OXFORD COUNTY COMMISSIONERS
MEETING MINUTES

October 3, 2019

Meeting Convened
At the Court of Oxford County Commissioners begun and held at Paris, Maine within and for the County of Oxford at 9:00 am on Thursday, October 3, 2019 being a special session, there were present:

David Duguay        Chairman
Timothy Turner      Commissioner
Tom Winsor          County Administrator

It was noted that Commissioner Merrill was not present due to an urgent family matter.

The Pledge of Allegiance was recited.

Agenda Adopted
The agenda was adopted with the addition of an executive session (1 M.R.S.A. § 405-6 A) to discuss an upcoming grievance hearing.

Public Comment
None.

Sheriff’s Report
The Commissioners reviewed three School Resource Officer contracts and suggested various edits. They then authorized sending the amended version to the schools for signature.

Register of Deeds Report
The Commissioners reviewed a request for 2020 budget wage increases for the position of Register of Deeds and Deputy Register of Deeds. No formal action was taken, and it was noted this item will be discussed further in the future as the Commissioners begin to make adjustments to the budget. This item was not discussed in executive session as it was determined no confidential information would be brought up.

Jail Administrator’s Report
The Commissioners reviewed a request for a 2020 budgeted wage increase for the position of Jail Administrator. No formal action was taken, and it was noted this item will be discussed further in the future as the Commissioners begin to make adjustments to the budget. This item was not discussed in executive session as it was determined no confidential information would be brought up.

Personnel Updates and Actions
The Commissioners entered an executive session (1 M.R.S.A. § 405-6 A) to receive and update on an employee out on medical leave. They returned to open session and declared the Finance Clerk position vacant effective today, October 3, as that employee will not be cleared to return to work in the foreseeable future.
The Commissioners entered an executive session (1 M.R.S.A. § 405-6 A) to review a recent exit interview. No action was needed upon returning to open session.

The Commissioners entered an executive session (1 M.R.S.A. § 405-6 A) with EMA Director Allyson Hill to conduct an annual employment evaluation. No action was needed upon returning to open session.

The Commissioners entered an executive session (1 M.R.S.A. § 405-6 A) to discuss an open internal affairs investigation into report of damaged County property. They took no action upon returning to open session.

The Commissioners entered an executive session (1 M.R.S.A. § 405-6 A) to discuss an upcoming grievance hearing. They took no action upon returning to open session. It was noted that the Administration Office would ask Attorney Jim Pross of Skelton Tainter & Abbott for his advisement prior to the hearing.

Review Draft Minutes Pending Review or Signature

<table>
<thead>
<tr>
<th>Date</th>
<th>Action</th>
</tr>
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<tbody>
<tr>
<td>August 20</td>
<td>approved with amendments</td>
</tr>
<tr>
<td>September 5</td>
<td>approved with amendments</td>
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<tr>
<td>September 17</td>
<td>tabled</td>
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Items for Discussion and Action – Considered as Time Permits Throughout Meeting

The Commissioners discussed the following and took action only as underlined.

1. Received Administrator’s Report

The Commissioners authorized that a $525 towing bill from a recent fatal accident will be paid from investigative supplies account and be reimbursed from the drug fund.

Adjournment

The Commissioners adjourned at 2:05pm.

David A. Duguay, Chairman

Timothy G. Turner, Commissioner

Steven M. Merrill, Commissioner

Notes:

1) These minutes are intended to be a brief description of meeting actions to provide, in a general sense only, an account of what was discussed.

2) Unless otherwise noted, all votes taken by the Commissioners were unanimous.