OXFORD COUNTY COMMISSIONERS
MEETING MINUTES

October 15, 2019

Meeting Convened
At the Court of Oxford County Commissioners begun and held at Paris, Maine within and for the County of Oxford at 9:00 am on Tuesday, October 15, 2019 being a regular session, there were present:

David Duguay  Chairman
Timothy Turner  Commissioner
Steven Merrill  Commissioner
Tom Winsor  County Administrator

The Pledge of Allegiance was recited.

Agenda Adopted
The agenda was adopted with the amendment of changing “acknowledge promotion of Corrections Officer” to “authorize hiring of Corrections Officer” under the Sheriff’s Report.

Minutes Approval
The following action occurred regarding sets of minutes of previous meetings:

September 17  tabled
October 3  tabled

Public Comment
Hartford resident Joan Kelly asked the Commissioners to consider wages of county employees in their review of the proposed county budget. She also reminded the board about setting up an online archive of minutes and agendas so that the public can access them easily.

Department Heads
Department heads met with the Commissioners to discuss a variety of topics, some being unique to specific departments and other topics being of concern to several or all departments.

Sheriff’s Report
Sheriff Chris Wainwright and Chief Deputy Jim Urquhart spoke with the commissioners regarding departmental matters. The Sheriff happily reported that there were no incidents at the Fryeburg Fair this year.

The Commissioners authorized the hiring of Beth Frisbie of Rumford as a full-time certified Corrections Office with the following confirmed:

- Effective Date:  on or after October 15, 2019
- Wage Rate:  $17.26/hr (3rd year step)
- Specials Conditions:  contingent upon successful pre-employment testing as required by law and probationary period per policy
The Sheriff noted that he will be requesting the purchase of two snowmobiles and a trailer through Stonegarden this year.

There was discussion about keeping the two 2009 snowmobiles and trailer. The Sheriff advised that all expenses including maintenance, fuel, and equipment is all reimbursed by Stonegarden.

The Commissioners then entered an executive session (1 M.R.S.A. § 405-6 A) with Chief Deputy Jim Urquhart to discuss a request for 2020 budgeted wage increases. They returned to open session to finish this discussion once confidential information had been shared. No formal action was taken. It was noted that this item will be discussed further on November 7.

**Treasurer’s Report**
Treasurer Beth Calhoun updated the Commissioners on current financial operations and distributed written reports.

**Lunch Recess**
The Commissioners recessed for lunch at 12:15pm and reconvened at 12:40pm.

**Personnel Updates and Actions**
The Commissioners entered an executive session (1 M.R.S.A. § 405-6 A) to discuss a request for 2020 budgeted wage increases. They took no action upon returning to open session. It was noted that this item will be discussed further on November 7.

The Commissioners entered an executive session (1 M.R.S.A. § 405-6 D) to discuss union contract negotiations. They took no action upon returning to open session.

Labor Consultant Annalee Rosenblatt notified that Commissioners that she will draft a response to the October 11 union grievance for their review. This item will be discussed further on November 7.

The Commissioners entered into an executive session (1 M.R.S.A. § 405-6 A) to discuss an internal affairs investigation into report of damaged County property. They returned to open session to finish this discussion once confidential information had been shared. No formal action was taken.

**Items for Discussion and Action – Considered as Time Permits Throughout Meeting**
The Commissioners discussed the following and acted only as underlined.

1. Received Update from Maine County Commissioners Association
2. Received Update on Legislative Matters
3. Received Administrator’s Report
Adjournment
The Commissioners adjourned at 4:47pm.

The public hearing on the 2020 budget began at 6:00pm.

David A. Duguay, Chairman

Timothy G. Turner, Commissioner

Steven M. Merrill, Commissioner

Notes:
1) These minutes are intended to be a brief description of meeting actions to provide, in a general sense only, an account of what was discussed.

2) Unless otherwise noted, all votes taken by the Commissioners were unanimous.