



SAMPLE

Financial Institution Letterhead

123 Credit Union
444 Maple Ave.
Anywhere, FI 33155

Date: (Date Of Authorization)

Reference: Lien Holder Authorization Letter

To Whom It May Concern,

Please be advised that {Vehicle Owners Name} is granted permission to ship the below referenced

vehicle to (Destination State)
(Vehicle Year) (Vehicle Make) (Vehicle Model)
(Vehicle VIN)
Registered Owner: (Vehicle Owners Name)

Thank You,

{YourSignature}