

# RECORD OF ROAD TEST

Driver's Name \_\_\_\_\_ Address \_\_\_\_\_

License No. \_\_\_\_\_ State \_\_\_\_\_ Equipment Driven: Truck \_\_\_\_\_  
Tractor \_\_\_\_\_ Trailer \_\_\_\_\_

Checked From \_\_\_\_\_ To \_\_\_\_\_ Date \_\_\_\_\_

For those items that apply, checkmark (✓) if driver's performance is satisfactory, mark with an X if driver's performance is unsatisfactory.  
 Explain unsatisfactory items under Remarks. Use not applicable (NA) for items that do not apply.

**PART 1 - PRE-TRIP INSPECTION AND EMERGENCY EQUIPMENT**

- Checks general condition approaching unit \_\_\_\_\_
- Looks for leakage of coolants, fuel, lubricants \_\_\_\_\_
- Checks under hood - oil, water, general condition of engine compartment, steering \_\_\_\_\_
- Checks around unit - tires, lights, trailer hookup, brake and light lines, body, doors, horn, windshield wipers \_\_\_\_\_
- Tests brake action, tractor protection valve; and parking (hand) brake \_\_\_\_\_
- Checks horn, windshield wipers, mirrors, emergency equipment; reflectors, flares, fuses, tire chains (if necessary), fire extinguisher \_\_\_\_\_
- Checks instruments for normal readings \_\_\_\_\_
- Checks dashboard warning lights for proper functioning \_\_\_\_\_
- Cleans windshield, windows, mirrors, lights, reflectors \_\_\_\_\_
- Reviews and signs previous report \_\_\_\_\_

**B. CLUTCH AND TRANSMISSION**

- Starts loaded unit smoothly \_\_\_\_\_
- Uses clutch properly \_\_\_\_\_
- Times gearshifts properly \_\_\_\_\_
- Shifts gears smoothly \_\_\_\_\_
- Uses proper gear sequence \_\_\_\_\_

**C. BRAKES**

- Knows proper use of tractor protection valve \_\_\_\_\_
- Understands low air warning \_\_\_\_\_
- Tests service brakes \_\_\_\_\_
- Builds full air pressure before moving \_\_\_\_\_

**D. STEERING**

- Controls steering wheel \_\_\_\_\_
- Good driving posture and good grip on wheel \_\_\_\_\_

**E. LIGHTS**

- Knows lighting regulations \_\_\_\_\_
- Uses proper headlight beam \_\_\_\_\_
- Dim lights when meeting or following other traffic \_\_\_\_\_
- Adjusts speed to range of headlights \_\_\_\_\_
- Proper use of auxiliary lights \_\_\_\_\_

**PART 2 - COUPLING AND UNCOUPLING**

- Lines up units \_\_\_\_\_
- Connects glad hands to trailer to apply trailer brakes before coupling \_\_\_\_\_
- Connects glad hands and light line properly \_\_\_\_\_
- Couples without difficulty \_\_\_\_\_
- Raises landing gear fully after coupling \_\_\_\_\_
- Visually checks king pin assembly to be certain of proper coupling \_\_\_\_\_
- Checks coupling by applying hand valve or tractor-protection valve (trailer air supply valve) and gently applying pressure by trying to pull away from trailer \_\_\_\_\_
- Assure that surface will support trailer before uncoupling \_\_\_\_\_

**PART 4 - BACKING AND PARKING**

**A. BACKING**

- Gets out and checks before backing \_\_\_\_\_
- Looks back as well as uses mirror \_\_\_\_\_
- Gets out and rechecks conditions on long back \_\_\_\_\_
- Avoids backing from blind side \_\_\_\_\_
- Signals when backing \_\_\_\_\_
- Controls speed and direction properly while backing \_\_\_\_\_

**B. PARKING (City)**

- Does not hit nearby vehicles or stationary objects \_\_\_\_\_
- Parks proper distance from curb \_\_\_\_\_
- Sets parking brake, puts in gear, chocks wheels, shuts off motor \_\_\_\_\_
- Checks traffic conditions and signals when pulling out from parked position \_\_\_\_\_
- Parks in legal and safe location \_\_\_\_\_

**C. PARKING (Road)**

- Parks off pavement \_\_\_\_\_
- Avoids parking on soft shoulder \_\_\_\_\_
- Uses emergency warning signals when required \_\_\_\_\_
- Secures unit properly \_\_\_\_\_

**PART 3 - PLACING VEHICLE IN MOTION AND USE OF CONTROLS**

**A. ENGINE**

- Places transmission in neutral before starting engine \_\_\_\_\_
- Starts engine without difficulty \_\_\_\_\_
- Allows proper warm-up \_\_\_\_\_
- Understands gauges on instrument panel \_\_\_\_\_
- Maintains proper engine speed (rpm) while driving \_\_\_\_\_
- Does not abuse motor \_\_\_\_\_

**PART 5 - SLOWING AND STOPPING**

- Uses gears properly ascending \_\_\_\_\_
- Gears down properly descending \_\_\_\_\_
- Stops and restarts without rolling back \_\_\_\_\_
- Tests brakes before descending grades \_\_\_\_\_
- Uses brakes properly on grades \_\_\_\_\_
- Uses mirrors to check traffic to rear \_\_\_\_\_
- Signals following traffic \_\_\_\_\_
- Avoids sudden stops \_\_\_\_\_
- Stops smoothly without excessive fanning \_\_\_\_\_
- Stops before crossing sidewalk when coming out of driveway or alley \_\_\_\_\_
- Stops clear of pedestrian crosswalks \_\_\_\_\_

