



**Mailing**  
Inserting

## Relay® 3500 folder inserter

# Productivity and confidence is built in

Eliminate the time-consuming task of folding and inserting your mail with the Relay 3500 folder inserter. Our simple user experience is designed on a tried and tested platform that enables you to finish up to 20,000

mail pieces per month. With accuracy and reliability built in, your team gains confidence knowing that your critical mail is getting out the door accurately on time, every time, without errors.

The Relay 3500 folder inserter provides simple, accurate and reliable mail assembly.



**Simplicity**  
Thoughtfully designed for any user.



**Accuracy**  
Eliminate costly delays due to manual errors.



**Productivity**  
Keep mail process moving with fast, uninterrupted performance



For more information, visit us online: [pitneybowes.com/uk](https://pitneybowes.com/uk)

## Specifications for Relay 3500

System	Relay 3500
Cycle speed	3,000 per hour
Colour touchscreen UI	Standard
Monthly capacity	Up to 20,000/month
Feeder configuration	2 Sheet feeders, 1 insert feeder, outer envelope feeder
Fold options	C, Z, Half (V), Double
Integrity options	OMR, 2D
Cascade from sheet feeders	Yes
Envelope sealing	Standard

### Accumulate before folding

C or Z fold	up to 5 sheets*
Half fold	up to 10 sheets (2 groups of 5)*
Double Fold (US Legal Paper)	up to 3 sheets*

### Sheet Feeder Tray(s)

Capacity per tray	325 sheets 75 gsm/20 lb paper (650 sheets total)
Paper sizes	Minimum: 178 mm (7") Width x 178 mm (7") Length Maximum: 229 mm (9") Width x 406 mm (16") Length
Paper weights	Minimum: 75 gsm/20 lb Maximum: 120 gsm/32lb

### Insert Feeder Tray

Capacity	300
Media sizes	Minimum: 127 mm (5") Width x 82 mm (3.25") Length Maximum: 230 mm (9") Width x 152 mm (6") Length
Media weights	Minimum: 75 gsm/20 lb (non-folded cut sheet), 60 gsm/16 lb (folded material) Maximum: 180 gsm/50 lb (single sheet) maximum compressed thickness of 2 mm (.078")


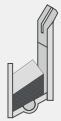
### Envelope specifications

Capacity	up to 100
Envelope Sizes	Minimum: 88 mm (3.5") Deep x 220 mm (8.5") Wide Maximum: 164 mm (6.5") Deep x 242 mm (9.5") Wide
Envelope weights	Minimum: 65 gsm (17 lb) Maximum: 100 gsm (26 lb)
Programmable jobs	20

### Physical specifications

Tabletop Dimensions	711 mm L x 533 mm W x 635 mm H (28" x 21" x 25")
Full Installed dimensions	1067 mm L x 533 mm W x 635 mm H (42" x 21" x 25")
Weight	66 kg (145 lb)

### Accessory Physical specifications

	<b>Vertical Power Stacker</b>
	Installed Length: 356 mm/14 inches Height: 610 mm/24 inches
	<b>Drop Stacker</b>
	Installed Length: 267 mm/10.5 inches

\*Based on 75 gsm/20 lb



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