

Boys and Girls Club of Greater Salem Preschool
Salem, NH 03079
(603) 898-7709

Tuition Contract

Tuition Payment Procedures

All tuitions are based on the entire school year, inclusive of holidays and vacations. Tuitions are calculated from the total school year cost of the program. The monthly fee is a breakdown of the yearly cost to facilitate parent payment. The full monthly fee is due on or before the 15th day of each month, beginning August 15th and ending April 15th. Partial payments will be accepted provided that full payment is made by the 15th of each month to avoid a late fee. Payments made after the 15th will be subject to a \$25.00 surcharge. The surcharge and the tuition must be paid in their entirety. No family will be allowed to carry an outstanding balance into the following month. Any child for whom payment is more than 15 days in arrears will be asked to withdraw from the program. If tuition payment will be late because of financial or other personal difficulties, the parent(s) must contact the Preschool director before payment is due. There will be a \$25.00 surcharge for checks returned for insufficient funds.

Because our program and licensing requirements mandate that we engage staff based on the number of children enrolled, parents agree that the monthly sum shall be due even when the child does not attend school due to illness, vacation, weather restrictions, parents' choice, parents' schedule changes or otherwise.

Termination

Notice of intent to withdraw your child from the program before the term of this contract has expired should be made to the Preschool Director at least four weeks in advance. Parents remain responsible for the tuition of this four-week period. All program fees are non-transferable and non-refundable.

My child _____ is enrolled in the
Preschool Program at the Boys and Girls Club of Greater Salem. I have read the tuition contract and agree to abide by it.

Parent or Guardian's Signature

Date