS A SUPPLEMENT TO OUR NORMAL CLEANING SCHEDULES WHICH INVOLVE REGULAR CLEANING AND DISINFECTING TOILETS AND ALL CONTACT AREAS**

**:**

- TO BE CARRIED OUT BEFORE AND AFTER EVERY VOYAGE**
- CLEANING CONTRACTORS TO SIGN OFF CLEANING COMPLIANCE**
- BEFORE CREW CHANGE OVER**
- AT THE START OF CREW CHANGE OVER**
- ONLY ESSENTIAL/ EMERGENCY VESSEL REPAIRS TO BE CARRIED OUT BY EXTERNAL PARTIES – IN THIS INSTANCE A COMPLETE VESSEL SANITATION WEARING GLOVES SHOULD TAKE PLACE PRE AND POST COMPLETION OF WORK**
- ALL EXTERNAL PARTIES ARE TO ABIDE TO THE ABOVE GUIDANCE PROVIDED BY C2 RIBS – INCLUDING CLEANING AND SOCIAL DISTANCING MEASURES**
- IT IS A CONDITION OF BEING ABOARD OUR VESSEL THAT YOU AS ORGANISER PROVIDE US ALL NAMES, ADDRESSES /CONTACT NUMBERS OF ANYBODY ABOARD SO WE CAN PASS THESE ONTO NHS TRACK AND TRACE**
- WE WILL AT ALL TIMES REQUIRE SOCIAL DISTANCING WITH MITIGATION TO BE OBSERVED - SEE OUR LATEST RISK ASSESSMENT**

**THANK YOU FOR ASSISTING US TO COMPLY WITH THE UK GOVERNMENTS ADVICE ON SOCIAL DISTANCING AND HYGIENE ABOARD OUR VESSEL – WE WILL ENSURE FOR OUR PART THAT YOUR TIME ABOARD WITH US WILL BE A COVID19 COMPLIANT ENVIRONMENT AND YOU WILL HAVE AN ENJOYABLE EXPERIENCE**

**PLEASE KEEP ALERT AND STAY SAFE**



**APPENDIX 7. CHARTER GUESTS DETAILS FOR FUTURE CONTACT**  
(to be completed prior to guest's arrival at Marina)

**mamarine.com**  
CORPORATE & FAMILY BOATING SERVICES

CHARTER GUESTS CONTACT DETAILS FUTURE CONTACT IN THE EVENT OF A POSITIVE COVID19 INCIDENT  
FORM TO BE COMPLETED PRIOR TO CHARTER AND GUESTS ARRIVAL AT THE MARINA

NAME ORGANISER / COMPANY	CONTACT NUMBER	EMAIL ADDRESS	CHARTER DATE



NAME	HOME ADDRESS	PHONE NUMBER	EMAIL ADDRESS

SKIPPER		CONTACT DETAILS
CREW MEMBER		