

WOODLEY VEGAN MARKET

COVID-19 GUIDELINES FOR TRADERS

The health and safety of you and your customers is paramount, so new guidelines will be implemented due to Covid-19 as per the government requirements. We will have staff members monitoring social distancing; the stalls will be spread out with a gap between them; we will chalk/tape 2m in front of each stall for the start of the queue; there will be banners in the market area to explain about the 2m distancing; the seating area/info stand/children's activities/live entertainment will be suspended; and there will be a hand sanitizing stand for customers.

Traders also need to implement measures. Please read the below carefully:

- Please update your risk assessment to include your Covid-19 measures (this can be a couple of paragraphs to explain the new risks and your actions to prevent them).
- Set up your gazebo where advised (we will be unable to assist with the erecting of equipment or carrying of stock).
- Display signage about social distancing and encourage card payments where possible (please see example posters attached).
- Keep an eye on your customers to ensure social distancing. Any concerns, then please go to a member of our staff (in hi vis vests). You are welcome to also wear face coverings, but these are not a legal requirement.
- Bring hand sanitizer or hand washing facilities and ensure that you clean your hands regularly. We recommend using disposable gloves where possible, and these are mandatory for food traders as part of your normal food hygiene routine.
- Discourage customers from handling your goods while browsing (you can also use 'please don't touch' signage – example attached). If an unsold product is touched or a product returned, you will need to remove it from display and put it away for 72 hours.
- Food should be takeaway only. Please do not leave out items such as disposable cutlery or sauces for customers to use themselves.
- Regularly clean objects (e.g. your card reader) and surfaces that are touched frequently.
- If you or a member of your household contracts coronavirus symptoms, you should not trade. Please let us know as soon as possible so we can adapt the layout and so our staff don't expect/chase you on the day.

Thank you for your cooperation, together we can get back to business in the safest way possible.