



Publication and Use Agreement

This constitutes application for a one-time, nonexclusive permission to use certain specified images of works of art, artifacts, photographs or archive materials in the collection of the Maria Mitchell Association for a specific publication or production. Please read, complete, and sign this form. A countersigned copy will be returned when and if permission has been granted.

Name: _____ Date: _____

Address: _____

_____ Phone: _____

Conditions:

1. All costs of photography, filming, processing, and shipping and all applicable publication or use fees shall be reimbursed and paid to the Maria Mitchell Association prior to publication.
2. Credit must be given to photographers, if known. Credit line should read: "**Courtesy of the Nantucket Maria Mitchell Association**" - in full beneath the photograph or at the end of film productions. Any deviation in the credit line or its location must be approved in advance. **The artist, title, date, medium of the work must be given.**
3. The Maria Mitchell Association shall receive one complete complimentary copy of the resulting publication or production for its library.
4. Neither this permission nor the publication of any image of a work of art, photograph, archive material or an artifact in the Maria Mitchell Association collection shall be interpreted as, or construed to be, a transfer of ownership or copyright, which shall remain the sole and exclusive property of the Maria Mitchell Association.
5. This permission shall not be transferred except by prior, express, written permission of the Maria Mitchell Association.
6. Rights to reproduce are nonexclusive and granted for a one-time, single-language use. Use of images in the promoting or advertising of the publication is excluded. Any further revisions, editions, or re-printings require a new application to be submitted.
7. Each object must be reproduced in its entirety and the reproduction may not be bled off the page or cropped in any way. A specific detail must be approved in advance.

Work to be published:

Title: _____

Author: _____

Format: (book, article, video, etc.) _____

Publisher: _____

Description of material requiring permission to use:

Authorized Signature for Publisher / Producer:

Signature _____ Date _____

Print Name and Title _____

Signature for Maria Mitchell Association

Signature _____ Date _____

Print Name and Title _____

Please email, mail, or fax this permission request to:

Jascin Leonardo Finger, Curator
Maria Mitchell Association
4 Vestal Street
Nantucket, MA 02554
Phone: 508.228.2896
Fax: 508.228.1031

Email: jfinger@mariamitchell.org