OXFORD COUNTY COMMISSIONERS
MEETING MINUTES

July 16, 2019

Meeting Convened
At the Court of Oxford County Commissioners begun and held at Paris, Maine within and for the County of Oxford at 9:00 am on Tuesday, July 16, 2019 being a regular session, there were present:

David Duguay   Chairman
Timothy Turner  Commissioner
Steven Merrill   Commissioner
Tom Winsor      County Administrator

The Pledge of Allegiance was recited.

Agenda Adopted
The agenda was adopted with amendments.

Minutes Approval
The following action occurred regarding sets of minutes of previous meetings:

July 8   approved with amendments with Commissioner Turner abstaining due to not attending that meeting to deal with a personal family matter

Public Comment
None.

Department Heads
Department heads met with the Commissioners to discuss a variety of topics, some being unique to specific departments and other topics being of concern to several or all departments.

Sheriff’s Report
Sheriff Chris Wainwright and Chief Deputy Jim Urquhart spoke with the commissioners regarding departmental matters.

The Commissioners authorized the purchase of a Spillman server upgrade for approximately $33,916 (option #6 from proposal) to be paid from out of the computer/Spillman reserve account.

The Commissioners reviewed vehicle bids and accepted the bid from Bessey Motor Sales to trade five vehicles in exchange for a 2019 Dodge Charger and $17,011 refund check.

The Commissioners also accepted a bid from O’Connor Auto Park for four 2019 Chevy Tahoes in the amount of $145,080 ($36,270 each).

The Commissioners accepted the resignation of Brandon Tiner as a full-time Corrections Office effective July 27.
The Commissioners then authorized the hiring of Brandon Tiner of Minot as a full-time Sheriff’s Deputy with the following confirmed:

- **Effective Date:** July 28, 2019
- **Wage Rate:** $17.40/hr (entry)
- **Specials Conditions:** probationary period per contract

The Commissioners authorized the hiring of Brandon Pelton of Gray as a full-time Corrections Officer with the following confirmed:

- **Effective Date:** July 28, 2019
- **Wage Rate:** $15.34/hr (entry)
- **Specials Conditions:** probationary period per contract

The Commissioners authorized the hiring of Elizabeth McLeod of Greenwood as a part-time Corrections Office with the following confirmed:

- **Effective Date:** on or after July 21, 2019
- **Wage Rate:** $15.00/hr (uncertified)
- **Specials Conditions:** contingent upon successful pre-employment testing as required by law

The Commissioners authorized the hiring of Trenton Rand of Waterford as a part-time Corrections Office with the following confirmed:

- **Effective Date:** on or after July 21, 2019
- **Wage Rate:** $15.00/hr (uncertified)
- **Specials Conditions:** contingent upon successful pre-employment testing as required by law

The Commissioners then entered an executive session with Sheriff Wainwright and Chief Deputy Urquhart to discuss a personnel matter. They took no action upon returning to open session.

**Treasurer’s Report**
Treasurer Beth Calhoun updated the Commissioners on current financial operations and distributed written reports.

It was noted that Marc Roy or someone from his team will attend the next department head meeting to discuss the upcoming budget procedure.

**Register of Deeds Report**
Register of Deeds Cherri Crockett took the Commissioners on a tour of the Deeds Office to discuss plans for the East and West merger.

The Commissioners authorized the closure of the Fryeburg (western) Registry at close of business on Wednesday, August 28.
Lunch Recess
The Commissioners recessed for lunch at 1:45pm and reconvened at 2:00pm.

RCC Director’s Report
The Commissioners authorized the hiring of Tammy Maurer of Waterford as a part-time certified dispatcher with the following confirmed:

- Effective Date: August 14, 2019
- Wage Rate: $15.00/hr
- Specials Conditions: none

Personnel Updates and Actions
The Commissioners reviewed two exception requests to reinstate lost vacation time due to exceeding the carry-over limit per policy. This matter will be discussed further on August 20 once more information is provided by Marc Roy.

The Commissioners entered an executive session to discuss a personnel matter. They took no action upon returning to open session.

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They Commissioners entered an executive session to discuss union contract negotiations. They took no action upon returning to open session.

Items for Discussion and Action – Considered as Time Permits Throughout Meeting
The Commissioners discussed the following and took action only as underlined.
1. Received Update from Maine County Commissioners Association
2. Received Update on Legislative Matters
3. Received Update on Status of Cell Phone Bill
4. Received Administrator’s Report

County Administrator Tom Winsor noted that he is working with Attorney Pross on formal contracts for the Animal Control Officer, Sexton, and Ballot Clerk in the Unorganized Territory.
Adjournment
The Commissioners adjourned at 5:06pm.

David A. Duguay, Chairman
Timothy G. Turner, Commissioner
Steven M. Merrill, Commissioner

Notes:
1) These minutes are intended to be a brief description of meeting actions to provide, in a general sense only, an account of what was discussed.

2) Unless otherwise noted, all votes taken by the Commissioners were unanimous.