May 21, 2019

Meeting Convened
At the Court of Oxford County Commissioners begun and held at Paris, Maine within and for the County of Oxford at 9:00 am on Tuesday, May 21, 2019 being a regular session, there were present:

David Duguay    Chairman
Timothy Turner  Commissioner
Steven Merrill   Commissioner
Tom Winsor      County Administrator

The Pledge of Allegiance was recited.

Agenda Adopted
The agenda was adopted with amendments.

Minutes Approval
The following action occurred regarding sets of minutes of previous meetings:

April 16 approved with amendments
May 2 approved with amendments

Public Comment
Otisfield Fire Chief Kyle Jordan, joined by other local police and fire departments, expressed his concerns regarding the emergency communication system. They believe the current system is dangerous and jeopardizes the safety of first responders.

The Commissioners advised them to encourage their town’s select people to join the budget committee this year which will assist in making sure funds for a third party assessment of the communications system become available.

Department Heads
Department heads met with the Commissioners to discuss a variety of topics, some being unique to specific departments and other topics being of concern to several or all departments.

Sheriff’s Report
Sheriff Chris Wainwright and Chief Deputy Jim Urquhart spoke with the commissioners regarding departmental matters.

It was noted that the County has still not received MCJA tuition buyouts from the Oxford, Auburn, and Lewiston police departments. A second notice will be sent out from the Commissioners Office.

The Commissioners authorized the public bid of a seized 2007 Toyota Corolla.
The Commissioners authorize the hiring of Crosby Rowe of Turner as a part-time Corrections Officer with the following confirmed:

- **Effective Date:** May 26, 2019
- **Wage Rate:** $15.00/hr
- **Specials Conditions:** contingent upon successful pre-employment physical at Concentra

The Commissioners authorize the hiring of Brandon Pelton of Gray as a part-time Corrections Officer with the following confirmed:

- **Effective Date:** May 26, 2019
- **Wage Rate:** $15.00/hr
- **Specials Conditions:** contingent upon successful pre-employment physical at Concentra

The Commissioners recognize the promotion of Corrections Officer Brandon Tiner to Corporal with the following confirmed:

- **Effective Date:** May 5, 2019
- **Wage Rate:** $17.25/hr (per contract)
- **Specials Conditions:** probationary period per contract

The Commissioners recognize the promotion of Corrections Officer Todd Bisbee to Sergeant with the following confirmed:

- **Effective Date:** May 5, 2019
- **Wage Rate:** $20.49/hr (per contract)
- **Specials Conditions:** probationary period per contract

The Commissioners recognize the promotion of Corrections Officer James Hoyt to Staff Sergeant with the following confirmed:

- **Effective Date:** May 5, 2019
- **Wage Rate:** $23.82/hr (per contract)
- **Specials Conditions:** probationary period per contract

The Commissioners entered into an executive session with Sheriff Chris Wainwright and Chief Deputy Jim Urquhart to discuss contract negotiations. They took no action upon returning to open session.

The Commissioners entered into an executive session to discuss a personnel matter. They took no action upon returning to open session.
They Commissioners entered into an executive session to discuss a personnel matter. They returned to open session and noted that when full-time employees also work a part-time position within the county, they shall receive their normal full-time rate regardless of position they are working in.

The Commissioners then accepted the resignation of Deputy Matt Noyes effective June 6.

**Treasurer's Report**
Treasurer Beth Calhoun updated the Commissioners on current financial operations.

The Commissioners authorized the spending of up to $5,000 for a 2018 actuarial variance report.

The Commissioners then authorized the acceptance of $942.50 to be deposited into the state drug account for asset forfeiture from State of Maine v. Quentin Joseph Case.

**Lunch Recess**
The Commissioners recessed for lunch in RCC to celebrate telecommunications week at 12:30pm and reconvened at 1:00pm.

**Personnel Updates and Actions**
The Commissioners reviewed a request for voluntary payroll deductions to benefit the Special Olympics. It was noted that if such a deduction were to be in place, it may be more beneficial to go through a program such as United Way which would allow for employees to choose from a variety of non-profit organizations to donate to, rather than setting up several individual accounts.

The Commissioners entered into an executive session to discuss a personnel matter. They returned to open session and authorized Labor Consultant Annalee Rosenblatt to extend a conditional job offer to Donald Durrah for the position of RCC Director.

It was noted that the County would no longer polygraph dispatch employees as part of the pre-employment process under advisement of Attorney Jim Pross.

The Commissioners then reviewed a list of retirees currently still collecting health insurance benefits.

The Commissioners entered into an executive session to discuss a personnel matter. They took no action upon returning to open session.

The Commissioners entered into an executive session to discuss a personnel matter. They returned to open session and authorized County Administrator Tom Winsor to sign a release between the County and the Risk Pool.

The Commissioners entered into an executive session to discuss a personnel matter. They took no action upon returning to open session.

They Commissioners entered into an executive session to discuss union contract negotiations. They took no action upon returning to open session.
Register of Deeds Report
Register of Deeds Cherri Crockett updated the Commissioners on the process of closing the Western Registry in Fryeburg.

Matters Pertaining to the Unorganized Territory
The Commissioners approved a liquor license renewal submission from Cupsuptic Lake Campground.

The Commissioners authorized an annual stipend in the amount of $1,000 for John Kimball of Albany to serve as Sexton of the Hunts Corner Cemetery.

The Commissioners authorized an annual stipend in the amount of $1,800 for Joan Kimball of Albany to serve as Registrar of Voters in Albany Twp.

Items for Discussion and Action – Considered as Time Permits Throughout Meeting
The Commissioners discussed the following and took action only as underlined.
1. Received Update from Maine County Commissioners Association
2. Received Update on Legislative Matters
3. Received Administrator’s Report
4. Other Items as Needed

Adjournment
The Commissioners adjourned at 5:07pm.

David A. Duguay, Chairman
Timothy G. Turner, Commissioner
Steven M. Merrill, Commissioner

Notes:
1) These minutes are intended to be a brief description of meeting actions to provide, in a general sense only, an account of what was discussed.
2) Unless otherwise noted, all votes taken by the Commissioners were unanimous.