Position: Team Operations Support Staff  
Reports to: Volunteer Manager  
Location: Abbotsford Centre / 33800 King Rd., Abbotsford, BC  
Position type: Volunteer  
Start date: May 2020  

About the Canadian Elite Basketball League (CEBL):  
The Canadian Elite Basketball League (CEBL) was born from a need to provide Canadians with a premium basketball option that gives players, coaches, fans and other stakeholders the opportunity to meaningfully engage with one of Canada’s most popular sports. Never has there been so many Canadian basketball players competing at the highest professional levels worldwide (NBA, G League, FIBA leagues, etc.). It’s time to bring them home and provide them with a domestic professional basketball opportunity. An opportunity to compete in front of friends, family and businesses that can support Canada’s ascent on the international stage.

Position Summary:  
The Fraser Valley Bandits are seeking Team Operations Support Staff to cover the following roles:

- Media and staff check-in/ accreditation pick-up  
- Dressing room attendants  
- Visiting team liaison  
- Referee liaison  

Responsibilities: (Including but not limited to)

- **Media and staff check-in/accreditation pick up**: Greet and welcome members of the media, including photographers, journalists, and team media personnel, and staff to the venue, checking them in, handling their accreditation and answering any questions they may have  
- **Dressing room attendants**: Ensuring the home and visiting teams are happy, comfortable and have everything they need so they can concentrate on their performance on the floor. This includes re-supplying water and isotonic, replenishing towels, re-stocking ice, cleaning and clearing changing rooms and transporting players and equipment between team bus and changing room  
- **Visiting liaison**: Point of contact for the visiting team and the visiting team’s team manager. Answer any questions the team manager has during the entire event  
- **Referee liaison**: Be the point of contact for the referees on game night and help them when required

Qualifications:

- Must have prior customer service experience  
- Employment/volunteer experience in the sport industry  
- 16 years of age or older

Required Skills:

- Must be able to remain on their feet for extended periods of time, lift a minimum of 30 pounds, walk long distances, and traverse stairs quickly  
- Excellent communication skills  
- Must be proactive in providing assistance
Must be able to work in a team environment and interact with multiple departments
Maintain a professional and approachable personality, particularly when communicating with coaches, officials, and other game day staff
Must be detail-oriented and highly organized with an ability to simultaneously handle multiple tasks and adapt to change

Availability:
Must be able to attend all of our home games as well as pre-game meetings (includes early afternoon weekdays, nights, weekends, and holidays)

Other Requirements:
Applicants can fill out the Volunteer Application form and forward their application including their resume and cover letter to info@thebandits.ca with the subject line, “Application: Team Operations Support Staff”

Application Deadline:
All applicants must apply by 6 p.m. on Friday, March 27