OXFORD COUNTY COMMISSIONERS
MEETING MINUTES

May 2, 2019

Meeting Convened
At the Court of Oxford County Commissioners begun and held at Paris, Maine within and for the County of Oxford at 9:00 am on Thursday, May 2, 2019 being a special session, there were present:

David Duguay        Chairman
Timothy Turner      Commissioner
Tom Winsor          County Administrator

It was noted that Commissioner Merrill was not in attendance due to personal reasons.

The Pledge of Allegiance was recited.

Agenda Admitted
The agenda was adopted with the addition of a Treasurer’s Report.

Executive Session to Confer with Counsel
The Commissioners entered into an executive session with Attorney Amy Dietrich. They took no action upon returning to open session.

Deputy RCC Director’s Report
Deputy RCC Director Geff Inman updated the Commissioners on the hiring process for a part-time dispatcher and ongoing sewer issues in the Communications Center.

Register of Deeds’ Report
Register of Deeds Cherri Crockett updated the Commissioners on the closure of the Fryeburg Registry building.

Treasurer’s Report
The Commissioners authorized Treasurer Beth Calhoun to transfer $750,000 from casino fund to general fund to cover payables and payroll. It was noted that borrowing these funds and then reimbursing the casino fund would be the cheapest option.

Sheriff’s Report
Sheriff Christopher Wainwright and Chief Deputy Jim Urquhart updated the Commissioners on departmental matters such as jail operations, hiring process for part-time corrections officers, and the FY 20 jail budget.

The Commissioners recognized the retirement of Staff Sergeant Bill Grover and thanked him for his service.
The Commissioners authorize the hiring of Jonathan Wainwright of Canton as a full-time Corrections Officer with the following confirmed:

- Effective Date: June 2, 2019
- Wage Rate: $15.80/hr (6 month rate)
- Specials Conditions: probationary period per contract, contingent upon successful pre-employment physical at Concentra

The Commissioners then entered into an executive session to discuss a personnel matter. They took no action upon returning to open session.

**Personnel Updates and Action**

The Commissioners authorize the hiring of Linda Follis of South Paris as a full-time Maintenance/Custodian with the following confirmed:

- Effective Date: After May 6, 2019
- Wage Rate: $16.43/hr (2nd year rate)
- Specials Conditions: probationary period per policy, contingent upon successful pre-employment physical at Concentra and background check

The Commissioners authorize the hiring of Nicholas Santora of Waterford as a full-time Maintenance/Custodian with the following confirmed:

- Effective Date: After May 6, 2019
- Wage Rate: $16.43/hr (2nd year rate)
- Specials Conditions: probationary period per policy, contingent upon successful pre-employment physical at Concentra and background check

The Commissioners accepted the resignation of Deputy Danielle Welch effective May 10.

The Commissioners then reviewed an opinion from the County’s attorney re polygraph testing. It was noted that the County will no longer polygraph non-law enforcement personnel for hiring purposes.

The Commissioners entered into an executive session to discuss a personnel matter. They took no action upon returning to open session.

The Commissioners entered into an executive session to discuss a personnel matter. They took no action upon returning to open session.

The Commissioners entered into an executive session to discuss a personnel matter. They took no action upon returning to open session.
Review Draft Minutes Pending Review or Signature

- April 16  tabled

Items for Discussion and Action – Considered as Time Permits Throughout Meeting
The Commissioners discussed the following and took action only as underlined.

1. Received Updates on Legislative Matters
2. Received Administrative Updates

Adjournment
The Commissioners adjourned at 1:46pm.

David A. Duguay, Chairman
Timothy G. Turner, Commissioner
Steven M. Merrill, Commissioner

Notes:

1) These minutes are intended to be a brief description of meeting actions to provide, in a
general sense only, an account of what was discussed.

2) Unless otherwise noted, all votes taken by the Commissioners were unanimous.