**PART 6 - OPERATING IN TRAFFIC PASSING AND TURNING**

- A. TURNING**
- Signals intention to turn well in advance \_\_\_\_\_
  - Gets into proper lane well in advance of turn \_\_\_\_\_
  - Checks traffic conditions and turns only when intersection is clear \_\_\_\_\_
  - Restricts traffic from passing on right when preparing to complete right hand turn \_\_\_\_\_
  - Completes turn promptly and safely and does not impede other traffic \_\_\_\_\_
- B. TRAFFIC SIGNS AND SIGNALS**
- Approaches signal prepared to stop if necessary \_\_\_\_\_
  - Obeys traffic signal \_\_\_\_\_
  - Uses good judgment on yellow light \_\_\_\_\_
  - Starts smoothly on green \_\_\_\_\_
  - Notices and heeds traffic signs \_\_\_\_\_
  - Obeys "Stop" signs \_\_\_\_\_
- C. INTERSECTIONS**
- Adjusts speed to permit stopping if necessary \_\_\_\_\_
  - Checks for cross traffic regardless of traffic controls \_\_\_\_\_
  - Yields right-of-way for safety \_\_\_\_\_
- D. GRADE CROSSINGS**
- Adjusts speed to conditions \_\_\_\_\_
  - Makes safe stop, if required \_\_\_\_\_
  - Selects proper gear and does not shift gears while crossing \_\_\_\_\_
  - Knows and understands federal and state rules governing grade crossing \_\_\_\_\_
- E. PASSING**
- Passes with sufficient clear space ahead \_\_\_\_\_
  - Does not pass in unsafe location: hill, curve, intersection \_\_\_\_\_
  - Signals change of lanes \_\_\_\_\_
  - Warns driver being passed \_\_\_\_\_
  - Pulls out and back with certainty \_\_\_\_\_
  - Does not tailgate \_\_\_\_\_
  - Does not block traffic with slow pass \_\_\_\_\_
  - Allows enough room when returning to right lane \_\_\_\_\_

**F. SPEED**

- Speed consistent with basic ability \_\_\_\_\_
- Adjusts speed properly to road, weather, traffic conditions, legal limits \_\_\_\_\_
- Slows down for rough roads \_\_\_\_\_
- Slows down in advance of curves, intersections, etc. \_\_\_\_\_
- Maintains consistent speed \_\_\_\_\_

**G. COURTESY AND SAFETY**

- Uses defensive driving techniques \_\_\_\_\_
- Yields right-of-way for safety \_\_\_\_\_
- Goes ahead when given right-of-way by others \_\_\_\_\_
- Does not crowd other drivers or force way through traffic \_\_\_\_\_
- Allows faster traffic to pass \_\_\_\_\_
- Keeps right and in own lane \_\_\_\_\_
- Uses horn only when necessary \_\_\_\_\_
- Generally courteous and uses proper conduct \_\_\_\_\_

**PART 7 - MISCELLANEOUS**

- A. GENERAL DRIVING ABILITY AND HABITS**
- Consistently alert and attentive \_\_\_\_\_
  - Adjusts driving to meet changing conditions \_\_\_\_\_
  - Performs routine functions without taking eyes from road \_\_\_\_\_
  - Checks instruments regularly while driving \_\_\_\_\_
  - Willing to take instructions and suggestions \_\_\_\_\_
  - Adequate self-confidence in driving \_\_\_\_\_
  - Is not easily angered \_\_\_\_\_
  - Positive attitude \_\_\_\_\_
  - Good personal appearance, manner, cleanliness \_\_\_\_\_
  - Good physical stamina \_\_\_\_\_
- B. HANDLING OF FREIGHT**
- Checks freight properly \_\_\_\_\_
  - Handles and loads freight properly \_\_\_\_\_
  - Handles bills properly \_\_\_\_\_
  - Breaks down load as required \_\_\_\_\_
- C. RULES AND REGULATIONS**
- Knowledge of company rules \_\_\_\_\_
  - Knowledge of regulations: federal, state, local \_\_\_\_\_
  - Knowledge of special truck routes \_\_\_\_\_
- D. USE OF SPECIAL EQUIPMENT (Specify)**
- \_\_\_\_\_
- \_\_\_\_\_

REMARKS:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

GENERAL PERFORMANCE: Satisfactory \_\_\_\_\_ Needs Training \_\_\_\_\_ Unsatisfactory \_\_\_\_\_

QUALIFIED FOR: Truck \_\_\_\_\_ Tractor-Semitrailer \_\_\_\_\_ Other \_\_\_\_\_ (Specify)

Signature of Examiner \_\_\_\_\_

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**CERTIFICATION OF ROAD TEST**

**Instructions to Carrier:** If the road test is successfully completed, the person who gave it must complete the following certification in duplicate. The original of the signed road test form and the original of the Certification of Road Test shall be retained in the driver qualification file of the person who was examined, and duplicate copies provided to the person examined. Section 391.31 (e)(f)(g)(1)(2) of the Federal Motor Carrier Safety Regulations

Driver's Name \_\_\_\_\_ Type of Power Unit \_\_\_\_\_

Social Security No. \_\_\_\_\_ Type of Trailer(s) \_\_\_\_\_

Operator's or Chauffeur's Lic. No. \_\_\_\_\_ State \_\_\_\_\_ If Passenger Carrier, Type of Bus \_\_\_\_\_

This is to certify that the above-named driver was given a road test under my supervision on \_\_\_\_\_ 20 \_\_\_\_\_ consisting of approximately \_\_\_\_\_ miles of driving. It is my considered opinion that this driver possesses sufficient driving skill to operate safely the type of commercial motor vehicle listed above.

Signature of examiner \_\_\_\_\_ Organization \_\_\_\_\_

Title \_\_\_\_\_ Address of examiner \_\_\_\_\_